

Re: Freedom of information request no. 2021-00229

FOI Request no. 2021-00229

In response to Freedom of information request no. 2021-00229 Australia Post has prepared and attaches:

- **Attachment 1:** a summary of transactions on an Australia Post credit card in the name of “Christine Holgate”, for the period between 1 October 2017 and 31 August 2020; and
- **Attachment 2:** a summary of transactions on a credit card in the name of the “Office of the CEO”, for the period between 1 October 2017 and 31 August 2020.

(the **Summaries**)

Australia Post undertook consultation with Christine Holgate, in accordance with section 27A of the FOI Act.

Christine Holgate’s Comments

As a part of that consultation process, Ms Holgate reviewed the Summaries and provided her written comments to Australia Post. While those comments are not required to be produced in response to the FOI request, they have been provided to the FOI applicant at Ms Holgate’s request. Australia Post attaches:

- **Attachment 3:** a document containing Ms Holgate’s comments on the summary of transactions on an Australia Post credit card in the name of “Christine Holgate” for the period between 1 October 2017 and 31 August 2020; and
- **Attachment 4:** a document containing Ms Holgate’s comments on the summary of transactions on a credit card in the name of the “Office of the CEO”, for the period between 1 October 2017 and 31 August 2020.

(**Holgate’s Comments**).

Please note that Holgate's Comments have not been reviewed by Australia Post for accuracy, completeness or relevance – and are not adopted, endorsed, or confirmed by Australia Post.

Summary of expenditure on Christine Holgate's credit card between 1 October 2017 and 31 August 2020

Sum of LINE AMOUNT incl GST Row Labels	Column Labels			
	FY18	FY19	FY20	FY21
Accommodation	28,417	10,390	26,302	324
Charitable donation	6,000			
Gifts	490	595	828	
Meals	3,995	2,587	1,792	320
Professional Memberships	3,203			
Taxis	12	428	57	
Technology	203	301	266	30
Travel expenses	239	352	16	
Other	1,570	20	36	
Grand Total	44,130	14,673	29,298	674

This analysis has been prepared as follows:

1. Data has been extracted from the Flexi Purchase system for all transactions within the period 1 October 2017 to 31 August 2020
2. Data includes cardholder name, posting date, transaction type, description of purchase, supplier name, amount (including GST), and cost centre.
3. The 'Description of Purchase' field contains the brief description entered into the Flexi Purchases system by the cardholder or delegate when coding the transaction.
4. 'Classification description' and 'Financial Year' fields have been added and transactions have been classified into categories and financial year.
5. Data has been reconciled to financial records.
6. Any names of individuals other than Ms Holgate have been redacted for privacy reasons.
7. Where redactions have been made, some context has been provided in the "Additional commentary" field.
8. Note that amounts in the summary above are inclusive of GST.

Notes:

1. This card was used to pay for organisational expenditure incurred in accordance with applicable Australia Post policies.
2. **Accommodation** expenses include amounts relating to the Remuneration Tribunal approved allowance of \$34,500 provided to the Group Chief Executive Officer & Managing Director for the first 9 months of her term.
3. Except for when that allowance applied, Ms Holgate paid her own accommodation expenses in Melbourne and Sydney, and did not claim any other travel allowances.

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Christine	Holgate	10/05/2018	Purchase	Donation to the Charlie Teo Foundation - Speaker	Speaker at a Management Conference	The Charlie Teo Foun	6,000.00	MANAGING DIR + STAFF	Charitable donation	FY18
Christine	Holgate	08/07/2019	Purchase	Accommodation - Kahala CEO Meting	International alliance of postal organisations	Grand Hyatt Tokyo	4,335.87	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	06/09/2019	Purchase	Accommodation - London Trip		Hyatt Regency London	3,854.57	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	27/09/2019	Purchase	UPU Accommodation (No Receipt)		Hotel Intercontinental Sa	3,807.79	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	08/12/2017	Purchase	Accommodation - Singapore		Hyatt Sg-Grand Club Gw	3,210.48	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	10/05/2018	Purchase	YPO Annual Membership		Ypo Intl, Irving,tx-Usd	3,202.78	MANAGING DIR + STAFF	Professional Membersh	FY18
Christine	Holgate	08/11/2019	Purchase	Accommodation - CIE	Attendance at China International Expo	Hyatt On The Bund	2,938.60	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	05/11/2018	Purchase	Hong Kong Accom 31 Oct - 3 Nov		Grand Hyatt Hong Kong	2,651.21	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	12/03/2018	Purchase	Accommodation		Four Seasons Hotel Beijin	2,458.38	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	05/11/2018	Purchase	Incorrectly Charge to Bcard will be Reimbursed		Shang Xia Mao Yi	2,287.21	MANAGING DIR + STAFF	Gifts	FY19
Christine	Holgate	07/11/2018	Purchase	3 - 6 Nov CIE		Hyatt On The Bund Bmp 111	2,155.84	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	01/03/2019	Purchase	Accommodation - Canada Post Visit		Westin (Westin Hotels)	1,772.49	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	23/03/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	1,748.90	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	11/05/2018	Purchase	Accom 6-10 May 2018		Grand Hyatt Melbourne	1,636.28	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	05/11/2019	Purchase	Accommodation - Hong Kong		Grand Hyatt Hong Kong	1,627.68	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	08/02/2018	Purchase	Accommodation		Grand Hyatt Melbourne	1,485.45	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	30/09/2019	Purchase	Accommodation - London		Hyatt Regency London	1,455.25	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	25/09/2019	Purchase	Accommodation - London		Hyatt Regency London	1,448.33	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	11/04/2018	Purchase	Accommodation		Grand Hyatt Beijing	1,335.53	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	22/02/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	1,285.50	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	23/01/2018	Purchase	Accommodation		Grand Hyatt Melbourne	1,260.63	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	28/06/2018	Purchase	Accom 24-27 June 2018		Grand Hyatt Melbourne	1,166.74	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	04/05/2018	Purchase	Aramex Board Meeting accomodaton		The Address Dubai Mari	1,152.36	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	16/02/2018	Purchase	Accommodation		Grand Hyatt Melbourne	1,011.00	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	22/02/2018	Purchase	Head of China Airlines Lunch		The House Committee	1,000.00	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	31/01/2018	Purchase	Accommodation		Grand Hyatt Melbourne	968.31	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	12/03/2018	Purchase	Accommodation		Four Seasons Hotel Beijin	925.68	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	15/07/2019	Purchase	Accommodation - Roadshows		Crown Towers Perth	925.58	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	28/03/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	908.93	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	04/11/2019	Purchase	Accommodation - Vietnam		Sofitel Metropole Hotel	891.53	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	28/02/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	852.60	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	06/06/2018	Purchase	Accom 3-5 June 2018		Grand Hyatt Melbourne	848.54	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	16/05/2018	Purchase	Accom 13-15 May 2018		Grand Hyatt Melbourne	800.84	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	09/09/2019	Purchase	Accommodation - Washington		Grand Hyatt Washington	784.18	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	21/03/2018	Purchase	Dinner - (Name redacted)	Dinner with business colleague	Grossi Florentino	733.33	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	20/12/2019	Purchase	(Name redacted) - Farewell Gift	Farewell gift for staff member	Montblanc	715.00	MANAGING DIR + STAFF	Gifts	FY20
Christine	Holgate	28/11/2019	Purchase	Accommodation - Canberra		Hyatt Hotel Canberra	682.93	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	13/05/2019	Purchase	Accommodation - \$90 to be Reimbursed		Crown Towers Perth	673.44	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	20/06/2018	Purchase	Accom 19 June 2018		Grand Hyatt Melbourne	626.26	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	20/11/2019	Purchase	Accommodation - Adelaide		Stamford Plaza Adelaide O	617.77	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	06/03/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	607.48	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	23/10/2018	Purchase	21 Oct - 23 Oct Canberra		Hyatt Hotel Canberra	604.76	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	22/10/2019	Purchase	Accommodation - Canberra		Hyatt Hotel Canberra	558.90	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	18/01/2018	Purchase	Accommodation		Grand Hyatt Melbourne	553.18	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	15/03/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	538.97	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	09/01/2018	Purchase	Grand Hyatt Accommodation		Grand Hyatt Melbourne	533.89	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	04/03/2019	Purchase	Accommodation Canada Post Visit		Hyatt Regency Toronto On	482.78	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	14/02/2018	Purchase	AICD Room Booking - Sydney		Company Directors	480.00	MANAGING DIR + STAFF	Other	FY18
Christine	Holgate	23/07/2018	Purchase	Accom expenses at the Hyatt London for AUKLF		Hyatt Regency London	455.36	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	18/04/2018	Purchase	AICD Room Booking		Company Directors	410.00	MANAGING DIR + STAFF	Other	FY18
Christine	Holgate	22/03/2018	Purchase	Accommodation		Hilton Brisbane	409.00	MANAGING DIR + STAFF	Accommodation	FY18

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Christine	Holgate	14/11/2017	Purchase	Accommodation - Canberra		Hyatt Hotel Canberra	376.38	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	01/08/2018	Purchase	Balance of dinner AAC, Singapore High Commissioner		Kisume	373.00	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	17/01/2018	Purchase	Accommodation		Hyatt Hotel Canberra	367.25	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	05/04/2019	Purchase	Accommodation - Canberra Visit		Hyatt Hotel Canberra	366.71	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	21/03/2018	Purchase	Dinner - (Name redacted)	Dinner with business colleague	Grossi Florentino	366.67	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	23/01/2020	Purchase	Accommodation - Adelaide Visit (Kangaroo Island)		Hilton Adelaide	346.72	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	27/06/2018	Purchase	Accommodation - Darwin roadshow visit		Adina Vibe Darwin	345.19	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	05/03/2018	Purchase	accommodation		The Address Dubai Mari	338.89	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	22/07/2020	Purchase	Brisbane Visit - Accommodation		Sofitel Brisbane	324.16	MANAGING DIR + STAFF	Accommodation	FY21
Christine	Holgate	25/06/2018	Purchase	Intro lunch with (Name redacted) & family incl tip	Lunch with new member of Executive Team	Pearls On The Bch	321.60	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	07/08/2020	Purchase	ET Luncheon		The Paddington	320.00	MANAGING DIR + STAFF	Meals	FY21
Christine	Holgate	13/12/2019	Purchase	Accommodation - Brisbane Visit		Brisbane Marriott Fdi	317.22	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	26/04/2018	Purchase	Client Dinner - (Name redacted)		Tonka	315.83	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	07/11/2017	Purchase	Accommodation - Townsville		The Ville Resort Casino F	304.89	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	03/12/2018	Purchase	Accom Perth		Crown Towers Perth	301.58	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	26/04/2018	Purchase	Dinner - (Name redacted)	Dinner with board member	Becco	300.00	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	04/11/2019	Purchase	Accommodation - Vietnam		Sofitel Metropole Hotel	293.21	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	22/02/2018	Purchase	Head of China Airlines lunch balance		The House Committee	287.00	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	13/03/2018	Purchase	AICD Room booking		Company Directors	280.00	MANAGING DIR + STAFF	Other	FY18
Christine	Holgate	29/01/2018	Purchase	AICD Room Booking - Sydney		Company Directors	275.00	MANAGING DIR + STAFF	Other	FY18
Christine	Holgate	03/07/2018	Purchase	Accom for AP ET Roadshow		Pullman Adelaide Fd Int	268.45	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	09/10/2019	Purchase	Dinner - Christine Holgate - (Name redacted)	Dinner business colleague	Pendolino Restaurant	268.39	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	09/10/2019	Purchase	Dinner - Christine Holgate - (Name redacted)	Dinner business colleague	Pendolino Restaurant	268.38	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	30/07/2019	Purchase	Accommodation - Canberra Visit		Hyatt Hotel Canberra	267.43	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	03/03/2020	Purchase	Accommodation - Canberra Meetings		Hyatt Hotel Canberra	267.30	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	05/07/2018	Purchase	Accom AP ET Roadshow & AAC meetings in Canberra		Hyatt Hotel Canberra	261.74	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	16/07/2018	Purchase	Transfer between Heathrow Airport & Hyatt London		Hyatt Regency London	259.77	MANAGING DIR + STAFF	Travel expenses	FY19
Christine	Holgate	05/02/2020	Purchase	Accommodation - Brisbane Visit		Sofitel Brisbane	258.32	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	16/07/2018	Purchase	Dinner meeting in London with (Name redacted)	Meeting with staff member	Bocca Di Lupo	255.72	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	08/06/2018	Purchase	Accom for Australia's Nation Brand Advisory mtg		Hyatt Hotel Canberra	255.65	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	27/02/2018	Purchase	Park Hyatt Canberra		Hyatt Hotel Canberra	255.65	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	15/05/2019	Purchase	Accommodation - Senate Estimates		Hyatt Hotel Canberra	255.28	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	04/02/2020	Purchase	Accommodation Canberra Trip		Hyatt Hotel Canberra	255.15	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	15/01/2020	Purchase	Dinner - 3 People Bushfire Tour		Bannisters Pavilion	254.52	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	26/06/2019	Purchase	Accommodation - Roadshows		Sofitel Brisbane	250.21	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	19/12/2018	Purchase	Dinner: Christine, (Names redacted)	Dinner with client and AP staff member	Aria Restaurant	242.12	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	11/07/2018	Purchase	Accom for AP ET Roadshow		Crown Towers Perth	232.76	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	16/01/2020	Purchase	Accommodation - Fire visit		Lincoln Downs Resort B	231.98	MANAGING DIR + STAFF	Accommodation	FY20
Christine	Holgate	15/03/2019	Purchase	Accommodation due to Flight cancelled		Stamford Plaza Melbourne	203.04	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	25/02/2019	Purchase	Canada Post Trip		Clocktower Pub - Elgin	188.02	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	30/11/2018	Purchase	Dinner: Christine and (Name redacted)	Dinner with board member	Royal India Restaura	180.00	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	04/07/2019	Purchase	Dinner - Kahala CEO Meeting (No Receipt)	International alliance of postal organisations	Roppongi Hills	170.08	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	04/07/2019	Purchase	Dinner - Kahala CEO Meeting (No Receipt)	International alliance of postal organisations	Roppongi Hills	170.08	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	14/05/2018	Purchase	Flowers - (Name redacted)		Flower Temple	165.00	MANAGING DIR + STAFF	Gifts	FY18
Christine	Holgate	27/04/2018	Purchase	Flowers Collingwood		Kate Hill Flowers Pty	164.00	MANAGING DIR + STAFF	Gifts	FY18
Christine	Holgate	28/06/2018	Purchase	Condolence flowers for (Name redacted)		Pearsons First Stnmre	161.00	MANAGING DIR + STAFF	Gifts	FY18
Christine	Holgate	27/11/2018	Purchase	Dinner with (Name redacted)	Dinner with business colleague	Pearls On The Bch	140.00	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	27/11/2018	Purchase	Dinner with (Name redacted)	Dinner with business colleague	Pearls On The Bch	140.00	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	16/07/2018	Purchase	Dinner meeting in London with (Name redacted)	Meeting with business colleague	Bleeding Heart	137.50	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	16/07/2018	Purchase	Dinner meeting in London with (Name redacted)	Meeting with business colleague	Bleeding Heart	137.50	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	15/06/2020	Purchase	Accommodation expenses		Intercontinental Sydney O	136.00	MANAGING DIR + STAFF	Accommodation	FY20

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Christine	Holgate	02/11/2018	Purchase	No Receipt - Aramex Board Meeting		The Address Dubai Mari	126.13	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	02/11/2018	Purchase	No Receipt - Aramex Board Meeting		The Address Dubai Mari	126.13	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	25/01/2018	Purchase	AICD Room booking - Sydney		Company Directors	125.00	MANAGING DIR + STAFF	Other	FY18
Christine	Holgate	19/12/2018	Purchase	Dinner: Christine, (Names redacted)	Dinner with client and AP staff member	Aria Restaurant	121.06	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	06/11/2019	Purchase	Gift - Supplier		Spd*swatch	113.20	MANAGING DIR + STAFF	Gifts	FY20
Christine	Holgate	02/03/2018	Purchase	Clothes Purchase - Luggage delayed		Rsh Middle Eastadidas-	112.34	MANAGING DIR + STAFF	Travel expenses	FY18
Christine	Holgate	04/09/2019	Purchase	Client Dinner (no receipt)		The Grazing Goat	109.07	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	04/09/2019	Purchase	Client Dinner (no receipt)		The Grazing Goat	109.06	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	25/06/2018	Purchase	Intro lunch with (Name redacted) & family incl tip	Lunch with new member of Executive Team	Pearls On The Bch	107.20	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	25/06/2018	Purchase	Intro lunch with (Name redacted) & family incl tip	Lunch with new member of Executive Team	Pearls On The Bch	107.20	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	26/04/2018	Purchase	Client Dinner - (Name redacted)		Tonka	105.28	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	22/11/2018	Purchase	Dinner with (Name redacted)	Dinner with business colleague	Sweet Fish Pty Ltd	100.00	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	22/11/2018	Purchase	Dinner with (Name redacted)	Dinner with business colleague	Sweet Fish Pty Ltd	100.00	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	23/01/2020	Purchase	Dinner 2 People Bushfire Tour		Gyoza Gyoza	96.76	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	09/03/2018	Purchase	Meal - CH & (Name redacted)	Meal with business colleague	Bei Jing Da Dong Fu Chun	89.32	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	22/10/2019	Purchase	Dinner - Canberra		Hyatt Hotel Canberra	76.00	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	09/05/2018	Purchase	Dinner meeting with (Name redacted) incl tip	Dinner with AP staff member	Il Solito Posto	75.00	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	09/05/2018	Purchase	Dinner meeting with (Name redacted) incl tip	Dinner with AP staff member	Il Solito Posto	75.00	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	12/11/2018	Purchase	Mtg with Client		Sweet Fish Pty Ltd	63.75	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	12/11/2018	Purchase	Mtg with Client		Sweet Fish Pty Ltd	63.75	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	02/03/2018	Purchase	Clothes Purchase - delayed lugguge		Jacquesselacoupe Ladies	63.66	MANAGING DIR + STAFF	Travel expenses	FY18
Christine	Holgate	01/03/2018	Purchase	Clothes purchase - luggage delayed		Jacquesselacoupe Ladies	63.10	MANAGING DIR + STAFF	Travel expenses	FY18
Christine	Holgate	07/06/2018	Purchase	Accommodation for Christine Holgate		Grand Hyatt Melbourne	62.50	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	27/09/2019	Purchase	Lunch (No Receipt)		The Ambrose Cafe	55.53	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	27/09/2019	Purchase	Lunch (No Receipt)		The Ambrose Cafe	55.52	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	17/07/2018	Purchase	Taxi in London - AGS meeting w (Name redacted)	Staff member of subsidiary company	Cmt UK Ltd Taxi Fare	55.34	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	01/08/2018	Purchase	Balance of dinner AAC, Singapore High Commissioner		Kisume	53.28	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	05/11/2018	Purchase	No Receipt - Aramex Board Meeting		The Address Dubai Mari	51.71	MANAGING DIR + STAFF	Travel expenses	FY19
Christine	Holgate	20/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Verifone Taxi/private	49.25	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	07/03/2018	Purchase	accommodation		Grand Hyatt Melbourne	46.18	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	19/01/2018	Purchase	Meal		Grand Hyatt Melbourne	45.00	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	16/07/2018	Purchase	Taxi in London for meeting with (Name redacted)	Meeting with business colleague	Cmt UK Ltd Taxi Fare	39.69	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	11/07/2019	Purchase	Room Services		Hilton Darwin	38.00	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	12/10/2018	Purchase	Hotel Incidentals ASEAN		Lotte Hotel Hn Front Desk	36.17	MANAGING DIR + STAFF	Travel expenses	FY19
Christine	Holgate	04/11/2019	Purchase	Media Interview - Personal Services		Le Salon	36.06	MANAGING DIR + STAFF	Other	FY20
Christine	Holgate	15/07/2019	Purchase	Lunch Meeting with The Australian		The Winery	35.98	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	15/07/2019	Purchase	Lunch Meeting with The Australian		The Winery	35.98	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	02/05/2018	Purchase	Sandwich whilst travelling at Dubai Airport		Boots - Cc 3967	34.97	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	25/02/2019	Purchase	In flight WiFi		Gogoinflight	34.56	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	11/06/2018	Purchase	Accom for Australia's Nation Brand Advisory mtg		Hyatt Hotel Canberra	33.00	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	18/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Cmt UK Ltd Taxi Fare	32.87	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	24/12/2018	Purchase	WiFi while on flight		Ba Inflight Sales	32.83	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	17/07/2018	Purchase	Taxi in London for AGS meeting with (Name redacted)	Staff member of subsidiary company	Cmt UK Ltd Taxi Fare	32.55	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	16/07/2018	Purchase	Taxi in London for meeting with (Name redacted)	Meeting with business colleague	Cmt UK Ltd Taxi Fare	31.75	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	14/02/2018	Purchase	Lunch, Parliment House		Department Of Parlim	31.70	MANAGING DIR + STAFF	Meals	FY18
Christine	Holgate	27/09/2019	Purchase	Taxi Fare (No Receipt)		Iz *am Black Taxi	29.61	MANAGING DIR + STAFF	Taxis	FY20
Christine	Holgate	27/09/2019	Purchase	Taxi Fare		Iz *sherbet London Taxis	27.76	MANAGING DIR + STAFF	Taxis	FY20
Christine	Holgate	05/12/2017	Purchase	Inflight Subscription		Inflight Internet Service	25.64	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	19/07/2018	Purchase	Taxi between meetings		Cmt UK Ltd Taxi Fare	24.16	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	19/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Verifone Taxi/private	24.02	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	24/10/2018	Purchase	Food while in Canberra - No Receipt		Hyatt Hotel Canberra	24.00	MANAGING DIR + STAFF	Meals	FY19

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Christine	Holgate	18/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Iz *taxi	23.12	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	20/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Taxi Fare By Verifone	22.86	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	16/07/2018	Purchase	Taxi in London between hotel and dinner venue		Cmt UK Ltd Taxi Fare	22.74	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	04/05/2018	Purchase	Emirates Wifi		Air Wifi	21.58	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	01/05/2018	Purchase	Emirates Wifi		Air Wifi	21.49	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	02/07/2019	Purchase	Hotspot access		T-Mobile Hotspot Gmbh	20.92	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	05/03/2018	Purchase	Airline wifi		Inflight Internet Service	20.88	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	01/03/2018	Purchase	Airline wifi		Inflight Internet Service	20.82	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	05/09/2019	Purchase	Inflight Wifi		Ba Inflight Sales	20.03	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	27/07/2018	Purchase	For Kahala Event		Trendz Studio Hair Pty	20.00	MANAGING DIR + STAFF	Other	FY19
Christine	Holgate	20/07/2018	Purchase	Taxi between meetings		Iz *sherbet London Taxis	19.70	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	19/07/2018	Purchase	Taxi between meetings		Sumup *taxi Driver	19.44	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	24/09/2019	Purchase	Lunch - No Receipt		Heathrow T5	17.28	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	17/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Cmt UK Ltd Taxi Fare	17.11	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	22/01/2020	Purchase	Luggage Storage		Smarte Carte Syd	16.00	MANAGING DIR + STAFF	Travel expenses	FY20
Christine	Holgate	28/06/2019	Purchase	Inflight data		Qantas Airw _abn16009661901	15.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	25/05/2020	Purchase	In Flight Wifi		Inflight Internet Service	15.53	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	02/06/2020	Purchase	Inflight Wifi		Inflight Internet Service	15.20	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	12/11/2018	Purchase	Mtg with Client		Sweet Fish Pty Ltd	15.00	MANAGING DIR + STAFF	Meals	FY19
Christine	Holgate	28/05/2018	Purchase	icloud backup		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	28/06/2018	Purchase	icloud backup		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	30/07/2018	Purchase	icloud backup		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	29/04/2019	Purchase	iCloud Data		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	27/05/2019	Purchase	iCloud Data		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	27/02/2019	Purchase	iCloud Storage		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	27/03/2019	Purchase	iCloud Storage		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	27/06/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	29/07/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	27/08/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	27/09/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	28/10/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	28/11/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	30/12/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	28/01/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	28/02/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	27/03/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	27/04/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	27/05/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	29/06/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	27/07/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY21
Christine	Holgate	27/08/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY21
Christine	Holgate	29/08/2018	Purchase	iCloud Storage Aug 2018		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	28/11/2018	Purchase	iCloud Storage Dec2018.		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	29/01/2019	Purchase	iCloud Storage Feb 2019		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	28/12/2018	Purchase	iCloud Storage Jan 2019		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	29/10/2018	Purchase	iCloud Storage Nov 2018		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	28/09/2018	Purchase	iCloud Storage Sep 2018		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	28/03/2018	Purchase	iCould Back up		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	30/04/2018	Purchase	Itunes back up		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	31/10/2019	Purchase	In flight WiFi		Panasonic- Cathaypacific	14.68	MANAGING DIR + STAFF	Technology	FY20
Christine	Holgate	29/06/2018	Purchase	Accom charges		Grand Hyatt Melbourne	14.50	MANAGING DIR + STAFF	Accommodation	FY18

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Christine	Holgate	19/07/2018	Purchase	Taxi between meetings		Cityfleet/comcab	13.46	MANAGING DIR + STAFF	Taxis	FY19
Christine	Holgate	03/12/2018	Purchase	Virgin Flight Pass - wifi		Gogoaustralia	12.99	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	30/05/2018	Purchase	icloud backup		Apple Itunes Store	12.64	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	30/05/2018	Purchase	Taxi		Spotto Vic	12.18	MANAGING DIR + STAFF	Taxis	FY18
Christine	Holgate	02/03/2020	Purchase	Drinks - COO Conference		Racv Cape Schanck Resort	12.00	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	15/11/2019	Purchase	Coffee Meeting		Westin Perth Fds	11.17	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	28/02/2018	Purchase	icould back up		Apple Itunes Store	10.50	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	27/06/2018	Purchase	accom charged in error - subsequently reversed		Adina Vibe Darwin	9.11	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	24/12/2018	Purchase	WiFi while on flight		Ba Inflight Sales	9.10	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	16/07/2018	Purchase	icloud backup		Apple Itunes Store	6.57	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	11/07/2018	Purchase	Accom for AP ET Roadshow		Crown Towers Perth	5.57	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	01/06/2018	Purchase	icloud backup		Apple Itunes Store	4.49	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	02/07/2018	Purchase	icloud backup		Apple Itunes Store	4.49	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	01/08/2018	Purchase	icloud backup		Apple Itunes Store	4.49	MANAGING DIR + STAFF	Technology	FY19
Christine	Holgate	28/02/2018	Purchase	icould back up		Apple Itunes Store	4.49	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	05/06/2020	Purchase	Drink		Sofitel Wentworth	4.05	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	02/07/2018	Purchase	Airport Trolley		Paymate*smarte Carte	4.00	MANAGING DIR + STAFF	Travel expenses	FY19
Christine	Holgate	04/11/2019	Purchase	Breakfast		Easy Joy	3.75	MANAGING DIR + STAFF	Meals	FY20
Christine	Holgate	05/12/2017	Purchase	Inflight Subscription		Inflight Internet Service	1.00	MANAGING DIR + STAFF	Technology	FY18
Christine	Holgate	27/06/2018	Credit Voucher	accom charge in error - reversal		Adina Vibe Darwin	-9.11	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	29/03/2018	Credit Voucher	refund - overcharged Grand Hyatt		Grand Hyatt Melbourne	-308.00	MANAGING DIR + STAFF	Accommodation	FY18
Christine	Holgate	03/04/2019	Payment - Personal	Hyatt Incorrectly Charged - \$263 & \$287.81		Cash/Transfer Payment -	-550.81	MANAGING DIR + STAFF	Accommodation	FY19
Christine	Holgate	03/04/2019	Payment - Personal	Reimbursed incorrectly charged to Corporate Card		Cash/Transfer Payment -	-1,691.96	MANAGING DIR + STAFF	Gifts	FY19

Summary of expenditure on "Office of the CEO" credit card between 1 October 2017 and 31 August 2020
(organisational expenditure related to CEO, Chair, Executive Team, Office of the CEO, and Extended Leadership Team)

Sum of LINE AMOUNT incl GST Row Labels	Column Labels			
	FY18	FY19	FY20	FY21
Accommodation	23,317	10,027	4,840	1,040
Car hire	539			
Catering			1,957	
Charitable donation	10,000	5,500	2,000	
Conferences, functions & events	37,199	24,928	45,423	
External speakers	356			
Flights (domestic and international) & booking fees	150,938	225,521	128,577	2,426
Flowers	112	2,576	3,513	
Gifts	40	23,074	5,145	
Meals	987	3,374	3,764	303
Newspapers, magazines & books	1,151	1,877	1,383	96
Office supplies	1,511	145		
Private car services	29,637	83,854	75,566	19,210
Professional Memberships		1,785	8,373	
Taxis	597	3,503	807	
Technology	1,646	2,024		
Training & professional development		130	46	
Travel expenses	1,040	1,349	21	
Venue hire	1,913	3,166	5,649	
(blank)				
Grand Total	260,984	392,833	287,063	23,075

This analysis has been prepared as follows:

1. Data has been extracted from the Flexi Purchase system for all transactions within the period 1 October 2017 to 31 August 2020
2. Data includes cardholder name, posting date, transaction type, description of purchase, supplier name, amount (including GST), and cost centre.
3. The 'Description of Purchase' field contains the brief description entered into the Flexi Purchases system by the cardholder or delegate when coding the transaction.
4. 'Classification description' and 'Financial Year' fields have been added and transactions have been classified into categories and financial year.
5. Data has been reconciled to financial records.
6. Any names of individuals other than Ms Holgate have been redacted for privacy reasons.
7. Where redactions have been made, some context has been provided in the "Additional commentary" field.
8. Note that amounts in the summary above are inclusive of GST.

