

Parcel Locker Placement Guide

This guide aims to assist prospective commercial partners in identifying suitable locations within their assets for hosting Australia Post Parcel Lockers by outlining the key criteria Australia Post uses to assess site suitability, ensuring safety, accessibility and operational efficiency.



Safety

- Secure and well-lit environment
- Low risk of traffic-related hazards
- Safe for both the public and Australia Post workers



Accessibility

- Unobstructed paths of travel (min. 1000mm width)
- At least 1500mm of free space in front of the locker
- Accessible to all users, including those with disabilities



Visibility and convenience

- Located in high-foot-traffic areas (e.g. shopping centres, transport hubs, community centres)
- Accessible 24/7 or during extended hours
- Clearly visible and easy to find



Indoor or Outdoor

- Parcel Lockers can be installed in both indoor and outdoor environments, provided other criteria are met



Space and access requirements

- Sufficient space for locker installation and user interaction
- Vehicle access for Australia Post delivery vans
- Loading bay within 20m of the proposed location (preferred)
- Customer parking availability
- No restrictive vehicle height limits



Construction readiness

- Ability to anchor lockers securely to wall or floor
- Electrical conduit access for locker operation
- Minimal site preparation required

Examples of suitable locations

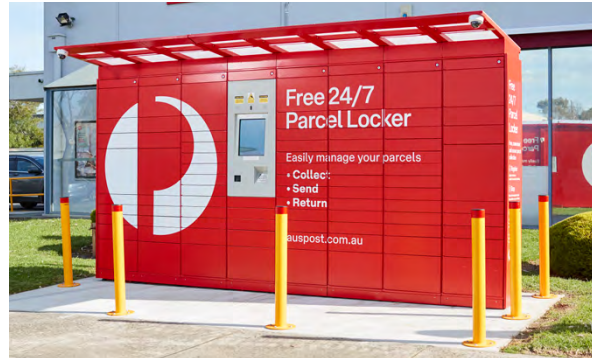
At the entrance



An alcove/recessed area



Outside



Outward facing to carpark



What's not a suitable location

Parcel Lockers should not be installed in the following locations:

High-risk traffic zones

Sites adjacent to busy roads or intersections without pedestrian infrastructure pose safety risks.

Restricted or obstructed access

Locations with limited public access, poor lighting, or physical obstructions (e.g. steps, narrow pathways, locked gates) are unsuitable.

Non-compliant with DDA standards

Sites lacking accessible paths, signage, or reachability for users with disabilities will not be approved.

Locker Configuration and Sizing

Locker Configuration	Width	Depth	Height
2-Column	1140mm	700mm	2190mm
4-Column	2300mm	700mm	2300mm
6-Column	3460mm	700mm	2300mm
8-Column	4600mm	700mm	2300mm

*DDA Compliance requires a 1500mm clear space in front of lockers. Total depth required is 2200mm.

[Talk to us](#) about hosting a Parcel Locker