Notes:

1. This credit card was used to pay for organisational expenditure incurred in accordance with applicable Australia Post policies.
2. It was established practice for authorised administrative staff to use office credit cards to pay for goods and services provided by suppliers to Australia Post, where such expenditure had been approved by relevant Australia Post management.
3. The credit card was used for a wide range of organisational expenditure, including in relation to the Group Chief Executive Officer & Managing Director, the Board Chair, the Executive Team, the Office of the CEO, and the Extended Leadership Team
4. **Accommodation** expenses include amounts relating to the Remuneration Tribunal approved allowance of \$34,500 provided to the Group Chief Executive Officer & Managing Director for the first 9 months of her tenure.
5. Except for when that allowance applied, Ms Holgate paid her own accommodation expenses in Melbourne and Sydney, and did not claim any other travel allowances.
6. **Private car services:** The Group Chief Executive Officer & Managing Director used private car services booked through two of the organisation's approved service providers for work-related transport including, between the office, the airport, accommodation, meeting locations and home. The Group Chief Executive Officer & Managing Director worked out of Australia Post's offices in Melbourne and Sydney and frequently travelled to other Australia Post facilities – as well as the offices of customers, suppliers, business partners, representatives of Commonwealth, State and local government, and other important stakeholders. These services allowed the Group Chief Executive Officer & Managing Director to travel safely and securely – often at early or late hours – and provided a confidential environment in which to work on Australia Post matters while in transit.

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	27/10/17	Purchase	C Holgate - Flight to Melb - 29/10 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	30/10/17	Purchase	C Holgate - Flight to Melb - 29/10 - Flight		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	1/11/17	Purchase	C Holgate - Flight to Sydney - 02/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	2/11/17	Purchase	C Holgate - Flight to Sydney - 02/11 - Flight		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	6/11/17	Purchase	C Holgate - Flight Townsville - 7/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	7/11/17	Purchase	C Holgate - Flight Sydney - 2/11 - Booking Fee		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	7/11/17	Purchase	C Holgate - Flight Townsville - 7/11 - Flight		Qantas Airw_abn16009661901	2,910.70	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	9/11/17	Purchase	C Holgate - Flight Sydney - 10/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	9/11/17	Purchase	C Holgate - Flight Sydney - 10/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	10/11/17	Purchase	C Holgate - Flight Canberra - 13/11 - Booking Fee		Qantas Airw_abn16009661901	1,542.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	10/11/17	Purchase	C Holgate - Flight Sydney - 10/11 - Booking Fee		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	13/11/17	Purchase	C Holgate - Flight Sydney - 12/11 - Flight		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	14/11/17	Purchase	C Holgate - Flight to Melb - 12/11 - Booking Fee		Qantas Airw_abn16009661901	1,122.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	14/11/17	Purchase	C Holgate - Flight to Sydney - 16/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	15/11/17	Purchase	C Holgate - Flight to Melb - 16/11 - Flight		Qantas Airw_abn16009661901	838.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	17/11/17	Purchase	C Holgate - Flight to Melb - 16/11 - Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	17/11/17	Purchase	C Holgate - Flight to Syd - 16/11 - Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	20/11/17	Purchase	Studio Easel - Welcome Signs - MD Office		Ofwks Online Bentleygh	138.00	MANAGING DIR + STAFF	Office supplies	FY18
Ap	Office Of Ceo	20/11/17	Purchase	C Holgate - Flight to Sydney - 16/11 - Booking Fee		Qantas Airw_abn16009661901	259.57	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	20/11/17	Purchase	C Holgate - Flight to Sydney - 16/11 - Booking Fee		Qantas Airw_abn16009661901	23.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	20/11/17	Purchase	C Holgate - Flight to Melb - 24/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	21/11/17	Purchase	C Holgate - Flight to Melb - 21/11 - Flight		Qantas Airw_abn16009661901	1,714.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/11/17	Purchase	Thank-You Flowers to Staff Member		Flower Temple	112.00	MANAGING DIR + STAFF	Flowers	FY18
Ap	Office Of Ceo	23/11/17	Purchase	Stationery for MD's Office		Ofwks Online Bentleygh	491.71	MANAGING DIR + STAFF	Office supplies	FY18
Ap	Office Of Ceo	23/11/17	Purchase	C Holgate - Flight to Melb - 26/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/11/17	Purchase	C Holgate - Flight to Melb - 26/11 - Flight		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/11/17	Purchase	Spare Mobile Phone for MD's Office		Apple Online Store	1,398.00	MANAGING DIR + STAFF	Technology	FY18
Ap	Office Of Ceo	24/11/17	Purchase	Mobile Phone Accessories - MD Office		Apple Online Store	133.95	MANAGING DIR + STAFF	Technology	FY18
Ap	Office Of Ceo	27/11/17	Purchase	Qantas Travel		Corporate Travel Manag	684.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/11/17	Purchase	China Visa - Express Service		Cibt Visa Services	988.12	MANAGING DIR + STAFF	Travel expenses	FY18
Ap	Office Of Ceo	27/11/17	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	28/11/17	Purchase	Airfares		Qantas Airw_abn16009661901	1,122.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/11/17	Purchase	Airfares		Corporate Travel Manag	1.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/11/17	Purchase	Airfares		Corporate Travel Manag	124.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/11/17	Purchase	Mobile Phone accessory		Apple Online Store	75.00	MANAGING DIR + STAFF	Technology	FY18
Ap	Office Of Ceo	29/11/17	Purchase	Stationery		Ofwks Online Bentleygh	142.91	MANAGING DIR + STAFF	Office supplies	FY18
Ap	Office Of Ceo	29/11/17	Purchase	Airfares		Corporate Travel Manag	5,680.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	1/12/17	Purchase	Airfares		Qantas Airw_abn16009661901	658.95	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	1/12/17	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	5/12/17	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	5/12/17	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	6/12/17	Purchase	Airfares		Qantas Airw_abn16009661901	1,013.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	6/12/17	Purchase	Airfares		Qantas Airw_abn16009661901	1,714.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	7/12/17	Purchase	Mobile Phone Cover		Dr. Mobile	39.00	MANAGING DIR + STAFF	Technology	FY18
Ap	Office Of Ceo	11/12/17	Purchase	Hyatt on Bund		Hyatt On The Bund Bmp 111	27.45	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	11/12/17	Purchase	Accommodation		Hyatt On The Bund	673.76	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	12/12/17	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	13/12/17	Purchase	Airfares		Qantas Airw_abn16009661901	1,950.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	14/12/17	Purchase	Airfares		Qantas Airw_abn16009661901	283.06	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	14/12/17	Purchase	CTM Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	14/12/17	Purchase	Airfares		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	15/12/17	Purchase	Airfares		Qantas Airw_abn16009661901	4,453.52	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	15/12/17	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	18/12/17	Purchase	Airfares		Qantas Airw_abn16009661901	1,667.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/12/17	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/12/17	Credit Voucher	Airfares		Qantas Airw_abn16009661901	-752.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/12/17	Purchase	Client Dinner		Www.Urbanpurveyor.Com	402.73	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	19/12/17	Purchase	ctm booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/12/17	Purchase	Airfares		Qantas Airw_abn16009661901	416.75	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	20/12/17	Purchase	ctm booking fee		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	21/12/17	Purchase	Uber		Uber *trip 3jpfx	97.32	MANAGING DIR + STAFF	Taxis	FY18
Ap	Office Of Ceo	27/12/17	Purchase	Accommodation		Crown Towers Perth	658.20	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	27/12/17	Purchase	Accommodation		Grand Hyatt Melbourne	256.00	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	2/1/18	Purchase	Accommodation		Grand Hyatt Melbourne	256.00	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	4/1/18	Purchase	ctm booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	4/1/18	Purchase	ctm booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	5/1/18	Purchase	ctm booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/1/18	Purchase	Airfares		Qantas Airw_abn16009661901	838.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/1/18	Purchase	Airfares		Virgin Aust	762.81	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/1/18	Credit Voucher	Credit Airfare		Qantas Airw_abn16009661901	-1,557.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/1/18	Credit Voucher	Refund - Accommodation - Grand Hyatt (CH)		Grand Hyatt Melbourne	-256.00	MANAGING DIR + STAFF	Accommodation	FY18

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	9/1/18	Purchase	Lunch		Tower Sushi	31.00	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	10/1/18	Purchase	CH Transfers		Paramount Limousines	612.51	MANAGING DIR + STAFF	Private car services	FY18
Ap	Office Of Ceo	10/1/18	Purchase	CH Transfers		Paramount Limousines	2,067.27	MANAGING DIR + STAFF	Private car services	FY18
Ap	Office Of Ceo	10/1/18	Purchase	CH Transfers		Paramount Limousines	691.88	MANAGING DIR + STAFF	Private car services	FY18
Ap	Office Of Ceo	12/1/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	12/1/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,940.43	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	12/1/18	Purchase	AICD Room Booking		Company Directors	657.50	MANAGING DIR + STAFF	Venue hire	FY18
Ap	Office Of Ceo	15/1/18	Purchase	Waiting on receipt		Four Seasons Sydney	374.99	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	15/1/18	Purchase	Car Hire		Thrifty Australia	269.63	MANAGING DIR + STAFF	Car hire	FY18
Ap	Office Of Ceo	15/1/18	Purchase	Uber		Uber Trip Wq6f3 Help.Uber	93.87	MANAGING DIR + STAFF	Taxis	FY18
Ap	Office Of Ceo	16/1/18	Purchase	ctm travel fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	16/1/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	16/1/18	Purchase	CH Lunch		Xiasheng & Danny Sun	31.00	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	17/1/18	Purchase	Accommodation		Novotel Darling Harbour	405.20	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	17/1/18	Purchase	CH Transfers		Paramount Limousines	5,930.79	MANAGING DIR + STAFF	Private car services	FY18
Ap	Office Of Ceo	17/1/18	Purchase	CH Lunch		Xiasheng & Danny Sun	14.90	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	18/1/18	Purchase	Accommodation Christine Holgate		Grand Hyatt Melbourne	471.98	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	19/1/18	Purchase	Accommodation		Novotel Darling Harbour	219.00	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	19/1/18	Purchase	ctm management fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/1/18	Purchase	Car Tolls Sydney		Rentalcartollph131865	13.53	MANAGING DIR + STAFF	Travel expenses	FY18
Ap	Office Of Ceo	22/1/18	Purchase	Stationery		Ofwks Online Bentleyigh	191.58	MANAGING DIR + STAFF	Office supplies	FY18
Ap	Office Of Ceo	22/1/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	22/1/18	Purchase	CTM Management Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	22/1/18	Purchase	Car Toll Sydney		Rentalcartollph131865	14.53	MANAGING DIR + STAFF	Travel expenses	FY18
Ap	Office Of Ceo	23/1/18	Purchase	Car Toll Sydney		Rentalcartollph131865	7.30	MANAGING DIR + STAFF	Travel expenses	FY18
Ap	Office Of Ceo	23/1/18	Purchase	Airfares		Qantas Airw_abn16009661901	772.95	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/1/18	Purchase	airfares		Qantas Airw_abn16009661901	1,950.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/1/18	Purchase	Accommodation		Intercontinental Hangz	355.95	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	23/1/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/1/18	Purchase	Digital News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18
Ap	Office Of Ceo	24/1/18	Purchase	Subscription		Fairfax Subscriptions	966.62	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18
Ap	Office Of Ceo	24/1/18	Purchase	Airfares		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/1/18	Purchase	Airfares		Qantas Airw_abn16009661901	838.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/1/18	Purchase	Airfares		Qantas Airw_abn16009661901	759.57	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	25/1/18	Purchase	Car Hire		Thrifty Australia	213.85	MANAGING DIR + STAFF	Car hire	FY18
Ap	Office Of Ceo	25/1/18	Purchase	Car Rental Sydney		Thrifty Australia	55.79	MANAGING DIR + STAFF	Car hire	FY18
Ap	Office Of Ceo	29/1/18	Purchase	Airfares		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/1/18	Purchase	Airfares		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/1/18	Purchase	CTM Management Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/1/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,122.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	31/1/18	Purchase	CTM Travel Fee		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	31/1/18	Purchase	Car Toll Sydney		Rentalcartollph131865	10.53	MANAGING DIR + STAFF	Travel expenses	FY18
Ap	Office Of Ceo	31/1/18	Purchase	Dinner - CH & (Name redacted) Late meeting	Working dinner with staff member	Menulog Pty Ltd	55.00	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	2/2/18	Purchase	CTM Travel Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	2/2/18	Purchase	stationery		Ofwks Online Bentleyigh	480.89	MANAGING DIR + STAFF	Office supplies	FY18
Ap	Office Of Ceo	2/2/18	Purchase	Car Toll Sydney		Rentalcartollph131865	6.30	MANAGING DIR + STAFF	Travel expenses	FY18
Ap	Office Of Ceo	2/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	281.59	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	5/2/18	Purchase	CTM Management Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	6/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	768.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	6/2/18	Purchase	Lunch		Tower Sushi	13.03	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	7/2/18	Purchase	Uber		Uber 4dipa Help.Uber.Com	27.91	MANAGING DIR + STAFF	Taxis	FY18
Ap	Office Of Ceo	7/2/18	Purchase	Uber		Uber *wm3ek	10.00	MANAGING DIR + STAFF	Taxis	FY18
Ap	Office Of Ceo	7/2/18	Purchase	CTM Management Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,677.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	319.49	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/2/18	Purchase	Accommodation - (Name redacted) (MC Offsite Guest Speaker)	Accommodation for speaker at Management Conference	Grand Hyatt Melbourne	356.27	MANAGING DIR + STAFF	External speakers	FY18
Ap	Office Of Ceo	9/2/18	Purchase	CTM Management Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	12/2/18	Purchase	CTM Management Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	13/2/18	Purchase	Accommodation		Mantra On Russell	4,080.38	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	15/2/18	Purchase	CH Lunch		Tower Sushi	13.03	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	16/2/18	Purchase	ctm management fee		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	16/2/18	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,747.97	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/2/18	Purchase	CTM management fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/2/18	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/2/18	Purchase	AICD Room Booking		Company Directors	480.00	MANAGING DIR + STAFF	Venue hire	FY18
Ap	Office Of Ceo	19/2/18	Purchase	CTM Management Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/2/18	Purchase	CTM Management Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/2/18	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/2/18	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/2/18	Purchase	Digital News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	19/2/18	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,144.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	20/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,557.93	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	21/2/18	Purchase	CH Lunch		Tower Sushi	13.03	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	22/2/18	Purchase	CH Lunch		Rollid Southern Cros	8.40	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	22/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,701.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	22/2/18	Purchase	CTM Management Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/2/18	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	528.85	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	9,936.72	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/2/18	Purchase	Travel Fees		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/2/18	Purchase	CTM Management Fee		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	26/2/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	26/2/18	Purchase	CH Transfers - December 2017		Paramount Limousines	3,800.41	MANAGING DIR + STAFF	Private car services	FY18
Ap	Office Of Ceo	26/2/18	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	88.91	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/2/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/2/18	Purchase	CTM Travel Fees		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/2/18	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	1,747.97	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	28/2/18	Purchase	Airfares		Qantas Airw_abn16009661901	4,935.88	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	2/3/18	Purchase	MC Offsite Deposit - Glasshouse		Glasshouse Melbourne	11,950.00	MANAGING DIR + STAFF	Conferences, functions & events	FY18
Ap	Office Of Ceo	5/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	5/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	5/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	6/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	2,379.39	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	6/3/18	Purchase	Accommodation		Mantra On Russell	4,269.71	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	8/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,144.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	879.18	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	879.18	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	827.14	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	9/3/18	Purchase	Uber		Uber "diol7	102.65	MANAGING DIR + STAFF	Taxis	FY18
Ap	Office Of Ceo	12/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	13/3/18	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	33.19	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	15/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/3/18	Purchase	Digital News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18
Ap	Office Of Ceo	21/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	21/3/18	Purchase	CH Lunch		In A Rush Southern C	14.80	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	21/3/18	Purchase	CH Lunch		Rollid Southern Cros	16.80	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	22/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,724.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/3/18	Purchase	CH Lunch		Rollid Southern Cros	8.40	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	26/3/18	Purchase	Lunch Meeting		Poked Sxl Pty Ltd	10.95	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	26/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	26/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,701.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/3/18	Purchase	Travel Fees		Virgin Australia Airlines	65.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/3/18	Purchase	Lunch		In A Rush Southern C	18.80	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	27/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/3/18	Purchase	CH Lunch		Rollid Southern Cros	8.40	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	28/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,144.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	28/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	362.38	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	Airfares		Qantas Airw_abn16009661901	879.18	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	Gift Purchase - CH to provide receipt		The Skin Boutique Au	40.00	MANAGING DIR + STAFF	Gifts	FY18
Ap	Office Of Ceo	29/3/18	Purchase	International Travel Fares		British A	18,003.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	International airfares		Hainan Airli	2,451.48	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	29/3/18	Purchase	Lunch Meeting		Rollid Southern Cros	12.90	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	29/3/18	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	3/4/18	Purchase	Travel Fees		Qantas Airw_abn16009661901	145.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	3/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	3/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	9/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	9/4/18	Purchase	CH Transfers - January 2018		Paramount Limousines	4,757.73	MANAGING DIR + STAFF	Private car services	FY18
Ap	Office Of Ceo	10/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	11/4/18	Purchase	Airfares		Qantas Airw_abn16009661901	421.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	11/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	12/4/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,756.35	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	13/4/18	Purchase	AV equipment MC Offsite		Harry The Hirer	697.78	MANAGING DIR + STAFF	Conferences, functions & events	FY18
Ap	Office Of Ceo	13/4/18	Purchase	MC Offsite - Glasshouse final payment		Glasshouse Melbourne	15,868.00	MANAGING DIR + STAFF	Conferences, functions & events	FY18
Ap	Office Of Ceo	13/4/18	Purchase	CTM Booking Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	16/4/18	Purchase	Digital News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18
Ap	Office Of Ceo	16/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	16/4/18	Purchase	International Airfares		Qantas Airw_abn16009661901	9,338.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	17/4/18	Purchase	CH Lunch		Rollid Southern Cros	8.40	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	17/4/18	Purchase	CH Lunch		Tower Sushi	18.10	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	18/4/18	Purchase	Accommodation		Grand Hyatt Melbourne	353.00	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	18/4/18	Purchase	Accommodation - [Name redacted] (MC Offsite Guest Spea	Accommodation for speaker at Management Conference	Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	19/4/18	Purchase	Accommodation		Grand Hyatt Melbourne	926.19	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	23/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	26/4/18	Purchase	Accommodation		Grand Hyatt Melbourne	1,123.10	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	26/4/18	Purchase	Airfares		Qantas Airw_abn16009661901	473.61	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	26/4/18	Purchase	Airfares		Qantas Airw_abn16009661901	1,711.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/4/18	Purchase	CH Transfers - Feb 2018		Paramount Limousines	5,462.34	MANAGING DIR + STAFF	Private car services	FY18
Ap	Office Of Ceo	30/4/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	30/4/18	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	22.67	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	1/5/18	Purchase	Accommodation		Grand Hyatt Melbourne	579.57	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	2/5/18	Purchase	Qantas Airfares - Christine Holgate		Qantas Airw_abn16009661901	1,733.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	2/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	2/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	9.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	4/5/18	Purchase	MC Offsite AV final invoice		Harry The Hirer	8,683.31	MANAGING DIR + STAFF	Conferences, functions & events	FY18
Ap	Office Of Ceo	8/5/18	Purchase	Lunch - CH & [Name redacted]	Lunch with staff member	Tower Sushi	38.50	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	9/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	9/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	10/5/18	Purchase	CH Qantas Airfares - Mel-Syd-Mel		Qantas Airw_abn16009661901	1,756.35	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	10/5/18	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	22.67	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	11/5/18	Purchase	CTM Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	14/5/18	Purchase	Uber - Airport		Uber *trip Arrcg	156.31	MANAGING DIR + STAFF	Taxis	FY18
Ap	Office Of Ceo	14/5/18	Purchase	Digital News subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18
Ap	Office Of Ceo	15/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	15/5/18	Purchase	CH Lunch		In A Rush Southern C	18.80	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	15/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	15/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	15/5/18	Purchase	Digital News Subscription		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18
Ap	Office Of Ceo	16/5/18	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	1,733.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	16/5/18	Purchase	qantas airfares		Qantas Airw_abn16009661901	860.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	16/5/18	Purchase	CH Airfares		Qantas Airw_abn16009661901	1,559.56	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	16/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	16/5/18	Purchase	CH Lunch		Urban Deli	30.00	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	17/5/18	Purchase	CH Lunch		In A Rush Southern C	10.90	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	17/5/18	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	22.67	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	17/5/18	Purchase	CH Lunch		Real Ff Pty Ltd	21.60	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	18/5/18	Purchase	parcel postage		Post 111 Bourke Stme	46.20	MANAGING DIR + STAFF	Office supplies	FY18
Ap	Office Of Ceo	21/5/18	Purchase	CH Lunch		Real Ff Pty Ltd	14.40	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	21/5/18	Purchase	Giant Steps Ball Sponsorship Gala Dinner		Giant Steps Sydney L	10,000.00	MANAGING DIR + STAFF	Charitable donation	FY18
Ap	Office Of Ceo	21/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	21/5/18	Purchase	CH Lunch		Tower Sushi	5.25	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	22/5/18	Purchase	CH Lunch		In A Rush Southern C	7.90	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	22/5/18	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	778.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/5/18	Purchase	ctm travel fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/5/18	Purchase	CH Lunch		In A Rush Southern C	7.90	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	23/5/18	Purchase	CH Lunch		Real Ff Pty Ltd	14.40	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	23/5/18	Purchase	Park Hyatt Canberra - Sentate Estimates		Hyatt Hotel Canberra	289.13	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	23/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	23/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/5/18	Purchase	Qantas Flights		Qantas Airw_abn16009661901	889.29	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/5/18	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	1,733.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/5/18	Purchase	CTM Travel Fee		Qantas Airw_abn16009661901	46.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/5/18	Purchase	Qantas Flights		Qantas Airw_abn16009661901	1,559.56	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	24/5/18	Purchase	Grand Hyatt Accommodation		Grand Hyatt Melbourne	887.11	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	25/5/18	Purchase	CH Lunch		Xiasheng & Danny Sun	21.50	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	28/5/18	Purchase	Uber Trip		Uber Trip Sixrx Help.Uber	37.77	MANAGING DIR + STAFF	Taxis	FY18
Ap	Office Of Ceo	28/5/18	Purchase	CH Lunch		Tower Sushi	5.25	MANAGING DIR + STAFF	Meals	FY18

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	28/5/18	Purchase	Uber Trip		Uber Trip Ewvel Help.Uber	40.41	MANAGING DIR + STAFF	Taxis	FY18
Ap	Office Of Ceo	29/5/18	Purchase	CH Lunch		Real FF Pty Ltd	14.40	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	29/5/18	Purchase	CH Lunch		In A Rush Southern C	7.90	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	29/5/18	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	30/5/18	Purchase	CH Lunch		In A Rush Southern C	26.70	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	30/5/18	Purchase	Uber Trip		Uber *trip Xsywq	31.11	MANAGING DIR + STAFF	Taxis	FY18
Ap	Office Of Ceo	30/5/18	Purchase	Flight: Christine Canberra		Qantas Airw_abn16009661901	160.43	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	30/5/18	Purchase	CH Lunch		Real FF Pty Ltd	14.40	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	31/5/18	Purchase	Book Fee Accom Canberra Christine 4 Jul		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	31/5/18	Purchase	Christine Accom 27 - 31 May 2018		Grand Hyatt Melbourne	1,257.08	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	31/5/18	Purchase	Book Fee Accom Melb Christine 29 Jul to 2 Aug		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	31/5/18	Purchase	Book Fee Accom Melb Christine 1 to 4 Jul		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	31/5/18	Purchase	Book Fee Accom Melb Christine 22 to 24 Jul		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	31/5/18	Purchase	Book Fee Accom Melb Christine 5 to 9 Aug		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	31/5/18	Purchase	Book Fee Accom Melb Christine 8 to 11 Jul		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	1/6/18	Purchase	Coffees for CleanAway meeting hosted by MD		In A Rush Southern C	28.00	MANAGING DIR + STAFF	Meals	FY18
Ap	Office Of Ceo	4/6/18	Purchase	Flight change - Christine		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	5/6/18	Purchase	Book Fee: Mel to Syd Christine 6 Jun		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	6/6/18	Purchase	Mel to Syd Christine 6 Jun		Qantas Airw_abn16009661901	2,330.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	7/6/18	Purchase	Book Fee: Flight Change Christine 6 Jun		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	8/6/18	Purchase	Digital news subscription		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18
Ap	Office Of Ceo	8/6/18	Purchase	Book Fee: Syd to Can		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	11/6/18	Purchase	Flight: Can to Syd		Qantas Airw_abn16009661901	335.76	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	11/6/18	Purchase	Book Fee: Syd to Mel		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	11/6/18	Purchase	Digital news subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18
Ap	Office Of Ceo	11/6/18	Purchase	Flight: Syd to Can		Qantas Airw_abn16009661901	699.70	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	11/6/18	Purchase	Room hire for meetings at AICD in Sydney		Company Directors	295.00	MANAGING DIR + STAFF	Venue hire	FY18
Ap	Office Of Ceo	11/6/18	Purchase	Book Fee: Syd to Melb [Name redacted]	Flight booking fee for new member of Executive Team	Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	12/6/18	Purchase	Flight: Syd to Mel		Qantas Airw_abn16009661901	1,745.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	12/6/18	Purchase	Book Fee: Syd to Melb [Name redacted]	Flight booking fee for new member of Executive Team	Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	12/6/18	Purchase	Flight: Syd to Melb [Name redacted]	Business travel - new member of Executive Team	Qantas Airw_abn16009661901	487.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	13/6/18	Purchase	Flight: Syd to Melb [Name redacted]	Business travel - new member of Executive Team	Qantas Airw_abn16009661901	103.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	13/6/18	Purchase	Flight: Syd to Melb [Name redacted]	Business travel - new member of Executive Team	Qantas Airw_abn16009661901	99.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	14/6/18	Purchase	Book Fee: Mel to Syd Christine		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	14/6/18	Purchase	Accommodation for MD for meetings in Melbourne		Grand Hyatt Melbourne	924.67	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	15/6/18	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	11.00	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	15/6/18	Purchase	AICD meeting room hire for meetings in Sydney cbd		Company Directors	480.00	MANAGING DIR + STAFF	Venue hire	FY18
Ap	Office Of Ceo	15/6/18	Purchase	Flight: Mel to Syd Christine		Qantas Airw_abn16009661901	901.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	18/6/18	Purchase	Book Fee: Roadshows July 2018		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/6/18	Purchase	Book Fee: Mel to Darwin Christine		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/6/18	Purchase	Flight: Roadshows July 2018		Qantas Airw_abn16009661901	1,591.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/6/18	Purchase	Flight: Roadshows July 2018		Qantas Airw_abn16009661901	4,603.25	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	19/6/18	Purchase	Flight: Roadshows July 2018		Qantas Airw_abn16009661901	1,806.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	20/6/18	Purchase	Book Fee: Accom Melb Christine 20 Jun		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	20/6/18	Purchase	Flight: Mel to Darwin Christine		Virgin Aust	2,213.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	20/6/18	Purchase	Book Fee: Syd to Melb Christine		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	20/6/18	Purchase	Flight: Mel to Darwin Christine		Qantas Airw_abn16009661901	1,471.57	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	21/6/18	Purchase	Flight: Syd to Melb Christine		Qantas Airw_abn16009661901	901.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	21/6/18	Purchase	Accom for [Redacted] for her announcement	Accommodation - new member of Executive Team	Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	26/6/18	Purchase	CTM travel booking fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/6/18	Purchase	Accom in London for AUKLF & meetings for MD		Hyatt Regency London	4,373.11	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	27/6/18	Purchase	SYD-MELB-SYD flights for [Name redacted]	Business Travel - new member of Executive Team	Qantas Airw_abn16009661901	616.37	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	27/6/18	Purchase	CTM travel booking fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	28/6/18	Purchase	SYD-MELB-SYD flights for [Name redacted]	Business Travel - new member of Executive Team	Qantas Airw_abn16009661901	493.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18
Ap	Office Of Ceo	28/6/18	Purchase	Accom for [Name redacted] to attend Board Dinner	New Executive attending Board dinner	Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY18
Ap	Office Of Ceo	28/6/18	Purchase	March transfers btwn home/airport/office/meetings		Paramount Limousines	3,966.15	MANAGING DIR + STAFF	Private car services	FY18
Ap	Office Of Ceo	28/6/18	Purchase	April transfers btwn home/airport/office/meetings		Paramount Limousines	2,347.48	MANAGING DIR + STAFF	Private car services	FY18
Ap	Office Of Ceo	27/7/18	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	27/7/18	Purchase	SYD-LONDON-SYD flights for MD for AUKLF & meetings		British A	12,402.46	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/7/18	Purchase	CTM international travel booking fee		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/7/18	Purchase	Accommodation deposit in London for AUKLF meeting		Hyatt Regency London	942.89	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	27/7/18	Purchase	Accom for [Name redacted] for meetings in Melbour	Accommodation - new member of Executive Team	Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	27/7/18	Purchase	Accom in Melb for [Name redacted] for meetings	Accommodation - new member of Executive Team	Grand Hyatt Melbourne	17.00	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	27/7/18	Purchase	MEL-SYD-MEL flights for MD for meetings		Qantas Airw_abn16009661901	2,061.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/7/18	Purchase	CTM travel booking fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/7/18	Purchase	Accom in Melbourne for MD for meetings		Grand Hyatt Melbourne	11.67	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	4/7/18	Purchase	Accom in Brisbane for Exec Team Roadshow		Pullman & Mercure Kgsb	291.00	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	5/7/18	Purchase	Accom in London [Name redacted] for mtgs with MD	Accommodation - new member of Executive Team	Double Tree By Hilton	2,259.88	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	5/7/18	Purchase	CTM travel booking fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/7/18	Purchase	CTM travel booking fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/7/18	Purchase	Airfare Mel-Coolangatta-Syd - Kahala Postal Group		Qantas Airw_abn16009661901	1,379.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	6/7/18	Purchase	Airfare Melb-Sydney for MD for meetings		Qantas Airw_ abn16009661901	877.72	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/7/18	Purchase	Digital news subscriptions		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	9/7/18	Purchase	CTM travel booking fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/7/18	Purchase	CTM international travel booking fee		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/7/18	Purchase	Airfare for MD - Sydney-Melbourne for meetings		Qantas Airw_ abn16009661901	877.72	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/7/18	Purchase	Digital news subscriptions		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	10/7/18	Purchase	CTM travel booking fee		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/7/18	Purchase	CTM travel booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/7/18	Purchase	London-Sydney flight after mtgs in London with MD		Qantas Airw_ abn16009661901	7,092.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/7/18	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	611.03	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	11/7/18	Purchase	AICD study company directors books x 2		Company Directors	130.00	MANAGING DIR + STAFF	Training & professional development	FY19
Ap	Office Of Ceo	17/7/18	Purchase	May transfers btwn home/airport/office/meetings		Paramount Limousines	3,044.70	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	17/7/18	Purchase	Annual subscription to Chief Executive Women		Chief Executive Women	595.00	MANAGING DIR + STAFF	Professional Memberships	FY19
Ap	Office Of Ceo	18/7/18	Purchase	CTM travel booking fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/7/18	Purchase	Cont call for employee comms for EGM announcements		Chorus Call Australi	2,023.70	MANAGING DIR + STAFF	Technology	FY19
Ap	Office Of Ceo	19/7/18	Purchase	Airfare for MD Syd-Mel-Syd for meetings		Qantas Airw_ abn16009661901	1,745.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	19/7/18	Purchase	ExecTeam farewell dinner for [Names redacted]	Farewell dinner for two Executives	Kisume	138.00	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	19/7/18	Purchase	ExecTeam farewell dinner for [Names redacted]	Farewell dinner for two Executives	Kisume	1,380.00	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	23/7/18	Purchase	Dec 2017 transfers btwn home/airport/office/mtgs		Airport Taxi Services	1,645.60	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	23/7/18	Purchase	March 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	1,881.00	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	23/7/18	Purchase	Feb 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	3,028.30	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	23/7/18	Purchase	Apr 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	1,497.10	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	23/7/18	Purchase	Jan 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	2,513.50	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	23/7/18	Purchase	Nov 2017 transfers btwn home/airport/office/mtgs		Airport Taxi Services	3,397.90	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	23/7/18	Purchase	May 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	3,148.20	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	23/7/18	Purchase	June 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	4,319.70	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	24/7/18	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	24/7/18	Purchase	CTM travel booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	25/7/18	Purchase	Airfare for MD - Syd-Mel-Syd for meetings		Qantas Airw_ abn16009661901	292.93	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	25/7/18	Purchase	CTM travel booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/7/18	Purchase	Dinner for Singapore High Commissioner & ACC		Kisume	151.80	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	26/7/18	Purchase	Dinner for Singapore High Commissioner & ACC		Kisume	1,062.60	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	3/8/18	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/8/18	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/8/18	Purchase	Digital news subscriptions		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	3/8/18	Purchase	wraps for lunch meeting - [Name redacted], Aramex	working lunch staff member - group company	Real FF Pty Ltd	16.60	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	3/8/18	Purchase	wraps for lunch meeting - [Name redacted], Aramex	working lunch staff member - group company	Real FF Pty Ltd	16.60	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	3/8/18	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/8/18	Purchase	Airfare for MD - Sydney-Melbourne-Sydney		Qantas Airw_ abn16009661901	1,745.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/8/18	Purchase	Digital news subscriptions		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	6/8/18	Purchase	Airfare for MD following flight change		Qantas Airw_ abn16009661901	34.99	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/8/18	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/8/18	Purchase	July transfers btwn home/airport/office/meetings		Airport Taxi Services	1,651.68	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	7/8/18	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/8/18	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	638.44	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	8/8/18	Purchase	Airfares for MD - Sydney-Melbourne for meetings		Qantas Airw_ abn16009661901	913.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/8/18	Purchase	Airfare travel booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/8/18	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/8/18	Purchase	Airfare for MD for flight change		Qantas Airw_ abn16009661901	23.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/8/18	Purchase	Airfare for MD - Sydney-Melbourne-Sydney for mtgs		Qantas Airw_ abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/8/18	Purchase	Airfare for MD - Melbourne-Sydney		Qantas Airw_ abn16009661901	913.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	17/8/18	Purchase	Lunch mtg [Names redacted]&CH	Meeting with external contact and staff members	Real FF Pty Ltd	37.80	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	17/8/18	Purchase	Transfers for MD btwn home/airport/office/mtgs		Paramount Limousines	6,296.77	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	20/8/18	Purchase	Book Fee: Melb to Syd		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/8/18	Purchase	Book Fee: Flight Change		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/8/18	Purchase	Flight Melb to Syd		Qantas Airw_ abn16009661901	304.14	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	31/8/18	Purchase	Online News Subscription		News Digital Subs	20.00	MANAGING DIR + STAFF	Office supplies	FY18
Ap	Office Of Ceo	3/9/18	Purchase	Online News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	3/9/18	Purchase	Book Fee: Accom 7 - 11 Oct		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/9/18	Purchase	Book Fee: Syd_Melb 16 Sep		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/9/18	Purchase	Flights Syd_Melb 16 Sep		Qantas Airw_ abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	19/9/18	Purchase	Car Transfers Melb Aug 2018		Airport Taxi Services	3,479.85	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	20/9/18	Purchase	Charged to BCard in error has been credited	credited on 21/12/18	Grand Hyatt Melbourne	877.46	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	24/9/18	Purchase	Flights Syd_Melb 28 Sep		Qantas Airw_ abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	24/9/18	Purchase	Book Fee: Syd_Melb 24 Sep		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	24/9/18	Purchase	Book Fee: Syd_Melb 28 Sep		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	24/9/18	Purchase	Flights Syd_Melb 24 Sep		Qantas Airw_ abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/9/18	Purchase	Online News Subscription Sept		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	1/10/18	Purchase	Online News Subscription Sept		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	1/10/18	Purchase	Book Fee: Melb Canb Syd Christine		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	2/10/18	Purchase	Flight: Melb Canb Syd Christine		Qantas Airw_ abn16009661901	831.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	2/10/18	Purchase	Flight: Melb Canb Syd Christine		Qantas Airw_abn16009661901	343.26	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	2/10/18	Purchase	Flight: Can Syd Christine		Qantas Airw_abn16009661901	379.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/10/18	Purchase	Book Fee: Syd Canb Christine		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/10/18	Purchase	Flight: Syd Canb Christine		Qantas Airw_abn16009661901	719.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/10/18	Purchase	Flight: Vietnam ASEAN		Singapore Ai	3,924.83	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/10/18	Purchase	Flight: Vietnam ASEAN		Qantas Airw_abn16009661901	3,657.93	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/10/18	Purchase	Book Fee: Flight change for Vietnam		Corporate Travel Manag	45.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/10/18	Purchase	Book Fee: Vietnam ASEAN		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/10/18	Credit Voucher	Flight Credit Syd to Hanoi		Qantas Airw_abn16009661901	-3,316.63	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/10/18	Purchase	Flight: Syd [Name redacted]	Flight booking for staff member	Qantas Airw_abn16009661901	675.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/10/18	Purchase	Flight change Vietnam		Vietnam Air	2,252.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	23/10/18	Purchase	Car transfers Sep 2018		Airport Taxi Services	2,666.22	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	23/10/18	Purchase	Book Fee: Syd - Melb 26 Oct		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	23/10/18	Purchase	Flights: Syd - Melb 26 Oct		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	23/10/18	Purchase	Officeworks order		Ofwks Online Bentleigh	123.50	MANAGING DIR + STAFF	Office supplies	FY19
Ap	Office Of Ceo	24/10/18	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Corporate Travel Manag	3,179.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	24/10/18	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	24/10/18	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Qantas Airw_abn16009661901	6,960.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	24/10/18	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Emirates	3,254.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	24/10/18	Purchase	Book Fee Change 21 Oct		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	25/10/18	Purchase	Flight change for Vietnam		Corporate Travel Manag	45.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/10/18	Purchase	Flight: Aramex, HK Post, AGS, CIIE		Cathaypac	951.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/10/18	Purchase	Flights: Syd - Melb 25 Oct		Qantas Airw_abn16009661901	280.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/10/18	Purchase	Service Fee: Syd - Melb 25 Oct		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/10/18	Credit Voucher	Flight Credit Aramex, HK Post, AGS, CIIE		Qantas Airw_abn16009661901	-6,590.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/10/18	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Qantas Airw_abn16009661901	3,898.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	30/10/18	Purchase	Service Fee: Syd - Melb 26 Oct		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	30/10/18	Purchase	Service Fee: Syd - Melb 8 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	30/10/18	Purchase	Flights: Aramex, HK Post, AGS, CIIE		British A	11,506.48	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	31/10/18	Purchase	Flights: Syd - Melb 8 Nov		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	31/10/18	Purchase	Flights: Syd - Melb 26 Oct		Qantas Airw_abn16009661901	304.14	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	1/11/18	Purchase	Digital News Subscriptions		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	2/11/18	Purchase	Service Fee: Mel - Can 27 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	2/11/18	Purchase	Flights: Mel - Can 27 Nov		Qantas Airw_abn16009661901	1,654.25	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/11/18	Credit Voucher	Flight Credit Aramex, HK Post, AGS, CIIE		Corporate Travel Manag	-2,579.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/11/18	Purchase	Melb Car transfers Oct 2018		Airport Taxi Services	1,133.33	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	6/11/18	Purchase	Flights [Name redacted] Visit	Flight for external consultant	Qantas Airw_abn16009661901	10,757.87	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/11/18	Purchase	Service Fee: Syd - Mel 8 Nov		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/11/18	Purchase	Service Fee: [Name redacted] Visit	Booking fee-external consultant travel	Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/11/18	Purchase	Flight: Syd - Mel 8 Nov		Qantas Airw_abn16009661901	280.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/11/18	Purchase	Flights: Syd - Mel 19 Nov		Qantas Airw_abn16009661901	2,119.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/11/18	Purchase	Flights 12 - 14 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	12/11/18	Purchase	Flights 12 - 14 Nov		Qantas Airw_abn16009661901	1,862.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	12/11/18	Purchase	Service Fee: Syd - Mel 19 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	13/11/18	Purchase	Service fee for change 12 Nov		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	15/11/18	Purchase	Gifts for B@P		Cartier Boutique Mel	19,950.00	MANAGING DIR + STAFF	Gifts	FY19
Ap	Office Of Ceo	16/11/18	Purchase	Car Transfers Syd Aug 2018		Paramount Limousines	2,568.73	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	19/11/18	Purchase	Flight: Mel - Syd [Name redacted] 16 Nov	Flight for external consultant -credited below	Qantas Airw_abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	19/11/18	Purchase	CEO Office Newspapers Oct 2018		Flinders City Newsag	193.50	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	20/11/18	Purchase	Flights: Mel - Per - Syd 29 Nov		Qantas Airw_abn16009661901	4,787.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	20/11/18	Purchase	Service Fee: Mel - Per - Syd 29 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/11/18	Purchase	Flights: Syd - Mel 26 Nov		Qantas Airw_abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/11/18	Purchase	Accom for [Name redacted]	Accommodation - external consultant	Grand Hyatt Melbourne	1,308.25	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	22/11/18	Purchase	Service Fee: Syd - Mel 26 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/11/18	Purchase	Service fee for refund		Corporate Travel Manag	100.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/11/18	Purchase	Service fee for change 19 Nov		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/11/18	Purchase	Service fee for change 29 Nov		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/11/18	Purchase	Service Fee: [Name redacted] Mel - Syd 16 Nov	Booking fees-external consultant travel	Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/11/18	Credit Voucher	Flight Credit Mel - Syd [Name redacted]	Credit for flight for external consultant	Qantas Airw_abn16009661901	-1,206.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/11/18	Credit Voucher	Flight: Refund Mel - Can 28 No		Qantas Airw_abn16009661901	-1,643.25	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/11/18	Purchase	Online news subscription		News Limited	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	26/11/18	Purchase	Flight: [Name redacted] Mel - Syd 16 Nov	Flight for external consultant	Qantas Airw_abn16009661901	416.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/11/18	Purchase	Service fee for refund 28 Nov		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/11/18	Purchase	Flights: Syd - Mel 7 Dec		Qantas Airw_abn16009661901	936.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/11/18	Purchase	Service Fee: Syd - Mel 17 Dec		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/11/18	Purchase	Accom: [Name redacted] visit	Accommodation - external consultant	Four Seasons Sydney	1,986.50	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	28/11/18	Purchase	Flights: Syd - Mel 17 Dec		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/11/18	Purchase	Service Fee for Accom 8 Jan 19		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/11/18	Purchase	Service Fee for Accom 29 Jan 19		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/11/18	Purchase	Service Fee: Syd - Mel 10 Dec		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/11/18	Purchase	Flights: Syd - Mel 10 Dec		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	28/11/18	Purchase	Service Fee: Syd - Mel 7 Dec		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/12/18	Purchase	Flights: Mel Hob Syd Ayres Rock 3 Dec		Jetstar	195.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/12/18	Purchase	Service Fee for Accom 14 Jan 19		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/12/18	Purchase	Melb car transfers Nov 2018		Airport Taxi Services	2,693.97	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	3/12/18	Purchase	Flights: Mel Hob Syd Ayres Rock 3 Dec		Jetstar	204.89	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/12/18	Purchase	Service Fee for Accom 21 Jan 19		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/12/18	Purchase	Flights: Mel Hob Syd Ayres Rock 3 Dec		Virgin Aust	1,053.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/12/18	Purchase	Flights: Syd - Ayers Rock B&G Conf		Virgin Aust	1,894.99	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/12/18	Purchase	Service Fee: Syd - Ayers Rock B&G Conf		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/12/18	Purchase	Flights: Mel Hob Syd Ayers Rock 3 Dec		Qantas Airw_ abn16009661901	55.39	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/12/18	Purchase	Service Fee: Mel Hob Syd Ayers Rock 3 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/12/18	Purchase	Service Fee: Melb - Hob 3 Dec		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/12/18	Credit Voucher	Credit for flights Mel - Hob 3 Dec		Qantas Airw_ abn16009661901	-981.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/12/18	Purchase	Service Fee: Melb - Hob 3 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/12/18	Purchase	Flights: Syd - Ayres Rock B&G Conf		Virgin Aust	243.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/12/18	Purchase	Flights: Melb - Hob 3 Dec		Virgin Aust	708.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/12/18	Purchase	Service Fee: Change 10 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/12/18	Purchase	Service Fee: Syd - Ayres Rock B&G Conf		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/12/18	Purchase	Car transfers overseas		Driven Worldwide L	2,647.54	MANAGING DIR + STAFF	Taxis	FY19
Ap	Office Of Ceo	10/12/18	Credit Voucher	Credit Ayers Rock Melb Laun		Jetstar	-195.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	12/12/18	Purchase	Flight Change 17 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/12/18	Purchase	Service Fee Change 16 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/12/18	Purchase	Carol Singer for Xmas in foyer		Paypal	9,900.00	MANAGING DIR + STAFF	Conferences, functions & events	FY19
Ap	Office Of Ceo	19/12/18	Purchase	CEO Office Newspapers Nov 2018		Flinders City Newsag	86.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	19/12/18	Purchase	AICD Subscription		Company Directors	595.00	MANAGING DIR + STAFF	Professional Memberships	FY19
Ap	Office Of Ceo	21/12/18	Credit Voucher	credit for incorrect charge	incorrectly charged on 20/09/18	Grand Hyatt Melbourne	-877.46	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	24/12/18	Purchase	Flowers for Office Dec 2018		Evans Florist	232.50	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	24/12/18	Purchase	News subscription		News Limited	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	24/12/18	Purchase	Car Service - December 2018		Airport Taxi Services	1,070.04	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	4/1/19	Purchase	Car transfers Oct 2018		Paramount Limousines	6,879.38	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	7/1/19	Purchase	Booking Fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/1/19	Purchase	Air Fares		Qantas Airw_ abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/1/19	Purchase	Air Fares		Qantas Airw_ abn16009661901	2,119.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/1/19	Purchase	Booking Fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/1/19	Purchase	Air Fares		Qantas Airw_ abn16009661901	2,142.76	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/1/19	Purchase	Air Fares		Qantas Airw_ abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/1/19	Purchase	Booking Fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/1/19	Purchase	Booking Fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/1/19	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/1/19	Purchase	Newspapers Dec 2018		Flinders City Newsag	86.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	10/1/19	Purchase	AICD Meeting room 14 Dec 2018		Company Directors	990.00	MANAGING DIR + STAFF	Venue hire	FY19
Ap	Office Of Ceo	10/1/19	Purchase	Accommodation - to be credited incorrectly charged		Grand Hyatt Melbourne	263.00	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	14/1/19	Purchase	Working Lunch		Tower Sushi	21.80	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	14/1/19	Purchase	Car transfers Nov 2018		Paramount Limousines	5,288.11	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	17/1/19	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	17/1/19	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	17/1/19	Purchase	Air Fare		Qantas Airw_ abn16009661901	23.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	17/1/19	Purchase	ELTOffsite Site		The Glasshouse Melbo	15,028.00	MANAGING DIR + STAFF	Conferences, functions & events	FY19
Ap	Office Of Ceo	17/1/19	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	17/1/19	Purchase	Car transfers Dec 2018		Paramount Limousines	2,482.41	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	18/1/19	Purchase	News subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	18/1/19	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/1/19	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/1/19	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/1/19	Purchase	Air Fare		Qantas Airw_ abn16009661901	304.14	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/1/19	Purchase	12 Month Subscriptions		Fairfax Subscriptions	966.62	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	29/1/19	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/1/19	Purchase	Flights - Melb - Syd 4 Feb		Qantas Airw_ abn16009661901	1,862.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/1/19	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/1/19	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/1/19	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	30/1/19	Purchase	Booking Fee - [Name redacted] 5 Feb	Speaker at Management Conference	Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	31/1/19	Purchase	Flights - [Name redacted] 5 Feb	Speaker at Management Conference	Qantas Airw_ abn16009661901	936.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	31/1/19	Purchase	Booking Fee - Melb - Syd 4 Feb		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	31/1/19	Purchase	Service Fee 29 Jan		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/2/19	Purchase	Service Fee - Melb-Can-Syd 18 Feb		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/2/19	Purchase	Flights - Melb-Can-Syd 18 Feb		Qantas Airw_ abn16009661901	1,607.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/2/19	Purchase	Flights - [Name redacted] 5 Feb	Speaker at Management Conference	Qantas Airw_ abn16009661901	935.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/2/19	Purchase	Service Fee - Accom 26 Jan		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/2/19	Purchase	Service Fee - Melb-Syd-Melb 4 Feb		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/2/19	Purchase	Service Fee - Syd-Adel-Melb 11 Mar		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	6/2/19	Purchase	Flights Syd-Adel-Melb 11 Mar		Qantas Airw_abn16009661901	1,705.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/2/19	Purchase	Service Fee Syd - Melb-Syd 11 Feb		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/2/19	Purchase	Accommodation [Name redacted] - MC	Speaker at Management Conference	Stamford Plaza Melbourne	203.04	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	6/2/19	Purchase	Accommodation - [Name redacted] MC	Speaker at Management Conference	Stamford Plaza Melbourne	203.04	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	6/2/19	Purchase	Flight - Melb-Syd-Melb 4 Feb		Qantas Airw_abn16009661901	280.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/2/19	Purchase	Accommodation - [Name redacted] MC	Speaker at Management Conference	Stamford Plaza Melbourne	203.04	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	6/2/19	Purchase	Flights syd-melb-syd 11 feb		Qantas Airw_abn16009661901	1,862.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/2/19	Purchase	Service Fee - 10 Feb		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/2/19	Purchase	Kitchen Supplies		Woolworths 3179	10.50	MANAGING DIR + STAFF	Office supplies	FY19
Ap	Office Of Ceo	13/2/19	Purchase	Service Fee - Accom 29 April		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	13/2/19	Purchase	Service Fee - Accom 22 April		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	13/2/19	Purchase	Service Fee - Accom 8 Apell		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Flights Syd-Melb-Syd 18 Feb		Qantas Airw_abn16009661901	512.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Kitchen Supplies		Woolworths 3139 Ke	10.50	MANAGING DIR + STAFF	Office supplies	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Air Fare		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Flights Melb-syd 10 Feb		Qantas Airw_abn16009661901	280.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Service Fee Accom 15 April		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Flights Syd-Melb-Bris-Syd 4 Mar		Qantas Airw_abn16009661901	2,931.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Service Fee - Syd-Melb-Syd 18 feb		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Service Fee - 18 Feb		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Service Fee Accom 25 March		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/2/19	Purchase	Service Fee Syd-Melb-Syd 21 Feb		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	15/2/19	Purchase	News subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	15/2/19	Purchase	Newspaper Jan 2019		Flinders City Newsag	64.50	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	15/2/19	Purchase	AICD Room Hire 7 Feb 2019.		Company Directors	330.00	MANAGING DIR + STAFF	Venue hire	FY19
Ap	Office Of Ceo	18/2/19	Purchase	Air Fares (Canada)		Corporate Travel Manag	18,157.66	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/2/19	Purchase	Transport - CEO		Paramount Limousines	4,100.56	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	18/2/19	Purchase	Booking Fee		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/2/19	Purchase	Flowers for Office Jan 2019		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	19/2/19	Purchase	Accommodation - To be credited incorrectly Charged		Grand Hyatt Melbourne	287.81	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	19/2/19	Purchase	Canadian Visa		Citizen&imm-Eapps Enligne	7.49	MANAGING DIR + STAFF	Travel expenses	FY19
Ap	Office Of Ceo	20/2/19	Purchase	Air Fares		Air Canada	926.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	20/2/19	Purchase	Foreign Currency		Corporate Travel Manag	296.57	MANAGING DIR + STAFF	Travel expenses	FY19
Ap	Office Of Ceo	21/2/19	Purchase	Foreign Currency - Fee		Corporate Travel Manag	10.31	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/2/19	Purchase	Air Fares		Virgin Aust	1,239.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/2/19	Credit Voucher	Credit - syd-melb-bris-syd 4 March		Qantas Airw_abn16009661901	-2,920.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/2/19	Purchase	Cars for MC Guests		All Hour Taxi Services	430.00	MANAGING DIR + STAFF	Taxis	FY19
Ap	Office Of Ceo	21/2/19	Purchase	Booking Fee		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/2/19	Purchase	Gifts for Canada Post		R M Williams	900.00	MANAGING DIR + STAFF	Gifts	FY19
Ap	Office Of Ceo	21/2/19	Purchase	Foreign Currency - Fee		Corporate Travel Manag	20.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/2/19	Purchase	Service Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/2/19	Purchase	Air Fare		Qantas Airw_abn16009661901	911.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/2/19	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	25/2/19	Purchase	Booking Fee		Corporate Travel Manag	45.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/2/19	Purchase	Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/2/19	Purchase	Meeting room - Canada Post Visit		Hyatt Regency Toronto On	717.44	MANAGING DIR + STAFF	Venue hire	FY19
Ap	Office Of Ceo	27/2/19	Purchase	Air Fares		Qantas Airw_abn16009661901	832.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/2/19	Purchase	Air Fares		Virgin Aust	736.30	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	1/3/19	Purchase	[Name redacted] Farewell Lunch - [Names redacted]	Staff member from Office of CEO farewell lunch	Super Normal	143.50	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	1/3/19	Purchase	Trains in Canada		Via Rail Ca	753.06	MANAGING DIR + STAFF	Travel expenses	FY19
Ap	Office Of Ceo	1/3/19	Credit Voucher	Air Fare - Credit		Air Canada	-926.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/3/19	Purchase	Booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/3/19	Purchase	Air Fare - Melb - Syd 4 March		Qantas Airw_abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/3/19	Purchase	Air Fare - Syd-GC GC-Syd 4 Mar		Virgin Aust	19.99	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/3/19	Purchase	Service Fee - SYD-GC- GC-SYD 4/3		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/3/19	Purchase	Flowers for [Name redacted]- Canada Post	Flowers for business colleague	Interflora Flowers W	156.10	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	7/3/19	Purchase	Service Fee - Adel - Melb 12 March		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/3/19	Purchase	Booking Fee - Accom 6 May		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/3/19	Purchase	Booking Fee - Accom 10 June		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/3/19	Purchase	Booking Fee - Accom 29 April		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/3/19	Purchase	Flight - SYD-ADEL-MELB		Qantas Airw_abn16009661901	9.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/3/19	Purchase	Booking Fee - Accom 24 June		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/3/19	Credit Voucher	Credit - Meeting Room Refund Canada Post		Hyatt Regency Toronto On	-111.08	MANAGING DIR + STAFF	Venue hire	FY19
Ap	Office Of Ceo	8/3/19	Purchase	Service Fee - Accom - 27 May		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/3/19	Purchase	Booking Fee - Accom 17 June		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/3/19	Purchase	Booking Fee - Accom 1 June		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	8/3/19	Purchase	Service Fee - Accomm 13 May		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/3/19	Purchase	Service Fee - Accomm 20 May		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/3/19	Purchase	Hire Cars		Airport Taxi Services	1,585.08	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	11/3/19	Purchase	Hire Cars - Canada		Allante Airport Transp	291.50	MANAGING DIR + STAFF	Taxis	FY19
Ap	Office Of Ceo	11/3/19	Purchase	Booking Fee - Adel - Melb		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/3/19	Purchase	Hire Cars - Canada		Allante Airport Transp	133.87	MANAGING DIR + STAFF	Taxis	FY19
Ap	Office Of Ceo	12/3/19	Purchase	Flights - Adel - Melb 12 March		Virgin Aust	786.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	13/3/19	Purchase	Booking Fee - 18 March		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	13/3/19	Purchase	Get Well Flowers- [Name redacted]	Flowers for staff member	Pearsons First Stnmre	170.00	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	13/3/19	Purchase	Flight - 12 March		Qantas Airw_ abn16009661901	787.71	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/3/19	Purchase	Booking Fee - ADEL-MELB 12 March		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/3/19	Purchase	Flight - MELB-SYD 18 March		Qantas Airw_ abn16009661901	935.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/3/19	Purchase	Flower for [Name redacted] (Get Well)	Flowers for staff member	The Frsh Flwr Man Pl	170.00	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	14/3/19	Purchase	Flight - SYD-MELB 18 March		Qantas Airw_ abn16009661901	935.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/3/19	Purchase	Flight - MELB-SYD 18 March		Qantas Airw_ abn16009661901	911.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	15/3/19	Purchase	Flight ADEL - MELB 12 March		Qantas Airw_ abn16009661901	329.29	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	15/3/19	Purchase	Online - The Australian		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	19/3/19	Purchase	Booking Fee - 25 March		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	19/3/19	Purchase	Incorrectly charged to Corp Card to be refunded	amount credited on 22/03/19	Grand Hyatt Melbourne	263.00	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	19/3/19	Purchase	Booking Fee - 18 March		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/3/19	Purchase	Booking Fee - 8 April		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/3/19	Purchase	Meeting Room Hire		Company Directors	235.00	MANAGING DIR + STAFF	Venue hire	FY19
Ap	Office Of Ceo	22/3/19	Purchase	Visa Charge to Corporate Card to be reimbursed		Indianvisaonlinebiepay	146.07	MANAGING DIR + STAFF	Travel expenses	FY19
Ap	Office Of Ceo	22/3/19	Purchase	Flight - Syd - Melb-Syd 25 March		Qantas Airw_ abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/3/19	Purchase	Flight - Melb-Syd 18 March		Qantas Airw_ abn16009661901	280.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/3/19	Purchase	Flight - Syd-Can-Melb - 8 April		Qantas Airw_ abn16009661901	1,607.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/3/19	Purchase	Flight - Melb-Syd 18 March		Qantas Airw_ abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	22/3/19	Credit Voucher	Refund - Incorrectly charged to Corp Card		Grand Hyatt Melbourne	-263.00	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	22/3/19	Purchase	Visa Charge to Corporate Card to be reimbursed		Indianvisaonlinebiepay	146.07	MANAGING DIR + STAFF	Travel expenses	FY19
Ap	Office Of Ceo	25/3/19	Purchase	Incorrectly Charged by Hyatt - to be credited	amount credited 05/04/19	Grand Hyatt Melbourne	900.55	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	27/3/19	Purchase	Booking Fee - SYD-CAN 9 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/3/19	Purchase	Incorrectly charged by Hyatt - to be credited	amount credited 05/04/19	Grand Hyatt Melbourne	699.19	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	28/3/19	Purchase	Booking Fee - 2 April		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/3/19	Purchase	Air Fare - CAN_ SYD 9 April		Qantas Airw_ abn16009661901	345.38	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/3/19	Credit Voucher	Air Fare Credit - Syd-Can-Melb 11 April		Qantas Airw_ abn16009661901	-1,596.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/3/19	Purchase	Air Fare - SYD-MELB-SYD 9 April		Qantas Airw_ abn16009661901	2,142.76	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	28/3/19	Purchase	Air Fare - SYD-CAN 9 April		Qantas Airw_ abn16009661901	731.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/3/19	Purchase	Air Fare - SYD-MEL 2 April		Qantas Airw_ abn16009661901	880.81	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/3/19	Purchase	Booking Fee - 1 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/3/19	Purchase	Air Fare - CAN-SYD 2 April		Qantas Airw_ abn16009661901	503.86	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/3/19	Purchase	Air Fare - SYD-MEL 2 April		Qantas Airw_ abn16009661901	911.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	29/3/19	Purchase	Booking Fee - MEL-SYD-MEL 1 April		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	1/4/19	Purchase	Air Fare - MEL-SYD-MEL 1 April		Qantas Airw_ abn16009661901	842.97	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	1/4/19	Purchase	Booking Fee - 2 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	2/4/19	Purchase	Booking Fee - CAN-SYD 2 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	2/4/19	Purchase	Transport - Multiple Trips		Airport Taxi Services	2,281.05	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	3/4/19	Purchase	Air Fare - CAN-SYD 2 April		Qantas Airw_ abn16009661901	559.24	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/4/19	Purchase	Transport - Multiple Trips		Airport Taxi Services	3,185.70	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	4/4/19	Purchase	Booking Fee - 2 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/4/19	Purchase	Incorrectly Charge bu Hyatt - To be credited	amount credited 05/04/19	Grand Hyatt Melbourne	671.73	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	5/4/19	Credit Voucher	Credit incorrect charge	incorrectly charged on 23/03/19	Grand Hyatt Melbourne	-900.55	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	5/4/19	Purchase	Air Fares - Melb-Can 2 April		Qantas Airw_ abn16009661901	301.99	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/4/19	Credit Voucher	Credit Air Fare - Can-Syd 2 April		Qantas Airw_ abn16009661901	-959.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/4/19	Credit Voucher	Credit incorrect charge	incorrectly charged on 04/04/19	Grand Hyatt Melbourne	-671.73	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	5/4/19	Purchase	Transport - Multi Trips		Paramount Limousines	3,474.17	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	5/4/19	Purchase	Air Fare - Can-Syd 2 April		Qantas Airw_ abn16009661901	503.86	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/4/19	Credit Voucher	Credit for incorrect charge	incorrectly charged on 27/03/19	Grand Hyatt Melbourne	-699.19	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	9/4/19	Purchase	Booking Fee - China		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/4/19	Purchase	Air Fares - China - Cancelled		Corporate Travel Manag	7,712.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/4/19	Purchase	Air Fares - China - Cancelled		Cathaypac	4,581.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/4/19	Credit Voucher	Air Fare - Credit - Cancelled Trip		Qantas Airw_ abn16009661901	-724.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/4/19	Purchase	Booking Fee 17 April		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	12/4/19	Purchase	Booking Fee - Accom 8 May		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	12/4/19	Purchase	Online Newspaper		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	12/4/19	Purchase	Air Fares - Syd-Melb-Syd 17 April		Qantas Airw_ abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	12/4/19	Purchase	Gift - [Name redacted] Wife - Surgery (No Receipt)	Get well gift for staff member's wife	Aesop Collins Street	125.00	MANAGING DIR + STAFF	Gifts	FY19
Ap	Office Of Ceo	12/4/19	Purchase	Booking Fee - 8 May		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	12/4/19	Purchase	Air Fares - Melb-Per-Syd 8 May		Qantas Airw_ abn16009661901	4,787.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	15/4/19	Purchase	Flowers for Foyer		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	15/4/19	Purchase	Gifts for [Name redacted] and [Name redacted]	Reward/recognition for two staff members	Village Gift Shop	318.00	MANAGING DIR + STAFF	Gifts	FY19
Ap	Office Of Ceo	16/4/19	Purchase	Booking Fee 15 Apr SYD-MELB-SYD		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	16/4/19	Purchase	Air Fare -SYD-MEL-SYD 15 Apr		Qantas Airw_abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	16/4/19	Purchase	Air Fare -SYD-MEL-SYD 15Apr		Qantas Airw_abn16009661901	23.59	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	17/4/19	Purchase	Booking Fee - 15 Apr		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/4/19	Purchase	Booking Fee -SYD-MEL-SYD 23 Apr		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/4/19	Purchase	Air Fare -SYD-MEL-SYD 17 Apr		Qantas Airw_abn16009661901	280.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/4/19	Purchase	Booking Fee -SYD-MEL-SYD 17 Apr		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/4/19	Purchase	Air Fare -SYD-MEL-SYD 23 Apr		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/4/19	Credit Voucher	Credit Air Fare - China		Cathaypacair	-4,522.70	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/4/19	Purchase	Air Fare -SYD -MEL -SYD 30 Apr		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	26/4/19	Purchase	Booking Fee -SYD-MEL-SYD 30 Apr		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	30/4/19	Purchase	Flowers - Gift		Saundersons Florists	100.00	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	30/4/19	Purchase	Air Fares -SYD-ADEL 29 Apr		Virgin Aust	197.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	30/4/19	Purchase	Air Fare - ADEL-MEL-SYD 29 Apr		Qantas Airw_abn16009661901	86.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	1/5/19	Purchase	Transport - Multiple Trips		Airport Taxi Services	2,536.35	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	1/5/19	Purchase	Flowers Reception		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	2/5/19	Purchase	Booking Fee - 8 May		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	2/5/19	Purchase	Air Fare -MEL-PER-SYD 8 May		Qantas Airw_abn16009661901	45.36	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	2/5/19	Purchase	Farewell Gift for [Name redacted]	Farewell gift for member of Executive Team	Luxury Retail No 1 Pl	1,780.75	MANAGING DIR + STAFF	Gifts	FY19
Ap	Office Of Ceo	2/5/19	Purchase	Booking Fee - 29 Apr		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	2/5/19	Purchase	Air Fare -SYD-MEL 6 May		Qantas Airw_abn16009661901	953.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	2/5/19	Purchase	Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/5/19	Purchase	Transport		Paramount Limousines	3,760.43	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	3/5/19	Purchase	Newspapers		Flinders City Newsg	60.20	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	6/5/19	Purchase	Air Fares - 2 May MEL-SYD		Qantas Airw_abn16009661901	110.51	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/5/19	Purchase	Silver Sponsorship Havana Nights Ball		Giant Steps Sydney	5,500.00	MANAGING DIR + STAFF	Charitable donation	FY19
Ap	Office Of Ceo	6/5/19	Purchase	Booking Fee - 8 May 2019		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/5/19	Purchase	Booking Fee - 2 May 2019		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/5/19	Purchase	Air Fare - MEL-PER-SYD 8 May 2019		Qantas Airw_abn16009661901	50.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/5/19	Purchase	Booking Fee -		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/5/19	Purchase	Air Fares - [Name redacted] 8 May 2019	Meeting with external contact	Qantas Airw_abn16009661901	671.97	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	8/5/19	Purchase	Booking Fee - [Name redacted] 8 May 2019	Meeting with external contact	Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/5/19	Purchase	Air Fares - [Name redacted] 8 May 2019	Flights for family to attend funeral after workplace fatality	Singapore Ai	1,828.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/5/19	Purchase	Booking Fee - [Name redacted]	Flights for family to attend funeral after workplace fatality	Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/5/19	Purchase	Air Fares - [Name redacted] 8 May 2019	Flights for family to attend funeral after workplace fatality	Singapore Ai	1,828.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/5/19	Purchase	Air Fares - [Name redacted] 8 May 2019	Flights for family to attend funeral after workplace fatality	Singapore Ai	1,346.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/5/19	Purchase	Booking Fee - [Name redacted] 8 May 2019	Flights for family to attend funeral after workplace fatality	Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	9/5/19	Purchase	Booking Fee - [Name redacted] 8 May 2019	Flights for family to attend funeral after workplace fatality	Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/5/19	Purchase	Booking Fee - [Name redacted] 13 May 2019	Business colleague	Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/5/19	Purchase	Online Newspaper		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	10/5/19	Purchase	Air Fares -SYD-MEL-SYD 13 May 2019		Qantas Airw_abn16009661901	1,857.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	13/5/19	Purchase	Air Fare - MEL-CAN-MEL 14 May 2019		Qantas Airw_abn16009661901	1,687.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	13/5/19	Purchase	Booking Fee -SYD-MEL-SYD 13 May 2019		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	13/5/19	Purchase	Booking Fee - 14 May 2019		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	13/5/19	Purchase	Booking Fee - [Name redacted] 13 May 2019	Business colleague	Qantas Airw_abn16009661901	725.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	15/5/19	Purchase	Booking Fee - 21 May 2019		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	15/5/19	Purchase	Air Fares -SYD-MEL-SYD 21 May 2019		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	15/5/19	Purchase	Meeting room 8 April 2019		Company Directors	390.00	MANAGING DIR + STAFF	Venue hire	FY19
Ap	Office Of Ceo	16/5/19	Purchase	Air Fares - Japan 1 July 2019		Japan Airlin	4,841.66	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	16/5/19	Purchase	Booking Fee - 1 July 2019		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	16/5/19	Purchase	Incorrect charge to be credited	credited 27/05/19	Grand Hyatt Melbourne	287.81	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	17/5/19	Purchase	Air Fares - MEL-SYD-MEL 21 May 2019		Qantas Airw_abn16009661901	1,899.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	17/5/19	Purchase	Booking Fee - 21 May 2019		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/5/19	Purchase	Meeting Room Hire - 3 May 2019		Company Directors	235.00	MANAGING DIR + STAFF	Venue hire	FY19
Ap	Office Of Ceo	22/5/19	Purchase	AICC Business Lunch		Australia Israel Cha	405.20	MANAGING DIR + STAFF	Meals	FY19
Ap	Office Of Ceo	24/5/19	Purchase	Air Fares -SYD-MEL-SYD 27 May 2019		Qantas Airw_abn16009661901	2,143.53	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	24/5/19	Purchase	Booking Fee - 27 May 2019		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/5/19	Purchase	Booking Fee - 21 May 2019		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/5/19	Credit Voucher	Credit due to incorrect charge	incorrectly charged on 16/05/19	Grand Hyatt Melbourne	-287.81	MANAGING DIR + STAFF	Accommodation	FY19
Ap	Office Of Ceo	27/5/19	Purchase	Air Fares - MEL-SYD 21 May 2019		Qantas Airw_abn16009661901	328.51	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	27/5/19	Purchase	Booking Fee - 21 May 2019		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	30/5/19	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	30/5/19	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	31/5/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	31/5/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/6/19	Purchase	Air Fares - 3 June 2019		Qantas Airw_abn16009661901	1,857.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	3/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	4/6/19	Purchase	Transport - May 2019		Airport Taxi Services	2,244.42	MANAGING DIR + STAFF	Private car services	FY19
Ap	Office Of Ceo	5/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/6/19	Purchase	Meeting Room Hire		Australian Institute O	380.00	MANAGING DIR + STAFF	Venue hire	FY19
Ap	Office Of Ceo	5/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	5/6/19	Purchase	Air Fare - 3 June 2019		Qantas Airw_abn16009661901	42.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	5/6/19	Purchase	Air Fares - 9 June 2019 (C)		Qantas Airw_abn16009661901	1,899.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/6/19	Purchase	Air Fares - 13 June 2019		Qantas Airw_abn16009661901	953.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	6/6/19	Purchase	Air fares - 5 June 2019		Qantas Airw_abn16009661901	2,185.58	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	7/6/19	Purchase	Digital New Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19
Ap	Office Of Ceo	10/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	10/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/6/19	Purchase	Air Fares - 17 June 2019		Qantas Airw_abn16009661901	2,520.71	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/6/19	Purchase	Air Fares - 19 June 2019		Qantas Airw_abn16009661901	1,899.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	11/6/19	Purchase	Flowers May 2019		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	11/6/19	Purchase	Flowers April 2019		Evans Florist	387.50	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	13/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/6/19	Purchase	Air Fares - 28 June 2019		Qantas Airw_abn16009661901	299.53	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	14/6/19	Purchase	Air Fares - 25 June 2019		Qantas Airw_abn16009661901	2,965.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	17/6/19	Purchase	Air Fares - 13 Jun 2019		Qantas Airw_abn16009661901	286.42	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/6/19	Purchase	Booking Fee		Inspire Travel Mgt	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	18/6/19	Purchase	CEW Membership Fee		Chief Executive Women	595.00	MANAGING DIR + STAFF	Professional Memberships	FY19
Ap	Office Of Ceo	19/6/19	Purchase	Air Fares - 18 June 2019		Qantas Airw_abn16009661901	115.41	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	20/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	20/6/19	Purchase	Air Fares - 20 June 2019		Qantas Airw_abn16009661901	953.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	20/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	20/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	20/6/19	Credit Voucher	Credit - 19 Jun 2019		Qantas Airw_abn16009661901	-1,888.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/6/19	Purchase	Air Fares - 11 July 2019		Virgin Aust	1,113.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/6/19	Purchase	Air Fares - 10 July 2019		Qantas Airw_abn16009661901	4,062.24	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	21/6/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	24/6/19	Purchase	Flowers - [Name redacted]	Staff member	The Frsh Flwr Man Pl	120.00	MANAGING DIR + STAFF	Flowers	FY19
Ap	Office Of Ceo	26/6/19	Purchase	Air Fares - 8 July 2019		Qantas Airw_abn16009661901	954.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19
Ap	Office Of Ceo	1/7/19	Purchase	Transfers - Christine Holgate		Airport Taxi Services	1,396.38	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	1/7/19	Purchase	YPO Membership 12 Months		Ypo Intl, Irving,tx-Usd	3,609.36	MANAGING DIR + STAFF	Professional Memberships	FY20
Ap	Office Of Ceo	5/7/19	Credit Voucher	Credit - 19 June 2019		Qantas Airw_abn16009661901	-1,888.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	5/7/19	Purchase	Digital News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	8/7/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	9/7/19	Purchase	Air fare - 9 July 2019		Qantas Airw_abn16009661901	954.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	9/7/19	Purchase	Air Fare - 10 July 2019		Qantas Airw_abn16009661901	290.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	9/7/19	Credit Voucher	Credit Adjustment - 9 June 2019		Qantas Airw_abn16009661901	-11.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	10/7/19	Purchase	Booking fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	10/7/19	Purchase	Air Fare - 9 July 2019		Qantas Airw_abn16009661901	286.43	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/7/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	12/7/19	Purchase	Air Fares - 16 July 2019		Qantas Airw_abn16009661901	1,899.98	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	15/7/19	Purchase	Refund Fee - 19 June 2019		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	15/7/19	Purchase	Booking Fee		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	16/7/19	Purchase	Booking Fee		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/7/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/7/19	Purchase	Books		Booktopia Pty Ltd	46.45	MANAGING DIR + STAFF	Training & professional development	FY20
Ap	Office Of Ceo	17/7/19	Purchase	Booking fee		Inspire Travel Mgt	55.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	19/7/19	Purchase	Booking Fee 23 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	19/7/19	Purchase	Air Fares - 23 August 2019		Qantas Airw_abn16009661901	12,168.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	19/7/19	Purchase	Air Fares - 22 July 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/7/19	Purchase	Office Flowers		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	23/7/19	Purchase	Air Fares - 29 July 2019		Qantas Airw_abn16009661901	2,883.19	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	23/7/19	Purchase	Booking fee - 26 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	23/7/19	Purchase	Air Fare - [Name redacted] 25 July 2019	Partner's attendance at corporate event	Jetstar	456.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	23/7/19	Purchase	Transport - Christine Holgate May 2019		Paramount Limousines	5,175.78	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	25/7/19	Purchase	Booking Fee - 29 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	26/7/19	Purchase	Air Fare - 29 July 2019		Qantas Airw_abn16009661901	821.26	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	26/7/19	Purchase	Booking Fee - 29 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	29/7/19	Purchase	Transfers - C Holgate		Airport Taxi Services	2,844.93	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	29/7/19	Purchase	Air Fare - 29 July 2019		Qantas Airw_abn16009661901	33.61	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	29/7/19	Purchase	Booking Fee - 29 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	31/7/19	Purchase	Flower Level 19		Evans Florist	387.50	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	1/8/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	1/8/19	Purchase	End Year Function ET		Donovans	333.33	MANAGING DIR + STAFF	Meals	FY20
Ap	Office Of Ceo	1/8/19	Purchase	End Year Function ET		Donovans	166.67	MANAGING DIR + STAFF	Meals	FY20
Ap	Office Of Ceo	2/8/19	Purchase	Online News		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	5/8/19	Purchase	Air Fares - 5 Aug 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	6/8/19	Purchase	ET End of Year Function		Donovans	333.33	MANAGING DIR + STAFF	Meals	FY20
Ap	Office Of Ceo	6/8/19	Purchase	ET End of Year Function		Donovans	166.67	MANAGING DIR + STAFF	Meals	FY20
Ap	Office Of Ceo	8/8/19	Purchase	ET Offsite		Qt Melbourne	1,516.20	MANAGING DIR + STAFF	Conferences, functions & events	FY20

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	8/8/19	Purchase	Air Fare -13 Aug 2019		Qantas Airw_abn16009661901	2,187.51	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	13/8/19	Credit Voucher	Air Fare Credit -22 Jul 2019		Qantas Airw_abn16009661901	-954.23	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	14/8/19	Purchase	Booking Fee -19 Aug 2019		Inspire Travel Mgt	55.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	15/8/19	Purchase	Air Fares -19 Aug 19		Qantas Airw_abn16009661901	1,794.86	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	19/8/19	Purchase	Booking Fee -19 Aug 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	19/8/19	Purchase	Air Fares -19 Aug 2019		Qantas Airw_abn16009661901	741.47	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	20/8/19	Purchase	Air Fares -19 Aug 2019		Qantas Airw_abn16009661901	121.05	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	21/8/19	Purchase	US Visa -Christine Holgate		Uscustoms Esta Appl Pmt	20.95	MANAGING DIR + STAFF	Travel expenses	FY20
Ap	Office Of Ceo	21/8/19	Purchase	Meeting Room		Company Director	235.00	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	21/8/19	Purchase	Gift - [Name redacted]	Reward/recognition for staff member	Montblanc	590.00	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	22/8/19	Purchase	ET Offsite-		Qt Melbourne	1,516.20	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	23/8/19	Purchase	Refund Fee -22 Jul 2019		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	23/8/19	Purchase	Gifts - [Names redacted]	Reward/recognition for two members of staff	Louis Vuitton	720.00	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	26/8/19	Purchase	Booking Fee -13 Aug 2019		Inspire Travel Mgt	55.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	26/8/19	Purchase	Booking Fee -13 Aug 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	26/8/19	Purchase	Booking Fee -13 Aug 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	26/8/19	Purchase	Booking Fee -21 Sep 2019		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	27/8/19	Credit Voucher	Airfare Credit -19 Aug 2019		Qantas Airw_abn16009661901	-733.87	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	27/8/19	Purchase	Ar Fares -21 Sep 2019		British A	10,315.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	27/8/19	Purchase	Room hire for Meetings in US		Grand Hyatt Wshngtn Evt	453.01	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	28/8/19	Purchase	Booking Fee -21 Sept 2019		Inspire Travel Mgt	60.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	29/8/19	Purchase	Air Fares -21 Sept 2019		British A	160.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	29/8/19	Purchase	Accommodation -Christine Holgate - US Trip		Grand Hyatt Wshngtn Evt	1,653.06	MANAGING DIR + STAFF	Accommodation	FY20
Ap	Office Of Ceo	30/8/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	30/8/19	Purchase	Digital News		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	3/9/19	Purchase	Booking Fee		Inspire Travel Mgt	55.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	4/9/19	Purchase	Flowers for Reception		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	4/9/19	Purchase	ELT Event		Park Hyatt Melbourne	11,965.80	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	4/9/19	Purchase	Ar Fares -9 Sept 2019		Qantas Airw_abn16009661901	2,549.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	4/9/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	5/9/19	Purchase	ELT Event		Jeremy Oliver	4,282.28	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	5/9/19	Purchase	ELT Event		Jeremy Oliver	200.00	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	5/9/19	Purchase	Finals Tickets		Collingwood Fc	186.00	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	9/9/19	Purchase	Meeting in Washington		Grand Hyatt Wshngtn Evt	9.55	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	9/9/19	Purchase	Meting room in Washington		Empirecls Worldwide Cha	454.78	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	9/9/19	Purchase	Refund Fee -19 Aug 2019		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	10/9/19	Purchase	Meeting rooms in USA		Empirecls Worldwide Cha	1,980.21	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	10/9/19	Purchase	Booking Fee -20 Sept 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	10/9/19	Purchase	Membership		World President Org	3,564.10	MANAGING DIR + STAFF	Professional Memberships	FY20
Ap	Office Of Ceo	10/9/19	Purchase	Booking Fee -16 Sept 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	10/9/19	Purchase	Booking Fee -5 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/9/19	Purchase	Air Fares -20 Sept 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/9/19	Purchase	Air Fare -16 Sept 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/9/19	Purchase	Air Fares -5 Oct 2019		Qantas Airw_abn16009661901	954.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	12/9/19	Purchase	Booking Fee -International		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	13/9/19	Purchase	Booking Fee -22 Sept 2019		Inspire Travel Mgt	60.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	13/9/19	Purchase	Booking Fee -20 Sept 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	16/9/19	Purchase	CEO ELT Meeting		Jeremy Oliver	536.76	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	16/9/19	Purchase	Air Fare -20 Sept 2019		Qantas Airw_abn16009661901	286.43	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	16/9/19	Purchase	CEO ELT Meeting		Jeremy Oliver	1,202.26	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	16/9/19	Purchase	CEO ELT Meeting		Joval Wine Group Pty L	726.00	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	16/9/19	Purchase	Air Fares -22 Sept 2019		British A	2,478.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/9/19	Purchase	Booking Fee		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/9/19	Purchase	CEO ELT Meeting		The Spanish Acquisit	1,781.99	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	17/9/19	Purchase	Transport -Christine Holgate		Airport Taxi Services	2,112.33	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	17/9/19	Purchase	CEO ELT Meeting		Trembath & Taylor P/	567.60	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	17/9/19	Purchase	Booking Fee -20 Sep 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/9/19	Purchase	Booking Fee CH 19 Sep 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/9/19	Purchase	CEO ELT Meeting		Paypal	422.29	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	18/9/19	Purchase	Finals Tickets - (Most has been reimbursed)		Collingwood Fc	1,870.00	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	19/9/19	Purchase	Air Fares -22 Sep 2019		Qantas Airw_abn16009661901	13,458.24	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	19/9/19	Payment - Perso	Reimbursement for Football Tickets		Cash/Transfer Payment -	-374.00	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	19/9/19	Payment - Perso	Reimbursement For Football Tickets		Cash/Transfer Payment -	-560.00	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	23/9/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	24/9/19	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	24/9/19	Purchase	Booking Fee -21 Oct 219		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	24/9/19	Purchase	CEO ELT		Park Hyatt Melbourne	6,425.72	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	25/9/19	Purchase	Air Fares -21 Oct 2019		Qantas Airw_abn16009661901	1,583.69	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	25/9/19	Credit Voucher	Credit Note -21 Sept 2019 CH		British A	-59.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	25/9/19	Purchase	Booking Fee -2 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	25/9/19	Purchase	Gift for [Name redacted]	Reward/recognition for staff member	Ngv	252.00	MANAGING DIR + STAFF	Gifts	FY20

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	25/9/19	Purchase	Booking Fee 4 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	26/9/19	Purchase	Air Fares - 4 Oct 2019		Qantas Airw_abn16009661901	954.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	26/9/19	Purchase	Air Fares - 2 Oct 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	27/9/19	Purchase	Gift - [Name redacted]	Reward/recognition for staff member	Post Melbourne Bourkme	250.00	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	27/9/19	Purchase	Digital News - CH		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	30/9/19	Purchase	Transfers - UPU Geneva CH		Leaders Limousines	348.20	MANAGING DIR + STAFF	Taxis	FY20
Ap	Office Of Ceo	1/10/19	Credit Voucher	Booking Fee Credit - CH		Inspire Travel Mgt	-120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	2/10/19	Purchase	Reception Flowers		Evans Florist	387.50	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	2/10/19	Purchase	Booking Fee - CH 7 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	2/10/19	Purchase	Booking Fee - CH 2 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	2/10/19	Purchase	Booing Fee - CH 5 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	3/10/19	Purchase	Air Fares - CH 7 Oct 2019		Qantas Airw_abn16009661901	2,187.51	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	3/10/19	Purchase	Air Fare - CH 2 Oct 2019		Qantas Airw_abn16009661901	286.42	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	4/10/19	Purchase	Transport - CH July 2019		Paramount Limousines	3,994.76	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	7/10/19	Purchase	Transport - CH Sept 2019		Airport Taxi Services	1,618.38	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	7/10/19	Purchase	Booking Fee - CH 7 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	8/10/19	Purchase	Air Fares - CH 14 Oct 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	8/10/19	Purchase	Booking Fee - CH 14 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	8/10/19	Credit Voucher	Credit - 19 Aug 19		Qantas Airw_abn16009661901	-7.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	8/10/19	Credit Voucher	Air Fares Credit - 4 Oct 19		Qantas Airw_abn16009661901	-945.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/10/19	Purchase	Air Fare - CH 21 Oct 2019		Qantas Airw_abn16009661901	903.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	14/10/19	Purchase	Booking Fee - CH 21 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	15/10/19	Purchase	CEO ELT Meeting		Jeremy Oliver	350.78	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	16/10/19	Purchase	Air Fare - CH 21 Oct 2019		Qantas Airw_abn16009661901	42.42	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	16/10/19	Purchase	Booking Fee - CH 21 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	16/10/19	Purchase	Booking Fee - CH		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/10/19	Credit Voucher	Credit - 2 Oct 19		Qantas Airw_abn16009661901	-945.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	21/10/19	Purchase	Air Fare - 29 Oct 19		Cathaypac	9,874.48	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	23/10/19	Purchase	ELT Meeting		Rocket Catering	472.46	MANAGING DIR + STAFF	Catering	FY20
Ap	Office Of Ceo	25/10/19	Purchase	Online News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	28/10/19	Purchase	Air Fare - 3 Nov 2019		Cathaypac	1,062.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/10/19	Purchase	Air Fare - 30 Oct 19		Cathaypac	12,361.30	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	29/10/19	Credit Voucher	Credit - Cancelled Flight CH		British A	-12,294.52	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	30/10/19	Purchase	Reception Flowers		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	30/10/19	Purchase	Transport October CH 2019		Airport Taxi Services	1,698.30	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	31/10/19	Purchase	Booking Fee - Credit 2 Oct 19		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	4/11/19	Purchase	Transport - Sep 19 CH		Paramount Limousines	2,640.22	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	6/11/19	Credit Voucher	Credit - 29 Oct 2019		Cathaypacair	-9,434.48	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	7/11/19	Purchase	Air Fare - 16 Nov 19		Qantas Airw_abn16009661901	2,761.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	7/11/19	Purchase	Air Fare - 12 Nov 19		Qantas Airw_abn16009661901	2,268.39	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	12/11/19	Purchase	Air Fares - 12 Nov 19		Qantas Airw_abn16009661901	286.44	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	13/11/19	Purchase	Air Fare - 16 Nov 19		Qantas Airw_abn16009661901	2,243.64	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	13/11/19	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	13/11/19	Purchase	Air Fare - 26 Nov 19		Qantas Airw_abn16009661901	1,901.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	15/11/19	Purchase	Meeting Room Hire		Company Director	365.00	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	18/11/19	Purchase	Booking Fee 16 Nov 19		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	18/11/19	Purchase	Incorrectly Charged to be Credited	credited 05/12/19	Grand Hyatt Melbourne	276.76	MANAGING DIR + STAFF	Accommodation	FY20
Ap	Office Of Ceo	19/11/19	Purchase	Booking Fee 16 Nov 19		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/11/19	Purchase	Booking Fee		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/11/19	Purchase	Digital News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	22/11/19	Purchase	Air Fare - 26 Nov 19		Qantas Airw_abn16009661901	247.98	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/11/19	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	25/11/19	Purchase	Booking Fee - 26 Nov 19		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	26/11/19	Purchase	Booking Fee - 28 Nov 2019		Inspire Travel Mgt	38.50	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	26/11/19	Purchase	Air Fares - 28 Nov 2019		Qantas Airw_abn16009661901	876.04	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	27/11/19	Purchase	Air Fares - 28 Nov 2019		Qantas Airw_abn16009661901	561.12	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	27/11/19	Credit Voucher	Air Fare Credit - 16 Nov 2019		Qantas Airw_abn16009661901	-2,750.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	27/11/19	Purchase	Booking Fee - 28 Nov 2019		Inspire Travel Mgt	15.40	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	27/11/19	Purchase	Booking Fee - CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/11/19	Purchase	Transfers Transport - CH October 2019		Paramount Limousines	5,272.97	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	28/11/19	Purchase	Air Fare - 27 Nov 2019		Qantas Airw_abn16009661901	91.57	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/11/19	Purchase	Reissue Fee		Inspire Travel Mgt	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	2/12/19	Purchase	Air Fare - 2 Dec 2019		Qantas Airw_abn16009661901	1,901.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	2/12/19	Purchase	Farewell Gift - [Name redacted]	Farewell gift for board member	Montblanc	2,095.00	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	2/12/19	Purchase	Re Issue Fee - 2 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	2/12/19	Purchase	Transport Transfers CH Nov 2019		Airport Taxi Services	1,296.48	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	2/12/19	Purchase	Transfers - Hong Kong CH		Driven Worldwide Limited	172.86	MANAGING DIR + STAFF	Taxis	FY20
Ap	Office Of Ceo	4/12/19	Purchase	Flowers Reception - Nov 2019		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	4/12/19	Purchase	Refund Fee - CH 29 Oct 2019		Inspire Travel Mgt	14.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	5/12/19	Credit Voucher	Credit - Incorrectly Charged	incorrectly charged on 18/11/19	Grand Hyatt Melbourne	-272.00	MANAGING DIR + STAFF	Accommodation	FY20
Ap	Office Of Ceo	5/12/19	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	5/12/19	Purchase	Reissue Fee - 5 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	5/12/19	Purchase	Flowers for [Name redacted]	Farewell gift - board member	Flower Temple	130.00	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	6/12/19	Purchase	Refund Fee - 16 Nov 2019		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	9/12/19	Purchase	Booking Fee - 5 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	9/12/19	Credit Voucher	Credit CH - 4 Oct 2019			-9.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	10/12/19	Purchase	Meeting Room Hire - CH		Company Director	195.00	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	10/12/19	Purchase	Meeting Room Hire - Vietnam Breakfast CH		Company Director	1,215.00	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	10/12/19	Purchase	Air Fares - 11 Dec 2019		Qantas Airw_abn16009661901	1,904.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	10/12/19	Purchase	Transport Transfers CH Jun 2019		Paramount Limousines	4,091.00	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	11/12/19	Purchase	Air Fares - 16 Dec 2019		Qantas Airw_abn16009661901	1,901.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/12/19	Purchase	Booking Fee - 16 Dec 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/12/19	Purchase	Re issue Fee - 12 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	13/12/19	Purchase	Re issue Fee - 15 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	18/12/19	Purchase	Booking Fee		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	19/12/19	Purchase	Meeting Room Hire		Company Director	200.00	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	20/12/19	Purchase	Booking Fee CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	20/12/19	Purchase	Air Fares - 14 Jan 2020 CH		Qantas Airw_abn16009661901	1,947.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	20/12/19	Purchase	Booking Fee - 15 Jan 20 CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	20/12/19	Purchase	Booking Fee - 14 Jan 2020 CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	20/12/19	Purchase	Online News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	20/12/19	Purchase	Air Fares - 15 Jan 20 CH		Qantas Airw_abn16009661901	1,947.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	23/12/19	Purchase	Transport Service Dec 2019 CH		Airport Taxi Services	724.83	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	23/12/19	Purchase	Transport - Chairman		Airport Taxi Services	179.82	BOARD DIRECTORS	Private car services	FY20
Ap	Office Of Ceo	24/12/19	Purchase	Reception Flowers - Dec 19		Evans Florist	232.50	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	7/1/20	Purchase	Booking Fee - 5 Jan 2020 CH		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	8/1/20	Purchase	Cabcharge Account Fees - Chairman		Cabcharge Australi	6.07	BOARD DIRECTORS	Taxis	FY20
Ap	Office Of Ceo	9/1/20	Purchase	Meeting Room Hire - CH		Company Director	378.50	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	14/1/20	Purchase	Air Fares - 18 Feb 2020 - Chairman		Qantas Airw_abn16009661901	1,947.54	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	14/1/20	Purchase	Booking Fee - 18 Feb 2020 - Chairman		Inspire Travel Mgt	38.50	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	14/1/20	Purchase	Booking Fee - 18 Feb 2020 - Chairman		Inspire Travel Mgt	15.40	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	15/1/20	Purchase	Booking Fee - 13 Jan 2020 - CH		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	15/1/20	Purchase	Booking Fee - CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	16/1/20	Purchase	Booking Fee - CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/1/20	Purchase	Online Newspaper		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	17/1/20	Purchase	Air Fare - Can-Syd 26 Jan 20		Qantas Airw_abn16009661901	364.52	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/1/20	Purchase	Booking Fee 21 Jan 2020 CH		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/1/20	Purchase	Air Fare - Syd Mel Can 21 Jan 20		Qantas Airw_abn16009661901	1,839.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	20/1/20	Purchase	Booking Fee		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	21/1/20	Purchase	Air Fare - Syd Can Syd 24 Jan 20		Qantas Airw_abn16009661901	579.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	21/1/20	Purchase	Air fare - Syd Mel Adl 20 Jan 20		Qantas Airw_abn16009661901	120.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	21/1/20	Purchase	Booking Fee 20 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	21/1/20	Purchase	Booking Fee - 20 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/1/20	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/1/20	Purchase	Booking Fee - 24 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/1/20	Purchase	Air Fare - Adl Syd 23 Jan 20		Virgin Austr	706.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/1/20	Purchase	Booking Fee - Australia Day Events		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/1/20	Purchase	Air Fare - Australia Day Event		Qantas Airw_abn16009661901	1,004.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/1/20	Purchase	Air Fare SYD CBR SYD 24 Jan 20		Qantas Airw_abn16009661901	53.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/1/20	Purchase	Air Fare - SYD MEL SYD 28 Jan 20		Qantas Airw_abn16009661901	1,947.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/1/20	Purchase	Air Fare ADL KGC ADL 22 Jan 20		Regional Express	846.34	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/1/20	Purchase	Air Fare SYD MEL SYD 28 Jan 20		Qantas Airw_abn16009661901	1,652.66	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/1/20	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/1/20	Purchase	Accommodation - Canberra Visit CH		Hyatt Hotel Canberra	891.51	MANAGING DIR + STAFF	Accommodation	FY20
Ap	Office Of Ceo	28/1/20	Purchase	Air Fares - Beijing 9 Feb 20		Qantas Airw_abn16009661901	3,135.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/1/20	Purchase	Online Newspaper Subscription 2020		Fairfax Subscriptions	966.62	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	28/1/20	Purchase	Air Fares - Beijing 9 Feb 20		Cathaypac	2,292.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/1/20	Purchase	Air Fares - SYD MEL CBR BNE SYD 3 Feb 20		Qantas Airw_abn16009661901	3,781.78	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/1/20	Purchase	Booking Fee SYD CBR SYD 4 Feb 20		Inspire Travel Mgt	38.50	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	28/1/20	Purchase	Air Fare SYD CBR SYD 4 Feb 20		Qantas Airw_abn16009661901	1,307.72	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	29/1/20	Purchase	Booking Fee SYD MEL SYD 28 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	29/1/20	Purchase	Air Fare SYD MEL SYD 28 Jan 20		Qantas Airw_abn16009661901	291.88	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	29/1/20	Purchase	Membership Renewal 12 Months CH		Company Director	605.00	MANAGING DIR + STAFF	Professional Memberships	FY20
Ap	Office Of Ceo	29/1/20	Purchase	Accommodation - Fire Area Visit		The Riversleigh	269.80	MANAGING DIR + STAFF	Accommodation	FY20
Ap	Office Of Ceo	30/1/20	Purchase	Booking Fee MEL SYD 29 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	30/1/20	Purchase	Transport Services CH January 2020		Airport Taxi Services	189.81	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	30/1/20	Purchase	Air Fare MEL SYD 29 Jan 20		Qantas Airw_abn16009661901	292.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	3/2/20	Purchase	Air Fare - SYD MEL CBR BNE SYD 3 Feb 20		Qantas Airw_abn16009661901	0.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	3/2/20	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	3/2/20	Purchase	Booking Fee - SYD MEL CBR BNE SYD 3 Feb 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	4/2/20	Purchase	Cabcharge - Board Account Jan 2020		Cabcharge Australi	6.07	BOARD DIRECTORS	Taxis	FY20
Ap	Office Of Ceo	5/2/20	Purchase	Reception Flowers Jan 2020		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	5/2/20	Purchase	Air Fares CH SYD CBR MEL SYD 10 Feb 2020		Qantas Airw_abn16009661901	2,359.34	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	5/2/20	Purchase	Booking Fee - CH BNE SYD 5 Feb 2020		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	7/2/20	Purchase	Air Fare CH SYD CBR MEL SYD 10 Feb 2020		Qantas Airw_abn16009661901	2,769.45	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	10/2/20	Purchase	Bushfire Relief Dinner		Vue Events	2,000.00	MANAGING DIR + STAFF	Charitable donation	FY20
Ap	Office Of Ceo	10/2/20	Purchase	Air Fare MEL SYD 13 Feb 20		Qantas Airw_abn16009661901	973.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/2/20	Purchase	Air Fare SYD MEL 10 Feb 20		Qantas Airw_abn16009661901	1,269.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/2/20	Purchase	CEO ELT - Dinner 12 Mar 20		Grand Hyatt Melbourne	6,964.79	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	11/2/20	Credit Voucher	CREDIT Air Fare - SYD CBR MEL SYD 10 Feb 20		Qantas Airw_abn16009661901	-2,747.45	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	12/2/20	Purchase	Air Fare SYD MEL SYD 17 Feb 20 CH		Qantas Airw_abn16009661901	1,947.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	12/2/20	Purchase	Meeting Room Hire		Company Director	162.50	MANAGING DIR + STAFF	Venue hire	FY20
Ap	Office Of Ceo	12/2/20	Purchase	Booking Fee SYD MEL SYD 17 Feb 20 CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	14/2/20	Purchase	Booking Fee SYD MEL SYD 17 Feb 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	14/2/20	Purchase	Digital News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	14/2/20	Purchase	Transfers - Jan 2020		Paramount Limousines	4,478.09	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	14/2/20	Purchase	Air Fare SYD CBR MEL SYD 2 Mar 20		Qantas Airw_abn16009661901	641.37	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	14/2/20	Purchase	Booking Fee MEL SYD 13 Feb 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	14/2/20	Purchase	Air Fare SYD MEL SYD 17 Feb 20		Qantas Airw_abn16009661901	292.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	19/2/20	Purchase	Booking Fee [Name redacted] 2 Mar 20	Flights for presenter at leadership program	Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	20/2/20	Purchase	Air Fare BNE SYD BNE [Name redacted] 2 Mar 20	Flights for presenter at leadership program	Qantas Airw_abn16009661901	1,950.64	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	20/2/20	Purchase	Booking Fee [Name redacted]	Speaker at Management Conference	Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	20/2/20	Purchase	CEO ELT Meeting Catering 12 Mar 20		Popstic Ice Cream Pl	1,485.00	MANAGING DIR + STAFF	Catering	FY20
Ap	Office Of Ceo	20/2/20	Purchase	Booking Fee BNE SYD BNE 2 Mar 20		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	21/2/20	Purchase	Booking Fee SYD MEL SYD 26 Feb 20		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	24/2/20	Purchase	Refund Fee - SYD CBR MEL SYD 10 Feb 20		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	24/2/20	Purchase	Booking Fee MEL SYD 21 Feb 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	25/2/20	Purchase	Air Fare SYD MEL SYD Chairman 28 Jan 20		Qantas Airw_abn16009661901	1,556.30	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	27/2/20	Purchase	CEO ELT Meeting Dinner Deposit		Grand Hyatt Melbourne	6,964.79	MANAGING DIR + STAFF	Conferences, functions & events	FY20
Ap	Office Of Ceo	27/2/20	Purchase	Booking Fee - Chairman 23 Mar 20		Inspire Travel Mgt	38.50	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	2/3/20	Credit Voucher	Credit 10 Feb 20 C Holgate		Qantas Airw_abn16009661901	-2,238.34	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	2/3/20	Purchase	Books for Gifts at Breakfast		Readings Books	79.96	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	2/3/20	Purchase	February Car Service C Holgate		Airport Taxi Services	3,063.60	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	4/3/20	Purchase	Car Services - Nov 2019		Paramount Limousines	6,162.59	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	4/3/20	Purchase	Car Services - Nov 2019		Paramount Limousines	163.20	BOARD DIRECTORS	Private car services	FY20
Ap	Office Of Ceo	4/3/20	Purchase	Level 19 Flowers February		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	5/3/20	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	5/3/20	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Inspire Travel Mgt	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	5/3/20	Purchase	Car Service - Chairman		Airport Taxi Services	604.95	BOARD DIRECTORS	Private car services	FY20
Ap	Office Of Ceo	5/3/20	Purchase	Air Fares - ADL MEL ADL 12 Mar 20		Qantas Airw_abn16009661901	1,129.52	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	5/3/20	Purchase	Booking Fee - 12 Mar 20 - [Name redacted]	Speaker at Management Conference	Inspire Travel Mgt	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	6/3/20	Purchase	Booking Fee - Chairman 23 Mar 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	6/3/20	Purchase	Refund Fee - 10 Feb 20		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	9/3/20	Purchase	Air Fare - SYD MEL SYD 10 Mar 20 C Holgate		Qantas Airw_abn16009661901	1,331.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	9/3/20	Purchase	Booking Fee - 10 Mar 20 - C Holgate		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/3/20	Purchase	Air Fare - SYD MEL 11 Mar 20 [Name redacted]	Speaker at Management Conference	Qantas Airw_abn16009661901	1,269.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/3/20	Purchase	Booking Fee MEL SYD 13 Mar 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	11/3/20	Purchase	Air Fare MEL SYD 13 Mar 20		Qantas Airw_abn16009661901	973.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	13/3/20	Purchase	Newspaper Digital Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	13/3/20	Purchase	Accommodation - [Name redacted] - ELT Meeting	Speaker at Management Conference	Grand Hyatt Melbourne	276.76	MANAGING DIR + STAFF	Accommodation	FY20
Ap	Office Of Ceo	13/3/20	Purchase	Booking Fee - 16 Mar 20 C Holgate		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	13/3/20	Purchase	Accommodation - [Name redacted] ELT Meeting	Speaker at Management Conference	Grand Hyatt Melbourne	624.75	MANAGING DIR + STAFF	Accommodation	FY20
Ap	Office Of Ceo	13/3/20	Purchase	Air Fares SYD MEL SYD 18 Mar 20 C Holgate		Qantas Airw_abn16009661901	1,357.42	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	16/3/20	Purchase	Car Service - February 2020		Paramount Limousines	3,866.86	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	18/3/20	Purchase	Taxi Fare - Chairmans Account		Cabcharge Australi	262.15	BOARD DIRECTORS	Taxis	FY20
Ap	Office Of Ceo	23/3/20	Credit Voucher	Air Fare Credit 9 Feb 20 SYD PEK C Holgate		Qantas Airw_abn16009661901	-3,135.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	24/3/20	Purchase	Gifts for Event		Booktopia Pty Ltd	35.85	MANAGING DIR + STAFF	Gifts	FY20
Ap	Office Of Ceo	26/3/20	Purchase	Taxi Fare - Chairmans Account		Cabcharge Australi	6.07	MANAGING DIR + STAFF	Taxis	FY20
Ap	Office Of Ceo	30/3/20	Credit Voucher	Credit SYD MEL SYD 30 Mar 20 CH		Qantas Airw_abn16009661901	-1,885.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	30/3/20	Purchase	Air Fare SYD MEL SYD 30 Mar 20 C Holgate		Qantas Airw_abn16009661901	1,904.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	31/3/20	Purchase	Car Service - March 2020		Airport Taxi Services	1,375.29	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	1/4/20	Purchase	Reception Flowers March 20		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	2/4/20	Purchase	Refund Fee - 9 Feb 20		Inspire Travel Mgt	14.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	3/4/20	Purchase	Booking Fee SYD MEL SYD 30 Mar 20 C Holgate		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	7/4/20	Purchase	Car Service March 2020 - C Holgate		Paramount Limousines	8,462.93	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	14/4/20	Purchase	Digital Newspaper Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	23/4/20	Purchase	Chairman Cabcharge		Cabcharge Australi	6.07	BOARD DIRECTORS	Taxis	FY20
Ap	Office Of Ceo	24/4/20	Purchase	Flowers for [Name redacted]	staff member	Sp * Flowers Vasette	205.00	MANAGING DIR + STAFF	Flowers	FY20
Ap	Office Of Ceo	1/5/20	Purchase	Refund Fee - CH SYD MEL SYD 30 Mar 20		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	4/5/20	Purchase	Car Service April 20 CH		Paramount Limousines	4,569.07	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	8/5/20	Credit Voucher	Credit PKG HKG SYD - 12 Feb 20		Cathaypacair	-2,292.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	8/5/20	Purchase	Digital Newspaper Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	4/6/20	Purchase	Transport - May 2020		Paramount Limousines	4,761.65	MANAGING DIR + STAFF	Private car services	FY20

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY
Ap	Office Of Ceo	5/6/20	Purchase	Online New Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20
Ap	Office Of Ceo	15/6/20	Purchase	CEW Membership - CH		Chief Executive Women	595.00	MANAGING DIR + STAFF	Professional Memberships	FY20
Ap	Office Of Ceo	16/6/20	Purchase	Booking Fee - CH CBR SYD 16 Jun 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	17/6/20	Purchase	Air Fare - CBR SYD - CH 16 Jun 20		Qantas Airw_abn16009661901	364.78	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/6/20	Purchase	Credit Fee - CH - PEK HKG SYD 12 Feb 20		Inspire Travel Mgt	14.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/6/20	Purchase	Booking Fee - CH - SYD MEL SYD 22 Jun 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/6/20	Purchase	ET Dinner - this is a credit to be used		Qt Melbourne	473.81	MANAGING DIR + STAFF	Meals	FY20
Ap	Office Of Ceo	22/6/20	Purchase	ET Dinner - this is a credit to be used		Qt Melbourne	789.69	MANAGING DIR + STAFF	Meals	FY20
Ap	Office Of Ceo	22/6/20	Purchase	Air Fares - CH-SYD MEL SYD 22 Jun 20		Qantas Airw_abn16009661901	1,862.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20
Ap	Office Of Ceo	22/6/20	Purchase	ET Dinner		Kisume Pty Ltd	500.00	MANAGING DIR + STAFF	Meals	FY20
Ap	Office Of Ceo	22/6/20	Purchase	ET Dinner		Kisume Pty Ltd	1,000.00	MANAGING DIR + STAFF	Meals	FY20
Ap	Office Of Ceo	26/6/20	Purchase	Transport - December 2019		Paramount Limousines	4,821.58	MANAGING DIR + STAFF	Private car services	FY20
Ap	Office Of Ceo	29/6/20	Purchase	Canberra Visit Christine Holgate [Name redacted]	Canberra visit with LPO stakeholder	Hyatt Hotel Canberra	559.50	MANAGING DIR + STAFF	Accommodation	FY20
Ap	Office Of Ceo	29/6/20	Purchase	Canberra Visit Christine Holgate [Name redacted]	Canberra visit with LPO stakeholder	Hyatt Hotel Canberra	559.50	MANAGING DIR + STAFF	Accommodation	FY20
Ap	Office Of Ceo	3/7/20	Purchase	Booking Fee - C Holgate 7 Jul 2020		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21
Ap	Office Of Ceo	3/7/20	Purchase	Online Newspaper Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY21
Ap	Office Of Ceo	3/7/20	Purchase	Air Fare - SYD CBR SYD 7 Jul C Holgate		Qantas Airw_abn16009661901	35.56	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21
Ap	Office Of Ceo	3/7/20	Purchase	Re Issue Fee 6 Jul 20 C Holgate		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21
Ap	Office Of Ceo	3/7/20	Purchase	Air Fare 7 Jul 20 SYD CBR SYD C Holgate		Qantas Airw_abn16009661901	729.46	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21
Ap	Office Of Ceo	6/7/20	Purchase	Transfers June 2020		Paramount Limousines	7,295.09	MANAGING DIR + STAFF	Private car services	FY21
Ap	Office Of Ceo	14/7/20	Purchase	Accommodation - C Holgate & [Name redacted]	Canberra visit with LPO stakeholder	Hyatt Hotel Canberra	519.92	MANAGING DIR + STAFF	Accommodation	FY21
Ap	Office Of Ceo	14/7/20	Purchase	Accommodation - C Holgate & [Name redacted]	Canberra visit with LPO stakeholder	Hyatt Hotel Canberra	519.92	MANAGING DIR + STAFF	Accommodation	FY21
Ap	Office Of Ceo	20/7/20	Purchase	Airfares BNE SYD 22 Jul 20 C Holgate		Qantas Airw_abn16009661901	908.64	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21
Ap	Office Of Ceo	20/7/20	Purchase	Booking Fee - C Holgate		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21
Ap	Office Of Ceo	21/7/20	Purchase	Air Fares SYD BNE 21 Jul 20 C Holgate		Virgin Austr	706.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21
Ap	Office Of Ceo	31/7/20	Purchase	Online Newspaper Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY21
Ap	Office Of Ceo	4/8/20	Purchase	ET Offsite Lunch		Merivale.Com	303.15	MANAGING DIR + STAFF	Meals	FY21
Ap	Office Of Ceo	5/8/20	Purchase	Transfers NSW - July 2020		Paramount Limousines	11,612.96	MANAGING DIR + STAFF	Private car services	FY21
Ap	Office Of Ceo	21/8/20	Purchase	Melbourne Transfers - June 2020		Airport Taxi Services	301.92	MANAGING DIR + STAFF	Private car services	FY21
Ap	Office Of Ceo	28/8/20	Purchase	Online newspapers subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY21

Summary of expenditure on Christine Holgate's credit card between 1 October 2017 and 31 August 2020

Sum of LINE AMOUNT incl GST Row Labels	Column Labels			
	FY18	FY19	FY20	FY21
Accommodation	28,417	10,390	26,302	324
Charitable donation	6,000			
Gifts	490	595	828	
Meals	3,995	2,587	1,792	320
Professional Memberships	3,203			
Taxis	12	428	57	
Technology	203	301	266	30
Travel expenses	239	352	16	
Other	1,570	20	36	
Grand Total	44,130	14,673	29,298	674

This analysis has been prepared as follows:

1. Data has been extracted from the Flexi Purchase system for all transactions within the period 1 October 2017 to 31 August 2020
2. Data includes cardholder name, posting date, transaction type, description of purchase, supplier name, amount (including GST), and cost centre.
3. The 'Description of Purchase' field contains the brief description entered into the Flexi Purchases system by the cardholder or delegate when coding the transaction.
4. 'Classification description' and 'Financial Year' fields have been added and transactions have been classified into categories and financial year.
5. Data has been reconciled to financial records.
6. Any names of individuals other than Ms Holgate have been redacted for privacy reasons.
7. Where redactions have been made, some context has been provided in the "Additional commentary" field.
8. Note that amounts in the summary above are inclusive of GST.

Notes:

1. This card was used to pay for organisational expenditure incurred in accordance with applicable Australia Post policies.
2. **Accommodation** expenses include amounts relating to the Remuneration Tribunal approved allowance of \$34,500 provided to the Group Chief Executive Officer & Managing Director for the first 9 months of her tenure.
3. Except for when that allowance applied, Ms Holgate paid her own accommodation expenses in Melbourne and Sydney, and did not claim any other travel allowances.

Commentary from Christine Holgate (consultation process)

Every effort has been made to provide accurate information where possible. Please note that some of these records are over 3 years old and completing this exercise has been exhaustive. Expenses that were personal to the CEO and credited against the 'allowance' provided on joining AP, have been shaded in light gold. These total \$16,067.42 in FY18

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Christine	Holgate	07/11/2017	Purchase	Accommodation - Townsville		The Ville Resort Casino F	304.89	MANAGING DIR + STAFF	Accommodation	FY18	This is to attend the funeral of an employee
Christine	Holgate	14/11/2017	Purchase	Accommodation - Canberra		Hyatt Hotel Canberra	376.38	MANAGING DIR + STAFF	Accommodation	FY18	This is to meet with Govt Departments.
Christine	Holgate	05/12/2017	Purchase	Inflight Subscription		Inflight Internet Service	25.64	MANAGING DIR + STAFF	Technology	FY18	Access to email whilst travelling
Christine	Holgate	05/12/2017	Purchase	Inflight Subscription		Inflight Internet Service	1.00	MANAGING DIR + STAFF	Technology	FY18	Access to email whilst travelling
Christine	Holgate	08/12/2017	Purchase	Accommodation - Singapore		Hyatt Sg-Grand Club Gw	3,210.48	MANAGING DIR + STAFF	Accommodation	FY18	Attend AGP Board meeting with joint venture partner Aramex and meet with Singapore Post.
Christine	Holgate	09/01/2018	Purchase	Grand Hyatt Accommodation		Grand Hyatt Melbourne	533.89	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	17/01/2018	Purchase	Accommodation		Hyatt Hotel Canberra	367.25	MANAGING DIR + STAFF	Accommodation	FY18	Meet with Government, Employees & Customers
Christine	Holgate	18/01/2018	Purchase	Accommodation		Grand Hyatt Melbourne	553.18	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	19/01/2018	Purchase	Meal		Grand Hyatt Melbourne	45.00	MANAGING DIR + STAFF	Meals	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	23/01/2018	Purchase	Accommodation		Grand Hyatt Melbourne	1,260.63	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	25/01/2018	Purchase	AICD Room booking - Sydney		Company Directors	125.00	MANAGING DIR + STAFF	Other	FY18	Meetings with Clients and Interviews
Christine	Holgate	29/01/2018	Purchase	AICD Room Booking - Sydney		Company Directors	275.00	MANAGING DIR + STAFF	Other	FY18	Meetings with Clients and Interviews
Christine	Holgate	31/01/2018	Purchase	Accommodation		Grand Hyatt Melbourne	968.31	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	08/02/2018	Purchase	Accommodation		Grand Hyatt Melbourne	1,485.45	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	14/02/2018	Purchase	AICD Room Booking - Sydney		Company Directors	480.00	MANAGING DIR + STAFF	Other	FY18	Meeting room charge in Sydney for meetings with clients & customers.
Christine	Holgate	14/02/2018	Purchase	Lunch, Parliment House		Department Of Parlim	31.70	MANAGING DIR + STAFF	Meals	FY18	Working lunch with team.
Christine	Holgate	16/02/2018	Purchase	Accommodation		Grand Hyatt Melbourne	1,011.00	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	22/02/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	1,285.50	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	22/02/2018	Purchase	Head of China Airlines Lunch		The House Committee	1,000.00	MANAGING DIR + STAFF	Meals	FY18	Lunch organised with the CEO China Airlines, local MD for Bank of China, AP COO & CEO.
Christine	Holgate	22/02/2018	Purchase	Head of China Airlines lunch balance		The House Committee	287.00	MANAGING DIR + STAFF	Meals	FY18	Lunch organised with the CEO China Airlines, local MD for Bank of China, AP COO & CEO.
Christine	Holgate	27/02/2018	Purchase	Park Hyatt Canberra		Hyatt Hotel Canberra	255.65	MANAGING DIR + STAFF	Accommodation	FY18	Senate Estimates
Christine	Holgate	28/02/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	852.60	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	28/02/2018	Purchase	icould back up		Apple Itunes Store	10.50	MANAGING DIR + STAFF	Technology	FY18	This is for memory storage on phone & ipad.
Christine	Holgate	28/02/2018	Purchase	icould back up		Apple Itunes Store	4.49	MANAGING DIR + STAFF	Technology	FY18	This is for memory storage on phone & ipad.
Christine	Holgate	01/03/2018	Purchase	Clothes purchase - luggage delayed		Jacquessacoupe Ladies	63.10	MANAGING DIR + STAFF	Travel expenses	FY18	These expenses were due to a delayed luggage and provided to be claimed against the company's insurance.
Christine	Holgate	01/03/2018	Purchase	Airline wifi		Inflight Internet Service	20.82	MANAGING DIR + STAFF	Technology	FY18	WIFI Access to enable emails.
Christine	Holgate	02/03/2018	Purchase	Clothes Purchase - Luggage delayed	This is in Dubai due to Aramex Board meeting.	Rsh Middle Eastadidas-	112.34	MANAGING DIR + STAFF	Travel expenses	FY18	These expenses were due to a delayed luggage and provided to be claimed against the company's insurance.
Christine	Holgate	02/03/2018	Purchase	Clothes Purchase - delayed luggage		Jacquessacoupe Ladies	63.66	MANAGING DIR + STAFF	Travel expenses	FY18	These expenses were due to a delayed luggate and provided to be claimed against the company's insurance.
Christine	Holgate	05/03/2018	Purchase	accommodation		The Address Dubai Mari	338.89	MANAGING DIR + STAFF	Accommodation	FY18	Hotel accommodation for attending Aramex Board meeting.
Christine	Holgate	05/03/2018	Purchase	Airline wifi		Inflight Internet Service	20.88	MANAGING DIR + STAFF	Technology	FY18	WIFI Access to enable emails.
Christine	Holgate	06/03/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	607.48	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	07/03/2018	Purchase	accommodation		Grand Hyatt Melbourne	46.18	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	09/03/2018	Purchase	Meal - CH & (Name redacted)	Meal with business colleague	Bei Jing Da Dong Fu Chun	89.32	MANAGING DIR + STAFF	Meals	FY18	
Christine	Holgate	12/03/2018	Purchase	Accommodation		Four Seasons Hotel Beijin	2,458.38	MANAGING DIR + STAFF	Accommodation	FY18	UK & Beijing Travel (JD.com), China Post, Senior Bus Leaders Forum with China Govt, Hainan Island,
Christine	Holgate	12/03/2018	Purchase	Accommodation		Four Seasons Hotel Beijin	925.68	MANAGING DIR + STAFF	Accommodation	FY18	As above.
Christine	Holgate	13/03/2018	Purchase	AICD Room booking		Company Directors	280.00	MANAGING DIR + STAFF	Other	FY18	Meetings in Sydney with clients & Customers.
Christine	Holgate	15/03/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	538.97	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	21/03/2018	Purchase	Dinner - (Name redacted)	Dinner with business colleague	Grossi Florentino	733.33	MANAGING DIR + STAFF	Meals	FY18	Dinner hosted by the CEO with the Chair of a major partner and others.
Christine	Holgate	21/03/2018	Purchase	Dinner - (Name redacted)	Dinner with business colleague	Grossi Florentino	366.67	MANAGING DIR + STAFF	Meals	FY18	Dinner hosted by the CEO with the Chair of a major partner and others.
Christine	Holgate	22/03/2018	Purchase	Accommodation		Hilton Brisbane	409.00	MANAGING DIR + STAFF	Accommodation	FY18	Meetings in Brisbane, with Employees, customer & Govt and speaking at a University event.
Christine	Holgate	23/03/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	1,748.90	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	28/03/2018	Purchase	Accommodation - Grand Hyatt		Grand Hyatt Melbourne	908.93	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against allowance..
Christine	Holgate	28/03/2018	Purchase	iCould Back up		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY18	This is for memory storage on phone & ipad.
Christine	Holgate	29/03/2018	Credit Voucher	refund - overcharged Grand Hyatt		Grand Hyatt Melbourne	-308.00	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was credited against allowance..
Christine	Holgate	11/04/2018	Purchase	Accommodation		Grand Hyatt Beijing	1,335.53	MANAGING DIR + STAFF	Accommodation	FY18	This covers accomodation and meeting room hire whilst visiting SaiCheng and China Post
Christine	Holgate	18/04/2018	Purchase	AICD Room Booking		Company Directors	410.00	MANAGING DIR + STAFF	Other	FY18	Meeting room charge in Sydney for meetings with clients & customers.
Christine	Holgate	26/04/2018	Purchase	Client Dinner - (Name redacted)		Tonka	315.83	MANAGING DIR + STAFF	Meals	FY18	
Christine	Holgate	26/04/2018	Purchase	Dinner - (Name redacted)	Dinner with board member	Becco	300.00	MANAGING DIR + STAFF	Meals	FY18	Dinner with Board member and ANO to discuss Safety Council formation.
Christine	Holgate	26/04/2018	Purchase	Client Dinner - (Name redacted)		Tonka	105.28	MANAGING DIR + STAFF	Meals	FY18	
Christine	Holgate	27/04/2018	Purchase	Flowers Collingwood		Kate Hill Flowers Pty	164.00	MANAGING DIR + STAFF	Gifts	FY18	Thank you flowers for a speaker at Extended Management Conference.
Christine	Holgate	30/04/2018	Purchase	Itunes back up		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY18	This is for memory storage on phone & ipad.
Christine	Holgate	01/05/2018	Purchase	Emirates Wifi		Air Wifi	21.49	MANAGING DIR + STAFF	Technology	FY18	WIFI Access to enable emails.
Christine	Holgate	02/05/2018	Purchase	Sandwich whilst travelling at Dubai Airport		Boots - Cc 3967	34.97	MANAGING DIR + STAFF	Meals	FY18	Light refreshment whilst travelling.
Christine	Holgate	04/05/2018	Purchase	Aramex Board Meeting accomodaton		The Address Dubai Mari	1,152.36	MANAGING DIR + STAFF	Accommodation	FY18	Attendance at Aramex Board meeting.
Christine	Holgate	04/05/2018	Purchase	Emirates Wifi		Air Wifi	21.58	MANAGING DIR + STAFF	Technology	FY18	Access to email whilst travelling
Christine	Holgate	09/05/2018	Purchase	Dinner meeting with (Name redacted) incl tip	Dinner with AP staff member	Il Solito Posto	75.00	MANAGING DIR + STAFF	Meals	FY18	This was part of an interview process for a new EGM
Christine	Holgate	09/05/2018	Purchase	Dinner meeting with (Name redacted) incl tip	Dinner with AP staff member	Il Solito Posto	75.00	MANAGING DIR + STAFF	Meals	FY18	This was part of an interview process for a new EGM
Christine	Holgate	10/05/2018	Purchase	Donation to the Charlie Teo Foundation - Speaker	Speaker at a Management Conference	The Charlie Teo Foun	6,000.00	MANAGING DIR + STAFF	Charitable donation	FY18	Charitable donation after Chair spoke at Leadership Conference.
Christine	Holgate	10/05/2018	Purchase	YPO Annual Membership		Ypo Intl, Irving,tx-Usd	3,202.78	MANAGING DIR + STAFF	Professional Membersh	FY18	Leadership & Development organisation.

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Christine	Holgate	11/05/2018	Purchase	Accom 6-10 May 2018		Grand Hyatt Melbourne	1,636.28	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was credited against allowance..
Christine	Holgate	14/05/2018	Purchase	Flowers - (Name redacted)		Flower Temple	165.00	MANAGING DIR + STAFF	Gifts	FY18	
Christine	Holgate	16/05/2018	Purchase	Accom 13-15 May 2018		Grand Hyatt Melbourne	800.84	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was credited against allowance..
Christine	Holgate	28/05/2018	Purchase	icloud backup		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY18	This is for memory storage on phone & ipad.
Christine	Holgate	30/05/2018	Purchase	icloud backup		Apple Itunes Store	12.64	MANAGING DIR + STAFF	Technology	FY18	This is for memory storage on phone & ipad.
Christine	Holgate	30/05/2018	Purchase	Taxi		Spotto Vic	12.18	MANAGING DIR + STAFF	Taxis	FY18	
Christine	Holgate	01/06/2018	Purchase	icloud backup		Apple Itunes Store	4.49	MANAGING DIR + STAFF	Technology	FY18	This is for memory storage on phone & ipad.
Christine	Holgate	06/06/2018	Purchase	Accom 3-5 June 2018		Grand Hyatt Melbourne	848.54	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was credited against allowance..
Christine	Holgate	07/06/2018	Purchase	Accommodation for Christine Holgate		Grand Hyatt Melbourne	62.50	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was credited against allowance..
Christine	Holgate	08/06/2018	Purchase	Accom for Australia's Nation Brand Advisory mtg		Hyatt Hotel Canberra	255.65	MANAGING DIR + STAFF	Accommodation	FY18	Nation Brand Board meeting, launched by the Minister.
Christine	Holgate	11/06/2018	Purchase	Accom for Australia's Nation Brand Advisory mtg		Hyatt Hotel Canberra	33.00	MANAGING DIR + STAFF	Accommodation	FY18	Nation Brand Board meeting, launched by the Minister.
Christine	Holgate	20/06/2018	Purchase	Accom 19 June 2018		Grand Hyatt Melbourne	626.26	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was credited against allowance..
Christine	Holgate	25/06/2018	Purchase	Intro lunch with (Name redacted) & family incl tip	Lunch with new member of Executive Team	Pearls On The Bch	321.60	MANAGING DIR + STAFF	Meals	FY18	New EGM relocating from overseas, visiting with Wife & daughter.
Christine	Holgate	25/06/2018	Purchase	Intro lunch with (Name redacted) & family incl tip	Lunch with new member of Executive Team	Pearls On The Bch	107.20	MANAGING DIR + STAFF	Meals	FY18	New EGM relocating from overseas, visiting with Wife & daughter. Is this charged twice?
Christine	Holgate	25/06/2018	Purchase	Intro lunch with (Name redacted) & family incl tip	Lunch with new member of Executive Team	Pearls On The Bch	107.20	MANAGING DIR + STAFF	Meals	FY18	New EGM relocating from overseas, visiting with Wife & daughter.
Christine	Holgate	27/06/2018	Purchase	Accommodation - Darwin roadshow visit		Adina Vibe Darwin	345.19	MANAGING DIR + STAFF	Accommodation	FY18	Accommodation for Year End Employee Roadshow
Christine	Holgate	27/06/2018	Purchase	accom charged in error - subsequently reversed		Adina Vibe Darwin	9.11	MANAGING DIR + STAFF	Accommodation	FY18	Overcharge
Christine	Holgate	27/06/2018	Credit Voucher	accom charge in error - reversal		Adina Vibe Darwin	-9.11	MANAGING DIR + STAFF	Accommodation	FY18	Credit for previous overcharge.
Christine	Holgate	28/06/2018	Purchase	Accom 24-27 June 2018		Grand Hyatt Melbourne	1,166.74	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was credited against allowance..
Christine	Holgate	28/06/2018	Purchase	Condolence flowers for (Name redacted)		Pearsons First Stmtr	161.00	MANAGING DIR + STAFF	Gifts	FY18	
Christine	Holgate	28/06/2018	Purchase	icloud backup		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY18	This is for memory storage on phone & ipad.
Christine	Holgate	29/06/2018	Purchase	Accom charges		Grand Hyatt Melbourne	14.50	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was credited against allowance..
Christine	Holgate	02/07/2018	Purchase	icloud backup		Apple Itunes Store	4.49	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	02/07/2018	Purchase	Airport Trolley		Paymate*smarte Carte	4.00	MANAGING DIR + STAFF	Travel expenses	FY19	
Christine	Holgate	03/07/2018	Purchase	Accom for AP ET Roadshow		Pullman Adelaide Fd Int	268.45	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation in Adelaide for employee roadshow.
Christine	Holgate	05/07/2018	Purchase	Accom AP ET Roadshow & AAC meetings in Canberra		Hyatt Hotel Canberra	261.74	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation for Employee Roadshow and Govt meetings.
Christine	Holgate	11/07/2018	Purchase	Accom for AP ET Roadshow		Crown Towers Perth	232.76	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation in Perth for Employee Roadshow
Christine	Holgate	11/07/2018	Purchase	Accom for AP ET Roadshow		Crown Towers Perth	5.57	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation in Perth for employee roadshow.
Christine	Holgate	16/07/2018	Purchase	Transfer between Heathrow Airport & Hyatt London		Hyatt Regency London	259.77	MANAGING DIR + STAFF	Travel expenses	FY19	Meeting in London with AGP head office and Royal Mail CEO
Christine	Holgate	16/07/2018	Purchase	Dinner meeting in London with (Name redacted)	Meeting with staff member	Bocca Di Lupo	255.72	MANAGING DIR + STAFF	Meals	FY19	Dinner in London with an EGM who was to commence at AP
Christine	Holgate	16/07/2018	Purchase	Dinner meeting in London with (Name redacted)	Meeting with business colleague	Bleeding Heart	137.50	MANAGING DIR + STAFF	Meals	FY19	Dinner with client who is a specialist in terminal dues and accounting rates.
Christine	Holgate	16/07/2018	Purchase	Dinner meeting in London with (Name redacted)	Meeting with business colleague	Bleeding Heart	137.50	MANAGING DIR + STAFF	Meals	FY19	Dinner with client who is a specialist in terminal dues and accounting rates.
Christine	Holgate	16/07/2018	Purchase	Taxi in London for meeting with (Name redacted)	Meeting with business colleague	Cmt UK Ltd Taxi Fare	39.69	MANAGING DIR + STAFF	Taxis	FY19	Taxis London
Christine	Holgate	16/07/2018	Purchase	Taxi in London for meeting with (Name redacted)	Meeting with business colleague	Cmt UK Ltd Taxi Fare	31.75	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	16/07/2018	Purchase	Taxi in London between hotel and dinner venue		Cmt UK Ltd Taxi Fare	22.74	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	16/07/2018	Purchase	icloud backup		Apple Itunes Store	6.57	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	17/07/2018	Purchase	Taxi in London - AGS meeting w (Name redacted)	Staff member of subsidiary company	Cmt UK Ltd Taxi Fare	55.34	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	17/07/2018	Purchase	Taxi in London for AGS meeting with (Name redacted)	Staff member of subsidiary company	Cmt UK Ltd Taxi Fare	32.55	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	17/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Cmt UK Ltd Taxi Fare	17.11	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	18/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Cmt UK Ltd Taxi Fare	32.87	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	18/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		lz *taxi	23.12	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	19/07/2018	Purchase	Taxi between meetings		Cmt UK Ltd Taxi Fare	24.16	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	19/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Verifone Taxi/private	24.02	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	19/07/2018	Purchase	Taxi between meetings		Sumup *taxi Driver	19.44	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	19/07/2018	Purchase	Taxi between meetings		Cityfleet/comcab	13.46	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	20/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Verifone Taxi/private	49.25	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	20/07/2018	Purchase	Taxi in London between hotel & AUKLF meeting		Taxi Fare By Verifone	22.86	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	20/07/2018	Purchase	Taxi between meetings		lz *sherbet London Taxis	19.70	MANAGING DIR + STAFF	Taxis	FY19	Taxi London
Christine	Holgate	23/07/2018	Purchase	Accom expenses at the Hyatt London for AUKLF		Hyatt Regency London	455.36	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation in London when meeting AGP and Royal Mail etc.
Christine	Holgate	27/07/2018	Purchase	For Kahala Event		Trendz Studio Hair Pty	20.00	MANAGING DIR + STAFF	Other	FY19	This appears to be light refreshments at Kahala conference. Merchant name appears to be misleading as this does not appear to be a Hair treatment.
Christine	Holgate	30/07/2018	Purchase	icloud backup		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	01/08/2018	Purchase	Balance of dinner AAC, Singapore High Commissioner		Kisume	373.00	MANAGING DIR + STAFF	Meals	FY19	Dinner held with Singapore High Commissioner, EGM, CEO & Guests.
Christine	Holgate	01/08/2018	Purchase	Balance of dinner AAC, Singapore High Commissioner		Kisume	53.28	MANAGING DIR + STAFF	Meals	FY19	Dinner held with Singapore High Commissioner, EGM, CEO & Guests.
Christine	Holgate	01/08/2018	Purchase	icloud backup		Apple Itunes Store	4.49	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	29/08/2018	Purchase	iCloud Storage Aug 2018		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	28/09/2018	Purchase	iCloud Storage Sep 2018		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	12/10/2018	Purchase	Hotel Incidentals ASEAN		Lotte Hotel Hn Front Desk	36.17	MANAGING DIR + STAFF	Travel expenses	FY19	
Christine	Holgate	23/10/2018	Purchase	21 Oct - 23 Oct Canberra		Hyatt Hotel Canberra	604.76	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation attending Senate Estimates
Christine	Holgate	24/10/2018	Purchase	Food while in Canberra - No Receipt		Hyatt Hotel Canberra	24.00	MANAGING DIR + STAFF	Meals	FY19	Meal in Canberra.
Christine	Holgate	29/10/2018	Purchase	iCloud Storage Nov 2018		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	02/11/2018	Purchase	No Receipt - Aramex Board Meeting		The Address Dubai Mari	126.13	MANAGING DIR + STAFF	Meals	FY19	Attending Aramex Board meeting. Receipt on hotel account.
Christine	Holgate	02/11/2018	Purchase	No Receipt - Aramex Board Meeting		The Address Dubai Mari	126.13	MANAGING DIR + STAFF	Meals	FY19	Attending Aramex Board meeting. Receipt on hotel account
Christine	Holgate	05/11/2018	Purchase	Hong Kong Accom 31 Oct - 3 Nov		Grand Hyatt Hong Kong	2,651.21	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation in HK and for meeting room for meetings with AGP regional office, meet HK Post CEO and Regional Head of Fedex with CFO.

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Christine	Holgate	05/11/2018	Purchase	Incorrectly Charge to Bcard will be Reimbursed		Shang Xia Mao Yi	2,287.21	MANAGING DIR + STAFF	Gifts	FY19	This was incorrectly charged and includes a gift of \$595.25 as a recognition award for manager organising CIEE. Balance is credit later.
Christine	Holgate	05/11/2018	Purchase	No Receipt - Aramex Board Meeting		The Address Dubai Mari	51.71	MANAGING DIR + STAFF	Travel expenses	FY19	Attending Aramex Board meeting. Receipt on Hotel Account.
Christine	Holgate	07/11/2018	Purchase	3 - 6 Nov CIEE		Hyatt On The Bund Bmp 111	2,155.84	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation charges for attending CIEE with clients and meeting SaiCheng & China Post.
Christine	Holgate	12/11/2018	Purchase	Mtg with Client		Sweet Fish Pty Ltd	63.75	MANAGING DIR + STAFF	Meals	FY19	Dinner with CEO & Senior Manager of Market Research Organisation and 2 Executives
Christine	Holgate	12/11/2018	Purchase	Mtg with Client		Sweet Fish Pty Ltd	63.75	MANAGING DIR + STAFF	Meals	FY19	Dinner with CEO & Senior Manager of Market Research Organisation and 2 Executives
Christine	Holgate	12/11/2018	Purchase	Mtg with Client		Sweet Fish Pty Ltd	15.00	MANAGING DIR + STAFF	Meals	FY19	Dinner with CEO & Senior Manager of Market Research Organisation and 2 Executives
Christine	Holgate	22/11/2018	Purchase	Dinner with (Name redacted)	Dinner with business colleague	Sweet Fish Pty Ltd	100.00	MANAGING DIR + STAFF	Meals	FY19	Dinner with CEO & Senior Manager of Market Research Organisation and 2 Executives
Christine	Holgate	22/11/2018	Purchase	Dinner with (Name redacted)	Dinner with business colleague	Sweet Fish Pty Ltd	100.00	MANAGING DIR + STAFF	Meals	FY19	Dinner with CEO & Senior Manager of Market Research Organisation and 2 Executives
Christine	Holgate	27/11/2018	Purchase	Dinner with (Name redacted)	Dinner with business colleague	Pearls On The Bch	140.00	MANAGING DIR + STAFF	Meals	FY19	Lunch with International visiting consultant
Christine	Holgate	27/11/2018	Purchase	Dinner with (Name redacted)	Dinner with business colleague	Pearls On The Bch	140.00	MANAGING DIR + STAFF	Meals	FY19	Lunch with international visiting consultant
Christine	Holgate	28/11/2018	Purchase	iCloud Storage Dec2018.		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	30/11/2018	Purchase	Dinner: Christine and (Name redacted)	Dinner with board member	Royal India Restaura	180.00	MANAGING DIR + STAFF	Meals	FY19	
Christine	Holgate	03/12/2018	Purchase	Accom Perth		Crown Towers Perth	301.58	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation for meetings in Perth with Employees, Customers, Govt & CEDA.
Christine	Holgate	03/12/2018	Purchase	Virgin Flight Pass - wifi		Gogoaustralia	12.99	MANAGING DIR + STAFF	Technology	FY19	Access to email whilst travelling
Christine	Holgate	19/12/2018	Purchase	Dinner: Christine, (Names redacted)	Dinner with client and AP staff member	Aria Restaurant	242.12	MANAGING DIR + STAFF	Meals	FY19	Lunch with the CEO of a major retailer.
Christine	Holgate	19/12/2018	Purchase	Dinner: Christine, (Names redacted)	Dinner with client and AP staff member	Aria Restaurant	121.06	MANAGING DIR + STAFF	Meals	FY19	Lunch with the CEO of a major retailer.
Christine	Holgate	24/12/2018	Purchase	WiFi while on flight		Ba Inflight Sales	32.83	MANAGING DIR + STAFF	Technology	FY19	Access to email whilst travelling
Christine	Holgate	24/12/2018	Purchase	WiFi while on flight		Ba Inflight Sales	9.10	MANAGING DIR + STAFF	Technology	FY19	Access to email whilst travelling
Christine	Holgate	28/12/2018	Purchase	iCloud Storage Jan 2019		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	29/01/2019	Purchase	iCloud Storage Feb 2019		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	25/02/2019	Purchase	Canada Post Trip		Clocktower Pub - Elgin	188.02	MANAGING DIR + STAFF	Meals	FY19	Dinner for 3 AP Employees when arriving in Canada.
Christine	Holgate	25/02/2019	Purchase	In flight Wifi		Gogoinflight	34.56	MANAGING DIR + STAFF	Technology	FY19	Access to email whilst travelling
Christine	Holgate	27/02/2019	Purchase	iCloud Storage		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on phone & ipad.
Christine	Holgate	01/03/2019	Purchase	Accommodation - Canada Post Visit		Westin (Westin Hotels)	1,772.49	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation in Canada when meeting Canada Post Head Office
Christine	Holgate	04/03/2019	Purchase	Accommodation Canada Post Visit		Hyatt Regency Toronto On	482.78	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation in Canada when meeting Canada Post Head Office
Christine	Holgate	15/03/2019	Purchase	Accommodation due to Flight cancelled		Stamford Plaza Melbourne	203.04	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation after flight was forced to land in Melbourne.
Christine	Holgate	27/03/2019	Purchase	iCloud Storage		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on the plane.
Christine	Holgate	03/04/2019	Payment - Pers	Hyatt Incorrectly Charged - \$263 & \$287.81		Cash/Transfer Payment -	-550.81	MANAGING DIR + STAFF	Accommodation	FY19	These are credits for Hyatt incorrectly charged
Christine	Holgate	03/04/2019	Payment - Pers	Reimbursed incorrectly charged to Corporate Card		Cash/Transfer Payment -	-1,691.96	MANAGING DIR + STAFF	Gifts	FY19	This is the balance credit for incorrect charge on line 124.
Christine	Holgate	05/04/2019	Purchase	Accommodation - Canberra Visit		Hyatt Hotel Canberra	366.71	MANAGING DIR + STAFF	Accommodation	FY19	Meeting with Govt, Depts, Employees etc.
Christine	Holgate	29/04/2019	Purchase	iCloud Data		Apple Pty Limited	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on the plane.
Christine	Holgate	13/05/2019	Purchase	Accommodation - \$90 to be Reimbursed		Crown Towers Perth	673.44	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation for Perth Board meeting.
Christine	Holgate	15/05/2019	Purchase	Accommodation - Senate Estimates		Hyatt Hotel Canberra	255.28	MANAGING DIR + STAFF	Accommodation	FY19	Meeting with Govt. depts & Employees
Christine	Holgate	27/05/2019	Purchase	iCloud Data		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on the plane.
Christine	Holgate	26/06/2019	Purchase	Accommodation - Roadshows		Softel Brisbane	250.21	MANAGING DIR + STAFF	Accommodation	FY19	Employee & Customer Year End Roadshows
Christine	Holgate	27/06/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY19	This is for memory storage on the plane.
Christine	Holgate	28/06/2019	Purchase	Inflight data		Qantas Airw_ abn16009661901	15.99	MANAGING DIR + STAFF	Technology	FY19	Access to emails whilst travelling.
Christine	Holgate	02/07/2019	Purchase	Hotspot access		T-Mobile Hotspot Gmbh	20.92	MANAGING DIR + STAFF	Technology	FY20	Access to email whilst travelling
Christine	Holgate	04/07/2019	Purchase	Dinner - Kahala CEO Meeting (No Receipt)	International alliance of postal organisations	Roppongi Hills	170.08	MANAGING DIR + STAFF	Meals	FY20	This is a meeting of the top ten Postal Group CEOs. Attending with EGM International.
Christine	Holgate	04/07/2019	Purchase	Dinner - Kahala CEO Meeting (No Receipt)	International alliance of postal organisations	Roppongi Hills	170.08	MANAGING DIR + STAFF	Meals	FY20	Is this charged twice?
Christine	Holgate	08/07/2019	Purchase	Accommodation - Kahala CEO Meting	International alliance of postal organisations	Grand Hyatt Tokyo	4,335.87	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation and meeting room hire for meetings with Kahala CEO's and President of Japan Post.
Christine	Holgate	11/07/2019	Purchase	Room Services		Hilton Darwin	38.00	MANAGING DIR + STAFF	Meals	FY20	Dinner when in Darwin
Christine	Holgate	15/07/2019	Purchase	Accommodation - Roadshows		Crown Towers Perth	925.58	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation for employee & customer roadshow
Christine	Holgate	15/07/2019	Purchase	Lunch Meeting with The Australian		The Winery	35.98	MANAGING DIR + STAFF	Meals	FY20	Lunch with a journalist
Christine	Holgate	15/07/2019	Purchase	Lunch Meeting with The Australian		The Winery	35.98	MANAGING DIR + STAFF	Meals	FY20	Lunch with a journalist
Christine	Holgate	29/07/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	30/07/2019	Purchase	Accommodation - Canberra Visit		Hyatt Hotel Canberra	267.43	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation whilst meeting with Minister and Govt Depts.
Christine	Holgate	27/08/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on the plane.
Christine	Holgate	04/09/2019	Purchase	Client Dinner (no receipt)		The Grazing Goat	109.07	MANAGING DIR + STAFF	Meals	FY20	Dinner with Royal Mail
Christine	Holgate	04/09/2019	Purchase	Client Dinner (no receipt)		The Grazing Goat	109.06	MANAGING DIR + STAFF	Meals	FY20	Dinner with Royal Mail
Christine	Holgate	05/09/2019	Purchase	Inflight Wifi		Ba Inflight Sales	20.03	MANAGING DIR + STAFF	Technology	FY20	Access to email whilst travelling
Christine	Holgate	06/09/2019	Purchase	Accommodation - London Trip		Hyatt Regency London	3,854.57	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation and meeting room hire for meetings when in London with Royal Mail, APG and their customers with CFO.
Christine	Holgate	09/09/2019	Purchase	Accommodation - Washington		Grand Hyatt Washington	784.18	MANAGING DIR + STAFF	Accommodation	FY20	In Washington to meet the CEO USPS and Amazon Global Head of logistics with CFO and APG
Christine	Holgate	24/09/2019	Purchase	Lunch - No Receipt		Heathrow T5	17.28	MANAGING DIR + STAFF	Meals	FY20	Lunch with CFO
Christine	Holgate	25/09/2019	Purchase	Accommodation - London		Hyatt Regency London	1,448.33	MANAGING DIR + STAFF	Accommodation	FY20	In London to meet with Apg half year review with EGM International.
Christine	Holgate	27/09/2019	Purchase	UPU Accommodation (No Receipt)		Hotel Intercontinental Sa	3,807.79	MANAGING DIR + STAFF	Accommodation	FY20	Geneva Accommodation for UPU congress. This was a reserved price secured in advance for accommodation only.

EMPLOYEE FORNAME	EMPLOYEE SURNAME	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Christine	Holgate	27/09/2019	Purchase	Lunch (No Receipt)		The Ambrose Cafe	55.53	MANAGING DIR + STAFF	Meals	FY20	Working lunch with APG Management in the UK
Christine	Holgate	27/09/2019	Purchase	Lunch (No Receipt)		The Ambrose Cafe	55.52	MANAGING DIR + STAFF	Meals	FY20	Working lunch with APG Management in the UK
Christine	Holgate	27/09/2019	Purchase	Taxi Fare (No Receipt)		Iz *am Black Taxi	29.61	MANAGING DIR + STAFF	Taxis	FY20	Taxi London
Christine	Holgate	27/09/2019	Purchase	Taxi Fare		Iz *sherbet London Taxis	27.76	MANAGING DIR + STAFF	Taxis	FY20	Taxi London
Christine	Holgate	27/09/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	30/09/2019	Purchase	Accommodation - London		Hyatt Regency London	1,455.25	MANAGING DIR + STAFF	Accommodation	FY20	On return from Geneva in London to follow up with Royal Mail and APG Planning.
Christine	Holgate	09/10/2019	Purchase	Dinner - Christine Holgate - (Name redacted)	Dinner business colleague	Pendolino Restaurant	268.39	MANAGING DIR + STAFF	Meals	FY20	Dinner with a overseas Retail Expert and team.
Christine	Holgate	09/10/2019	Purchase	Dinner - Christine Holgate - (Name redacted)	Dinner business colleague	Pendolino Restaurant	268.38	MANAGING DIR + STAFF	Meals	FY20	Dinner with a overseas Retail Expert and team.
Christine	Holgate	22/10/2019	Purchase	Accommodation - Canberra		Hyatt Hotel Canberra	558.90	MANAGING DIR + STAFF	Accommodation	FY20	Attending Senate Estimates and meetings with Govt, Minister and employees.
Christine	Holgate	22/10/2019	Purchase	Dinner - Canberra		Hyatt Hotel Canberra	76.00	MANAGING DIR + STAFF	Meals	FY20	Light refreshments with AP Team ahead of Senate Estimates
Christine	Holgate	28/10/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on the plane.
Christine	Holgate	31/10/2019	Purchase	In flight WiFi		Panasonic- Cathaypacific	14.68	MANAGING DIR + STAFF	Technology	FY20	Access to email whilst travelling
Christine	Holgate	04/11/2019	Purchase	Accommodation - Vietnam		Sofitel Metropole Hotel	891.53	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation for meeting with Vietnam Post to renegotiate commercial rates.
Christine	Holgate	04/11/2019	Purchase	Accommodation - Vietnam		Sofitel Metropole Hotel	293.21	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation for meeting with Vietnam Post to renegotiate commercial rates.
Christine	Holgate	04/11/2019	Purchase	Media Interview - Personal Services		Le Salon	36.06	MANAGING DIR + STAFF	Other	FY20	Preparation before TV and Newspaper interview with EGM International.
Christine	Holgate	04/11/2019	Purchase	Breakfast		Easy Joy	3.75	MANAGING DIR + STAFF	Meals	FY20	Light refreshment in China
Christine	Holgate	05/11/2019	Purchase	Accommodation - Hong Kong		Grand Hyatt Hong Kong	1,627.68	MANAGING DIR + STAFF	Accommodation	FY20	Meeting with new CEO HK Post and APG regional team to negotiate commercial rates.
Christine	Holgate	06/11/2019	Purchase	Gift - Supplier		Spd*swatch	113.20	MANAGING DIR + STAFF	Gifts	FY20	Gift at CIEE
Christine	Holgate	08/11/2019	Purchase	Accommodation - CIEE	Attendance at China International Expo	Hyatt On The Bund	2,938.60	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation and meeting room hire for meetings when in China
Christine	Holgate	15/11/2019	Purchase	Coffee Meeting		Westin Perth Fds	11.17	MANAGING DIR + STAFF	Meals	FY20	Light refreshments for team.
Christine	Holgate	20/11/2019	Purchase	Accommodation - Adelaide		Stamford Plaza Adelaide O	617.77	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation costs Adelaide for Employee and Customer meetings.
Christine	Holgate	28/11/2019	Purchase	Accommodation - Canberra		Hyatt Hotel Canberra	682.93	MANAGING DIR + STAFF	Accommodation	FY20	Meetings with Accenture & Govt Depts re Visa Bid and Employees.
Christine	Holgate	28/11/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	13/12/2019	Purchase	Accommodation - Brisbane Visit		Brisbane Marriott Fdi	317.22	MANAGING DIR + STAFF	Accommodation	FY20	Chairing a Safety Council meeting for Australia Post.
Christine	Holgate	20/12/2019	Purchase	(Name redacted) - Farewell Gift	Farewell gift for staff member	Montblanc	715.00	MANAGING DIR + STAFF	Gifts	FY20	Farewell Gift for Senior Employee retiring.
Christine	Holgate	30/12/2019	Purchase	iCloud Storage		Apple Itunes Store	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	15/01/2020	Purchase	Dinner - 3 People Bushfire Tour		Bannisters Pavilion	254.52	MANAGING DIR + STAFF	Meals	FY20	NSW Bushfire Tour: Dinner CEO & 3 Managers
Christine	Holgate	16/01/2020	Purchase	Accommodation- Fire visit		Lincoln Downs Resort B	231.98	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation in NSW Bushfire tour.
Christine	Holgate	22/01/2020	Purchase	Luggage Storage		Smarte Carte Syd	16.00	MANAGING DIR + STAFF	Travel expenses	FY20	Luggage storage at Adelaide Airport in transit to Kangaroo Island
Christine	Holgate	23/01/2020	Purchase	Accommodation - Adelaide Visit (Kangaroo Island)		Hilton Adelaide	346.72	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation in Adelaide ahead of Kangaroo Island Bushfire tour
Christine	Holgate	23/01/2020	Purchase	Dinner 2 People Bushfire Tour		Gyoza Gyoza	96.76	MANAGING DIR + STAFF	Meals	FY20	Dinner with Manager after returning from Kangaroo Island in Adelaide
Christine	Holgate	28/01/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	04/02/2020	Purchase	Accommodation Canberra Trip		Hyatt Hotel Canberra	255.15	MANAGING DIR + STAFF	Accommodation	FY20	Visiting Govt & Employees in Canberra.
Christine	Holgate	05/02/2020	Purchase	Accommodation - Brisbane Visit		Sofitel Brisbane	258.32	MANAGING DIR + STAFF	Accommodation	FY20	Meetings in Brisbane with Employees, Govt & Customers. Speaking at evening event.
Christine	Holgate	28/02/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	02/03/2020	Purchase	Drinks - COO Conference		Racv Cape Schanck Resort	12.00	MANAGING DIR + STAFF	Meals	FY20	Light refreshment at Operations conference.
Christine	Holgate	03/03/2020	Purchase	Accommodation - Canberra Meetings		Hyatt Hotel Canberra	267.30	MANAGING DIR + STAFF	Accommodation	FY20	Senate Estimates
Christine	Holgate	27/03/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	27/04/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	25/05/2020	Purchase	In Flight WiFi		Inflight Internet Service	15.53	MANAGING DIR + STAFF	Technology	FY20	Access to emails whilst traveling.
Christine	Holgate	27/05/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	02/06/2020	Purchase	Inflight Wifi		Inflight Internet Service	15.20	MANAGING DIR + STAFF	Technology	FY20	Access to emails whilst travelling
Christine	Holgate	05/06/2020	Purchase	Drink		Sofitel Wentworth	4.05	MANAGING DIR + STAFF	Meals	FY20	Light refreshment
Christine	Holgate	15/06/2020	Purchase	Accommodation expenses		Intercontinental Sydney O	136.00	MANAGING DIR + STAFF	Accommodation	FY20	Costs for room hire to enable Video Conference.
Christine	Holgate	29/06/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY20	This is for memory storage on phone & ipad.
Christine	Holgate	22/07/2020	Purchase	Brisbane Visit - Accommodation		Sofitel Brisbane	324.16	MANAGING DIR + STAFF	Accommodation	FY21	Meeting with Team commencing ADM, Safety & Employee, & Govt meetings.
Christine	Holgate	27/07/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY21	This is for memory storage on phone & ipad.
Christine	Holgate	07/08/2020	Purchase	ET Luncheon		The Paddington	320.00	MANAGING DIR + STAFF	Meals	FY21	Executive Year End Meal.
Christine	Holgate	27/08/2020	Purchase	iCloud Storage		Apple.Com/Bill	14.99	MANAGING DIR + STAFF	Technology	FY21	This is for memory storage on phone & ipad.

Summary of expenditure on "Office of the CEO" credit card between 1 October 2017 and 31 August 2020
(organisational expenditure related to CEO, Chair, Executive Team, Office of the CEO, and Extended Leadership Team)

Sum of LINE AMOUNT incl GST	Column Labels			
Row Labels	FY18	FY19	FY20	FY21
Accommodation	23,317	10,027	4,840	1,040
Car hire	539			
Catering			1,957	
Charitable donation	10,000	5,500	2,000	
Conferences, functions & events	37,199	24,928	45,423	
External speakers	356			
Flights (domestic and international) & booking fee:	150,938	225,521	128,577	2,426
Flowers	112	2,576	3,513	
Gifts	40	23,074	5,145	
Meals	987	3,374	3,764	303
Newspapers, magazines & books	1,151	1,877	1,383	96
Office supplies	1,511	145		
Private car services	29,637	83,854	75,566	19,210
Professional Memberships		1,785	8,373	
Taxis	597	3,503	807	
Technology	1,646	2,024		
Training & professional development		130	46	
Travel expenses	1,040	1,349	21	
Venue hire	1,913	3,166	5,649	
(blank)				
Grand Total	260,984	392,833	287,063	23,075

This analysis has been prepared as follows:

1. Data has been extracted from the Flexi Purchase system for all transactions within the period 1 October 2017 to 31 August 2020
2. Data includes cardholder name, posting date, transaction type, description of purchase, supplier name, amount (including GST), and cost centre.
3. The 'Description of Purchase' field contains the brief description entered into the Flexi Purchases system by the cardholder or delegate when coding the transaction.
4. 'Classification description' and 'Financial Year' fields have been added and transactions have been classified into categories and financial year.
5. Data has been reconciled to financial records.
6. Any names of individuals other than Ms Holgate have been redacted for privacy reasons.
7. Where redactions have been made, some context has been provided in the "Additional commentary" field.
8. Note that amounts in the summary above are inclusive of GST.

Notes:

1. This credit card was used to pay for organisational expenditure incurred in accordance with applicable Australia Post policies.
2. It was established practice for authorised administrative staff to use office credit cards to pay for goods and services provided by suppliers to Australia Post, where such expenditure had been approved by relevant Australia Post management.
3. The credit card was used for a wide range of organisational expenditure, including in relation to the Group Chief Executive Officer & Managing Director, the Board Chair, the Executive Team, the Office of the CEO, and the Extended Leadership Team
4. **Accommodation** expenses include amounts relating to the Remuneration Tribunal approved allowance of \$34,500 provided to the Group Chief Executive Officer & Managing Director for the first 9 months of her tenure.
5. Except for when that allowance applied, Ms Holgate paid her own accommodation expenses in Melbourne and Sydney, and did not claim any other travel allowances.
6. **Private car services:** The Group Chief Executive Officer & Managing Director used private car services booked through two of the organisation's approved service providers for work-related transport including, between the office, the airport, accommodation, meeting locations and home. The Group Chief Executive Officer & Managing Director worked out of Australia Post's offices in Melbourne and Sydney and frequently travelled to other Australia Post facilities – as well as the offices of customers, suppliers, business partners, representatives of Commonwealth, State and local government, and other important stakeholders. These services allowed the Group Chief Executive Officer & Managing Director to travel safely and securely – often at early or late hours – and provided a confidential environment in which to work on Australia Post matters while in transit.

Commentary from Christine Holgate (consultation process)

Every effort has been made to provide accurate information where possible. Please note that some of these records are over 3 years old and completing this exercise has been exhaustive.

These costs are managed by the employees of the Office of the CEO and approved by the CFO. The CEO did not have prior sight of these individual costs. All travel bookings are made through an Australia Post approved provider, within Australia Post Policy.

All conference expenses are managed within an overall approved budget. Personal expenses have been highlighted and the appropriate credits made.

Expenses that were personal and credited against the allowance provided to the CEO on joining AP, have been shaded in light gold.

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	27/10/2017	Purchase	C Holgate - Flight to Melb - 29/10 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	30/10/2017	Purchase	C Holgate - Flight to Melb - 29/10 - Flight		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	01/11/2017	Purchase	C Holgate - Flight to Sydney - 02/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	02/11/2017	Purchase	C Holgate - Flight to Sydney - 02/11 - Flight		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	06/11/2017	Purchase	C Holgate - Flight Townsville - 7/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	Charters Towers to attend an employee funeral and Townsville Mail Centre
Ap	Office Of	07/11/2017	Purchase	C Holgate - Flight Townsville - 7/11 - Flight		Qantas Airw_abn16009661901	2,910.70	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	07/11/2017	Purchase	C Holgate - Flight Sydney - 2/11 - Booking Fee		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	09/11/2017	Purchase	C Holgate - Flight Sydney - 10/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	09/11/2017	Purchase	C Holgate - Flight Sydney - 10/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	10/11/2017	Purchase	C Holgate - Flight Canberra - 13/11 - Booking Fee		Qantas Airw_abn16009661901	1,542.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	Visit Canberra Mail Centre, Canberra Office and various Senators
Ap	Office Of	10/11/2017	Purchase	C Holgate - Flight Sydney - 10/11 - Booking Fee		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	13/11/2017	Purchase	C Holgate - Flight Sydney - 12/11 - Flight		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	14/11/2017	Purchase	C Holgate - Flight to Melb - 12/11 - Booking Fee		Qantas Airw_abn16009661901	1,122.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	14/11/2017	Purchase	C Holgate - Flight to Sydney - 16/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	15/11/2017	Purchase	C Holgate - Flight to Melb - 16/11 - Flight		Qantas Airw_abn16009661901	838.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	17/11/2017	Purchase	C Holgate - Flight to Melb - 16/11 - Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	17/11/2017	Purchase	C Holgate - Flight to Syd - 16/11 - Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	20/11/2017	Purchase	C Holgate - Flight to Sydney - 16/11 - Booking Fee		Qantas Airw_abn16009661901	259.57	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	20/11/2017	Purchase	Studio Easel - Welcome Signs - MD Office		Ofwks Online Bentleigh	138.00	MANAGING DIR + STAFF	Office supplies	FY18	
Ap	Office Of	20/11/2017	Purchase	C Holgate - Flight to Melb - 24/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	20/11/2017	Purchase	C Holgate - Flight to Sydney - 16/11 - Booking Fee		Qantas Airw_abn16009661901	23.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	21/11/2017	Purchase	C Holgate - Flight to Melb - 21/11 - Flight		Qantas Airw_abn16009661901	1,714.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/11/2017	Purchase	Stationery for MD's Office		Ofwks Online Bentleigh	491.71	MANAGING DIR + STAFF	Office supplies	FY18	
Ap	Office Of	23/11/2017	Purchase	Thank-You Flowers to Staff Member		Flower Temple	112.00	MANAGING DIR + STAFF	Flowers	FY18	
Ap	Office Of	23/11/2017	Purchase	C Holgate - Flight to Melb - 26/11 - Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/11/2017	Purchase	Spare Mobile Phone for MD's Office		Apple Online Store	1,398.00	MANAGING DIR + STAFF	Technology	FY18	Appears Manager Expense - not for the CEO.
Ap	Office Of	24/11/2017	Purchase	C Holgate - Flight to Melb - 26/11 - Flight		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/11/2017	Purchase	Mobile Phone Accessories - MD Office		Apple Online Store	133.95	MANAGING DIR + STAFF	Technology	FY18	Appears Manager Expense - not for the CEO.
Ap	Office Of	27/11/2017	Purchase	China Visa - Express Service		Cibt Visa Services	988.12	MANAGING DIR + STAFF	Travel expenses	FY18	
Ap	Office Of	27/11/2017	Purchase	Qantas Travel		Corporate Travel Manag	684.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/11/2017	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	28/11/2017	Purchase	Airfares		Qantas Airw_abn16009661901	1,122.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/11/2017	Purchase	Airfares		Corporate Travel Manag	5,680.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	Syd-Singapore-Shanghai flights Dec 2017 Singapore: Aramex Board mtg, Sing Post, AP Conversant Conf, Shanghai: meet with UnionPay, Alibaba, Sai Cheng Warehouse, NetEast. Hangzhou: meet with China Post President
Ap	Office Of	29/11/2017	Purchase	Stationery		Ofwks Online Bentleigh	142.91	MANAGING DIR + STAFF	Office supplies	FY18	
Ap	Office Of	29/11/2017	Purchase	Airfares		Corporate Travel Manag	124.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/11/2017	Purchase	Mobile Phone accessory		Apple Online Store	75.00	MANAGING DIR + STAFF	Technology	FY18	Appears Manager Expense - not for the CEO.
Ap	Office Of	29/11/2017	Purchase	Airfares		Corporate Travel Manag	1.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	01/12/2017	Purchase	Airfares		Qantas Airw_abn16009661901	658.95	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	01/12/2017	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	05/12/2017	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	05/12/2017	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	06/12/2017	Purchase	Airfares		Qantas Airw_abn16009661901	1,714.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	06/12/2017	Purchase	Airfares		Qantas Airw_abn16009661901	1,013.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	07/12/2017	Purchase	Mobile Phone Cover		Dr. Mobile	39.00	MANAGING DIR + STAFF	Technology	FY18	Appears Manager Expense - not for the CEO.
Ap	Office Of	11/12/2017	Purchase	Accommodation		Hyatt On The Bund	673.76	MANAGING DIR + STAFF	Accommodation	FY18	Accommodation for meeting with Saicheng and China Post
Ap	Office Of	11/12/2017	Purchase	Hyatt on Bund		Hyatt On The Bund Bmp 111	27.45	MANAGING DIR + STAFF	Accommodation	FY18	
Ap	Office Of	12/12/2017	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	13/12/2017	Purchase	Airfares		Qantas Airw_abn16009661901	1,950.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	14/12/2017	Purchase	Airfares		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	14/12/2017	Purchase	Airfares		Qantas Airw_abn16009661901	283.06	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	14/12/2017	Purchase	CTM Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	15/12/2017	Purchase	Airfares		Qantas Airw_abn16009661901	4,453.52	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	15/12/2017	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	18/12/2017	Purchase	Airfares		Qantas Airw_abn16009661901	1,667.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/12/2017	Purchase	Airfares		Qantas Airw_abn16009661901	416.75	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/12/2017	Purchase	Client Dinner		Www.Urbanpurveyor.Com	402.73	MANAGING DIR + STAFF	Meals	FY18	
Ap	Office Of	19/12/2017	Purchase	CTM Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/12/2017	Purchase	ctm booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/12/2017	Credit Vouch	Airfares		Qantas Airw_abn16009661901	-752.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	20/12/2017	Purchase	ctm booking fee		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	21/12/2017	Purchase	Uber		Uber *trip 3jpfx	97.32	MANAGING DIR + STAFF	Taxis	FY18	Manager Expense - not for the CEO.
Ap	Office Of	27/12/2017	Purchase	Accommodation		Crown Towers Perth	658.20	MANAGING DIR + STAFF	Accommodation	FY18	19th - 21st December Accommodation at Crown Towers re Customer & Perth Facility Visits
Ap	Office Of	27/12/2017	Purchase	Accommodation		Grand Hyatt Melbourne	256.00	MANAGING DIR + STAFF	Accommodation	FY18	This appears a Manager Expense - Not Ceo.
Ap	Office Of	02/01/2018	Purchase	Accommodation		Grand Hyatt Melbourne	256.00	MANAGING DIR + STAFF	Accommodation	FY18	This is an overcharge and credited later
Ap	Office Of	04/01/2018	Purchase	ctm booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	04/01/2018	Purchase	ctm booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	05/01/2018	Purchase	ctm booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/01/2018	Purchase	Airfares		Qantas Airw_abn16009661901	838.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/01/2018	Purchase	Airfares		Virgin Aust	762.81	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/01/2018	Credit Vouch	Refund - Accommodation - Grand Hyatt (CH)		Grand Hyatt Melbourne	-256.00	MANAGING DIR + STAFF	Accommodation	FY18	
Ap	Office Of	08/01/2018	Credit Vouch	Credit Airfare		Qantas Airw_abn16009661901	-1,557.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	09/01/2018	Purchase	Lunch		Tower Sushi	31.00	MANAGING DIR + STAFF	Meals	FY18	No appointment in calendar
Ap	Office Of	10/01/2018	Purchase	CH Transfers		Paramount Limousines	2,067.27	MANAGING DIR + STAFF	Private car services	FY18	
Ap	Office Of	10/01/2018	Purchase	CH Transfers		Paramount Limousines	691.88	MANAGING DIR + STAFF	Private car services	FY18	
Ap	Office Of	10/01/2018	Purchase	CH Transfers		Paramount Limousines	612.51	MANAGING DIR + STAFF	Private car services	FY18	
Ap	Office Of	12/01/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,940.43	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	12/01/2018	Purchase	AICD Room Booking		Company Directors	657.50	MANAGING DIR + STAFF	Venue hire	FY18	Meeting room hire to meet clients & employees.
Ap	Office Of	12/01/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	15/01/2018	Purchase	Waiting on receipt		Four Seasons Sydney	374.99	MANAGING DIR + STAFF	Accommodation	FY18	This appears a Manager expense - not CEO.
Ap	Office Of	15/01/2018	Purchase	Car Hire		Thrifty Australia	269.63	MANAGING DIR + STAFF	Car hire	FY18	This appears a Manager expense - not CEO.
Ap	Office Of	15/01/2018	Purchase	Uber		Uber Trip Wq6f3 Help.Uber	93.87	MANAGING DIR + STAFF	Taxis	FY18	This appears a Manager expense - not CEO.
Ap	Office Of	16/01/2018	Purchase	CH Lunch		Xiasheng & Danny Sun	31.00	MANAGING DIR + STAFF	Meals	FY18	This appears a Manager expense - not CEO.
Ap	Office Of	16/01/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	16/01/2018	Purchase	ctm travel fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	17/01/2018	Purchase	CH Transfers		Paramount Limousines	5,930.79	MANAGING DIR + STAFF	Private car services	FY18	Transfers from Airport/Office/Home etc.
Ap	Office Of	17/01/2018	Purchase	Accommodation		Novotel Darling Harbour	405.20	MANAGING DIR + STAFF	Accommodation	FY18	Manager Expenses. Not CEO.
Ap	Office Of	17/01/2018	Purchase	CH Lunch		Xiasheng & Danny Sun	14.90	MANAGING DIR + STAFF	Meals	FY18	This description has changed - Manager Expenses. Not CEO .
Ap	Office Of	18/01/2018	Purchase	Accommodation Christine Holgate		Grand Hyatt Melbourne	471.98	MANAGING DIR + STAFF	Accommodation	FY18	This charge is for an executive attending interviews not CEO.
Ap	Office Of	19/01/2018	Purchase	Accommodation		Novotel Darling Harbour	219.00	MANAGING DIR + STAFF	Accommodation	FY18	Manager Expenses. Not CEO.
Ap	Office Of	19/01/2018	Purchase	ctm management fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/01/2018	Purchase	Car Tolls Sydney		Rentalcartollph131865	13.53	MANAGING DIR + STAFF	Travel expenses	FY18	Manager Expenses. Not CEO.
Ap	Office Of	22/01/2018	Purchase	Stationery		Owks Online Bentleigh	191.58	MANAGING DIR + STAFF	Office supplies	FY18	
Ap	Office Of	22/01/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	22/01/2018	Purchase	CTM Management Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	22/01/2018	Purchase	Car Toll Sydney		Rentalcartollph131865	14.53	MANAGING DIR + STAFF	Travel expenses	FY18	Manager Expenses. Not CEO.
Ap	Office Of	23/01/2018	Purchase	airfares		Qantas Airw_abn16009661901	1,950.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/01/2018	Purchase	Airfares		Qantas Airw_abn16009661901	772.95	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/01/2018	Purchase	Accommodation		Intercontinental Hangz	355.95	MANAGING DIR + STAFF	Accommodation	FY18	Accommodation in China meeting China Post CEO.
Ap	Office Of	23/01/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/01/2018	Purchase	Car Toll Sydney		Rentalcartollph131865	7.30	MANAGING DIR + STAFF	Travel expenses	FY18	Manager Expenses. Not CEO.
Ap	Office Of	24/01/2018	Purchase	Subscription		Fairfax Subscriptions	966.62	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	24/01/2018	Purchase	Airfares		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/01/2018	Purchase	Airfares		Qantas Airw_abn16009661901	838.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/01/2018	Purchase	Airfares		Qantas Airw_abn16009661901	759.57	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/01/2018	Purchase	Digital News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18	Chairman & Executive Area Newspapers
Ap	Office Of	25/01/2018	Purchase	Car Hire		Thrifty Australia	213.85	MANAGING DIR + STAFF	Car hire	FY18	Manager Expenses. Not CEO.
Ap	Office Of	25/01/2018	Purchase	Car Rental Sydney		Thrifty Australia	55.79	MANAGING DIR + STAFF	Car hire	FY18	Manager Expenses. Not CEO.
Ap	Office Of	29/01/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,122.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/01/2018	Purchase	Airfares		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/01/2018	Purchase	Airfares		Qantas Airw_abn16009661901	862.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/01/2018	Purchase	CTM Management Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	31/01/2018	Purchase	Dinner - CH & (Name redacted) Late meeting	Working dinner with staff member	Menulog Pty Ltd	55.00	MANAGING DIR + STAFF	Meals	FY18	
Ap	Office Of	31/01/2018	Purchase	CTM Travel Fee		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	31/01/2018	Purchase	Car Toll Sydney		Rentalcartollph131865	10.53	MANAGING DIR + STAFF	Travel expenses	FY18	Manager Expenses. Not CEO.
Ap	Office Of	02/02/2018	Purchase	stationery		Owks Online Bentleigh	480.89	MANAGING DIR + STAFF	Office supplies	FY18	
Ap	Office Of	02/02/2018	Purchase	Airfares		Qantas Airw_abn16009661901	281.59	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	02/02/2018	Purchase	CTM Travel Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	02/02/2018	Purchase	Car Toll Sydney		Rentalcartollph131865	6.30	MANAGING DIR + STAFF	Travel expenses	FY18	Manager Expenses. Not CEO.
Ap	Office Of	05/02/2018	Purchase	CTM Management Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	06/02/2018	Purchase	Airfares		Qantas Airw_abn16009661901	768.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	06/02/2018	Purchase	Lunch		Tower Sushi	13.03	MANAGING DIR + STAFF	Meals	FY18	Manager Expenses. Not CEO.
Ap	Office Of	07/02/2018	Purchase	CTM Management Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	07/02/2018	Purchase	Uber		Uber 4dipa Help.Uber.Com	27.91	MANAGING DIR + STAFF	Taxis	FY18	These are charges for office employees working late
Ap	Office Of	07/02/2018	Purchase	Uber		Uber *wm3ek	10.00	MANAGING DIR + STAFF	Taxis	FY18	These are charges for office employees working late
Ap	Office Of	08/02/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,677.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/02/2018	Purchase	Accommodation - [Name redacted] (MC Offsite Guest Speake	Accommodation for speaker at Management Conf	Grand Hyatt Melbourne	356.27	MANAGING DIR + STAFF	External speakers	FY18	Accommodation for Guest at Management Conference.
Ap	Office Of	08/02/2018	Purchase	Airfares		Qantas Airw_abn16009661901	319.49	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	09/02/2018	Purchase	CTM Management Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	12/02/2018	Purchase	CTM Management Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	13/02/2018	Purchase	Accommodation		Mantra On Russell	4,080.38	MANAGING DIR + STAFF	Accommodation	FY18	This is short term accommodation for an employee who relocated. Not the CEO.
Ap	Office Of	15/02/2018	Purchase	CH Lunch		Tower Sushi	13.03	MANAGING DIR + STAFF	Meals	FY18	Manager charged.
Ap	Office Of	16/02/2018	Purchase	ctm management fee		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	16/02/2018	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/02/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,747.97	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/02/2018	Purchase	airfares		Qantas Airw_abn16009661901	1,144.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/02/2018	Purchase	AICD Room Booking		Company Directors	480.00	MANAGING DIR + STAFF	Venue hire	FY18	Meeting room hire to meet with Clients & Employees and hold interviews.
Ap	Office Of	19/02/2018	Purchase	CTM Management Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/02/2018	Purchase	Digital News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18	Chairman & Executive Newspapers Subscriptions
Ap	Office Of	19/02/2018	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/02/2018	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/02/2018	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/02/2018	Purchase	CTM Management Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/02/2018	Purchase	CTM Management Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/02/2018	Purchase	CTM management fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	20/02/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,557.93	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	21/02/2018	Purchase	CH Lunch		Tower Sushi	13.03	MANAGING DIR + STAFF	Meals	FY18	Board Meeting Supplies
Ap	Office Of	22/02/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,701.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	22/02/2018	Purchase	CTM Management Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	22/02/2018	Purchase	CH Lunch		Roldd Southern Cros	8.40	MANAGING DIR + STAFF	Meals	FY18	Board Meeting Supplies
Ap	Office Of	23/02/2018	Purchase	Airfares		Qantas Airw_abn16009661901	9,936.72	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/02/2018	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	528.85	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/02/2018	Purchase	Travel Fees		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/02/2018	Purchase	CTM Management Fee		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	26/02/2018	Purchase	CH Transfers - December 2017		Paramount Limousines	3,800.41	MANAGING DIR + STAFF	Private car services	FY18	Transfers from Airport/Office/Home etc.
Ap	Office Of	26/02/2018	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	88.91	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	26/02/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/02/2018	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	1,747.97	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/02/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/02/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	28/02/2018	Purchase	Airfares		Qantas Airw_abn16009661901	4,935.88	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	02/03/2018	Purchase	MC Offsite Deposit - Glasshouse		Glasshouse Melbourne	11,950.00	MANAGING DIR + STAFF	Conferences, functions & events	FY18	Extended leadership team conference, training & development meeting.
Ap	Office Of	05/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	05/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	05/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	06/03/2018	Purchase	Accommodation		Mantra On Russell	4,269.71	MANAGING DIR + STAFF	Accommodation	FY18	This is short term accomodation cost for an employee who had relocated, not the CEO.
Ap	Office Of	06/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	2,379.39	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,144.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	879.18	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	879.18	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	827.14	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	09/03/2018	Purchase	Uber		Uber *dloi7	102.65	MANAGING DIR + STAFF	Taxis	FY18	This is for an employee working very late and traveling a distance to return home.
Ap	Office Of	12/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	13/03/2018	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	33.19	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	15/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/03/2018	Purchase	Digital News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	21/03/2018	Purchase	CH Lunch		Roldd Southern Cros	16.80	MANAGING DIR + STAFF	Meals	FY18	Board Food Supplies
Ap	Office Of	21/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	21/03/2018	Purchase	CH Lunch		In A Rush Southern C	14.80	MANAGING DIR + STAFF	Meals	FY18	Board Food Supplies
Ap	Office Of	22/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,724.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/03/2018	Purchase	CH Lunch		Roldd Southern Cros	8.40	MANAGING DIR + STAFF	Meals	FY18	Board Food Supplies
Ap	Office Of	26/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,701.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	26/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	26/03/2018	Purchase	Lunch Meeting		Poked Sxl Pty Ltd	10.95	MANAGING DIR + STAFF	Meals	FY18	Board Food Supplies
Ap	Office Of	27/03/2018	Purchase	Travel Fees		Virgin Australia Airlines	65.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/03/2018	Purchase	Lunch		In A Rush Southern C	18.80	MANAGING DIR + STAFF	Meals	FY18	Manager Expenses, not CH as not in city.
Ap	Office Of	27/03/2018	Purchase	CH Lunch		Roldd Southern Cros	8.40	MANAGING DIR + STAFF	Meals	FY18	Manager Expenses, not CH as not in city.
Ap	Office Of	28/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,144.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	28/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	362.38	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	International Travel Fares		British A	18,003.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	UK & Beijing Travel (JD.com), China Post, Senior Bus Leaders Forum with China Govt, Hainan Island,
Ap	Office Of	29/03/2018	Purchase	International airfares		Hainan Airli	2,451.48	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	Airfares		Qantas Airw_abn16009661901	879.18	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	Gift Purchase - CH to provide receipt		The Skin Boutique Au	40.00	MANAGING DIR + STAFF	Gifts	FY18	CEO Not aware what this is.
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/03/2018	Purchase	Lunch Meeting		Roldd Southern Cros	12.90	MANAGING DIR + STAFF	Meals	FY18	Board Meeting Supplies
Ap	Office Of	03/04/2018	Purchase	Travel Fees		Qantas Airw_abn16009661901	145.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	03/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	03/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	09/04/2018	Purchase	CH Transfers - January 2018		Paramount Limousines	4,757.73	MANAGING DIR + STAFF	Private car services	FY18	Transfers from Airport/Office/Home etc.
Ap	Office Of	09/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	10/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	11/04/2018	Purchase	Airfares		Qantas Airw_abn16009661901	421.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	11/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	12/04/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,756.35	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	13/04/2018	Purchase	MC Offsite - Glasshouse final payment		Glasshouse Melbourne	15,868.00	MANAGING DIR + STAFF	Conferences, functions & events	FY18	Extended leadership team conference, training & development meeting, approximately 100 attendees.
Ap	Office Of	13/04/2018	Purchase	AV equipment MC Offsite		Harry The Hirer	697.78	MANAGING DIR + STAFF	Conferences, functions & events	FY18	Extended leadership team conference, training & development meeting, approximately 100 attendees.
Ap	Office Of	13/04/2018	Purchase	CTM Booking Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	16/04/2018	Purchase	International Airfares		Qantas Airw_abn16009661901	9,338.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	Dubai travel re Aramex Board Mtgs
Ap	Office Of	16/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	16/04/2018	Purchase	Digital News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	17/04/2018	Purchase	CH Lunch		Tower Sushi	18.10	MANAGING DIR + STAFF	Meals	FY18	Offsite @ MC Meeting 16 April ET Meeting
Ap	Office Of	17/04/2018	Purchase	CH Lunch		Rolld Southern Cros	8.40	MANAGING DIR + STAFF	Meals	FY18	Offsite @ MC Meeting 16 April ET Meeting
Ap	Office Of	18/04/2018	Purchase	Accommodation		Grand Hyatt Melbourne	353.00	MANAGING DIR + STAFF	Accommodation	FY18	Accommodation for Guests of Aus Post
Ap	Office Of	18/04/2018	Purchase	Accommodation - [Name redacted] (MC Offsite Guest Spea	Accommodation for speaker at Management Conf	Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY18	Accommodation for Guests of Aus Post
Ap	Office Of	19/04/2018	Purchase	Accommodation		Grand Hyatt Melbourne	926.19	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against CEO allowance..
Ap	Office Of	23/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	26/04/2018	Purchase	Airfares		Qantas Airw_abn16009661901	1,711.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	26/04/2018	Purchase	Accommodation		Grand Hyatt Melbourne	1,123.10	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against CEO allowance..
Ap	Office Of	26/04/2018	Purchase	Airfares		Qantas Airw_abn16009661901	473.61	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/04/2018	Purchase	CH Transfers - Feb 2018		Paramount Limousines	5,462.34	MANAGING DIR + STAFF	Private car services	FY18	Description has changed. Check invoice
Ap	Office Of	30/04/2018	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	22.67	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	30/04/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	01/05/2018	Purchase	Accommodation		Grand Hyatt Melbourne	579.57	MANAGING DIR + STAFF	Accommodation	FY18	This is a personal charge and was debited against CEO allowance..
Ap	Office Of	02/05/2018	Purchase	Qantas Airfares - Christine Holgate		Qantas Airw_abn16009661901	1,733.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	02/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	02/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	9.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	04/05/2018	Purchase	MC Offsite AV final invoice		Harry The Hirer	8,683.31	MANAGING DIR + STAFF	Conferences, functions & events	FY18	Extended leadership team conference, training & development meeting, approximately 100 attendees.
Ap	Office Of	08/05/2018	Purchase	Lunch - CH & [Name redacted]	Lunch with staff member	Tower Sushi	38.50	MANAGING DIR + STAFF	Meals	FY18	Strategy & Planning meeting
Ap	Office Of	09/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	09/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	10/05/2018	Purchase	CH Qantas Airfares - Mel-Syd-Mel		Qantas Airw_abn16009661901	1,756.35	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	10/05/2018	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	22.67	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	11/05/2018	Purchase	CTM Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	14/05/2018	Purchase	Uber - Airport		Uber *trip Arrcg	156.31	MANAGING DIR + STAFF	Taxis	FY18	Employee Transfer.
Ap	Office Of	14/05/2018	Purchase	Digital News subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18	Chairman & Executive Newspapers
Ap	Office Of	15/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	15/05/2018	Purchase	Digital News Subscription		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18	Chairman & Executive Newspapers
Ap	Office Of	15/05/2018	Purchase	CH Lunch		In A Rush Southern C	18.80	MANAGING DIR + STAFF	Meals	FY18	Lunch CH Office with Client
Ap	Office Of	15/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	15/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	16/05/2018	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	1,733.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	16/05/2018	Purchase	CH Airfares		Qantas Airw_abn16009661901	1,559.56	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	16/05/2018	Purchase	qantas airfares		Qantas Airw_abn16009661901	860.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	16/05/2018	Purchase	CH Lunch		Urban Deli	30.00	MANAGING DIR + STAFF	Meals	FY18	Manager Expenses. Not CEO.
Ap	Office Of	16/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	17/05/2018	Purchase	CTM Travel Fees		Qantas Airw_abn16009661901	22.67	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	17/05/2018	Purchase	CH Lunch		Real Ff Pty Ltd	21.60	MANAGING DIR + STAFF	Meals	FY18	Board Food Supplies
Ap	Office Of	17/05/2018	Purchase	CH Lunch		In A Rush Southern C	10.90	MANAGING DIR + STAFF	Meals	FY18	Board Food Supplies
Ap	Office Of	18/05/2018	Purchase	parcel postage		Post 111 Bourke Stme	46.20	MANAGING DIR + STAFF	Office supplies	FY18	
Ap	Office Of	21/05/2018	Purchase	Giant Steps Ball Sponsorship Gala Dinner		Giant Steps Sydney L	10,000.00	MANAGING DIR + STAFF	Charitable donation	FY18	Charitable Donation in return for Chair speaking at a AP Sales conference and securing 3 tables at a charity dinner, hosted by executives with major customers.
Ap	Office Of	21/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	21/05/2018	Purchase	CH Lunch		Real Ff Pty Ltd	14.40	MANAGING DIR + STAFF	Meals	FY18	Board Meeting Lunch (ARC)
Ap	Office Of	21/05/2018	Purchase	CH Lunch		Tower Sushi	5.25	MANAGING DIR + STAFF	Meals	FY18	Board Meeting Lunch (ARC)
Ap	Office Of	22/05/2018	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	778.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	22/05/2018	Purchase	CH Lunch		In A Rush Southern C	7.90	MANAGING DIR + STAFF	Meals	FY18	Team working lunch for senate Estimates Prep
Ap	Office Of	23/05/2018	Purchase	Park Hyatt Canberra - Sentate Estimates		Hyatt Hotel Canberra	289.13	MANAGING DIR + STAFF	Accommodation	FY18	Senate Estimates
Ap	Office Of	23/05/2018	Purchase	ctm travel fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/05/2018	Purchase	CH Lunch		Real Ff Pty Ltd	14.40	MANAGING DIR + STAFF	Meals	FY18	This appears a Manager Expense - not CEO
Ap	Office Of	23/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	23/05/2018	Purchase	CH Lunch		In A Rush Southern C	7.90	MANAGING DIR + STAFF	Meals	FY18	This appears to be a Manager Expense - not CEO.
Ap	Office Of	24/05/2018	Purchase	Qantas Airfares		Qantas Airw_abn16009661901	1,733.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/05/2018	Purchase	Qantas Flights		Qantas Airw_abn16009661901	1,559.56	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/05/2018	Purchase	Qantas Flights		Qantas Airw_abn16009661901	889.29	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	24/05/2018	Purchase	Grand Hyatt Accommodation		Grand Hyatt Melbourne	887.11	MANAGING DIR + STAFF	Accommodation	FY18	This is accomodation for EGM applicant attending ninterviews from overseas
Ap	Office Of	24/05/2018	Purchase	CTM Travel Fee		Qantas Airw_abn16009661901	46.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	25/05/2018	Purchase	CH Lunch		Xiasheng & Danny Sun	21.50	MANAGING DIR + STAFF	Meals	FY18	Working Lunch with Bob Black Sydney
Ap	Office Of	28/05/2018	Purchase	Uber Trip		Uber Trip Ewxe1 Help.Uber	40.41	MANAGING DIR + STAFF	Taxis	FY18	Manager Expenses. Not CEO.
Ap	Office Of	28/05/2018	Purchase	Uber Trip		Uber Trip Sicrx Help.Uber	37.77	MANAGING DIR + STAFF	Taxis	FY18	Manager Expenses. Not CEO.
Ap	Office Of	28/05/2018	Purchase	CH Lunch		Tower Sushi	5.25	MANAGING DIR + STAFF	Meals	FY18	Manager Expenses

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Hoigate (consultation process)
Ap	Office Of	29/05/2018	Purchase	CH Lunch		Real Ff Pty Ltd	14.40	MANAGING DIR + STAFF	Meals	FY18	Interview with Annette Carey
Ap	Office Of	29/05/2018	Purchase	CTM Travel Fees		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	29/05/2018	Purchase	CH Lunch		In A Rush Southern C	7.90	MANAGING DIR + STAFF	Meals	FY18	Interview with Annette Carey
Ap	Office Of	30/05/2018	Purchase	Flight: Christine Canberra		Qantas Airw_abn16009661901	160.43	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	30/05/2018	Purchase	Uber Trip		Uber *trip Xsywq	31.11	MANAGING DIR + STAFF	Taxis	FY18	Employee Transfer. Not CEO.
Ap	Office Of	30/05/2018	Purchase	CH Lunch		In A Rush Southern C	26.70	MANAGING DIR + STAFF	Meals	FY18	Description has changed. Manager Expenses
Ap	Office Of	30/05/2018	Purchase	CH Lunch		Real Ff Pty Ltd	14.40	MANAGING DIR + STAFF	Meals	FY18	Description has changed. Manager Expenses
Ap	Office Of	31/05/2018	Purchase	Christine Accom 27 - 31 May 2018		Grand Hyatt Melbourne	1,257.08	MANAGING DIR + STAFF	Accommodation	FY18	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	31/05/2018	Purchase	Book Fee Accom Canberra_Christine 4 Jul		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	31/05/2018	Purchase	Book Fee Accom Melb_Christine 29 Jul to 2 Aug		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	31/05/2018	Purchase	Book Fee Accom Melb_Christine 1 to 4 Jul		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	31/05/2018	Purchase	Book Fee Accom Melb_Christine 22 to 24 Jul		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	31/05/2018	Purchase	Book Fee Accom Melb_Christine 5 to 9 Aug		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	31/05/2018	Purchase	Book Fee Accom Melb_Christine 8 to 11 Jul		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	01/06/2018	Purchase	Coffees for CleanAway meeting hosted by MD		In A Rush Southern C	28.00	MANAGING DIR + STAFF	Meals	FY18	Safety Meeting with CEO Cleanaway, CEO, EGM People & Culture, GM Safety, and CEPU (Union) National President.
Ap	Office Of	04/06/2018	Purchase	Flight change - Christine		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	05/06/2018	Purchase	Book Fee: Mel to Syd_Christine 6 Jun		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	06/06/2018	Purchase	Mel to Syd_Christine 6 Jun		Qantas Airw_abn16009661901	2,330.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	07/06/2018	Purchase	Book Fee: Flight Change_Christine 6 Jun		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/06/2018	Purchase	Book Fee: Syd to Can		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	08/06/2018	Purchase	Digital news subscription		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	11/06/2018	Purchase	Flight: Syd to Can		Qantas Airw_abn16009661901	699.70	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	11/06/2018	Purchase	Flight: Can to Syd		Qantas Airw_abn16009661901	335.76	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	11/06/2018	Purchase	Room hire for meetings at AICD in Sydney		Company Directors	295.00	MANAGING DIR + STAFF	Venue hire	FY18	
Ap	Office Of	11/06/2018	Purchase	Book Fee: Syd to Melb_[Name redacted]	Flight booking fee for new member of Executive Team	Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	11/06/2018	Purchase	Digital news subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY18	Chairman & Executive Newspapers
Ap	Office Of	11/06/2018	Purchase	Book Fee: Syd to Mel		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	12/06/2018	Purchase	Flight: Syd to Mel		Qantas Airw_abn16009661901	1,745.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	12/06/2018	Purchase	Flight: Syd to Melb_[Name redacted]	Business travel - new member of Executive Team	Qantas Airw_abn16009661901	487.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	12/06/2018	Purchase	Book Fee: Syd to Melb_[Name redacted]	Flight booking fee for new member of Executive Team	Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	13/06/2018	Purchase	Flight: Syd to Melb_[Name redacted]	Business travel - new member of Executive Team	Qantas Airw_abn16009661901	103.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	13/06/2018	Purchase	Flight: Syd to Melb_[Name redacted]	Business travel - new member of Executive Team	Qantas Airw_abn16009661901	99.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	14/06/2018	Purchase	Accommodation for MD for meetings in Melbourne		Grand Hyatt Melbourne	924.67	MANAGING DIR + STAFF	Accommodation	FY18	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	14/06/2018	Purchase	Book Fee: Mel to Syd Christine		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	15/06/2018	Purchase	Flight: Mel to Syd Christine		Qantas Airw_abn16009661901	901.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	15/06/2018	Purchase	AICD meeting room hire for meetings in Sydney cbd		Company Directors	480.00	MANAGING DIR + STAFF	Venue hire	FY18	
Ap	Office Of	15/06/2018	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	11.00	MANAGING DIR + STAFF	Accommodation	FY18	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	18/06/2018	Purchase	Book Fee: Roadshows July 2018		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/06/2018	Purchase	Flight: Roadshows July 2018		Qantas Airw_abn16009661901	4,603.25	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	Employee Roadshos to every major state.
Ap	Office Of	19/06/2018	Purchase	Flight: Roadshows July 2018		Qantas Airw_abn16009661901	1,806.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/06/2018	Purchase	Flight: Roadshows July 2018		Qantas Airw_abn16009661901	1,591.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	19/06/2018	Purchase	Book Fee: Mel to Darwin Christine		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	20/06/2018	Purchase	Flight: Mel to Darwin Christine		Virgin Aust	2,213.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	20/06/2018	Purchase	Flight: Mel to Darwin Christine		Qantas Airw_abn16009661901	1,471.57	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	20/06/2018	Purchase	Book Fee: Accom Melb Christine 20 Jun		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	20/06/2018	Purchase	Book Fee: Syd to Melb Christine		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	21/06/2018	Purchase	Flight: Syd to Melb Christine		Qantas Airw_abn16009661901	901.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	21/06/2018	Purchase	Accom for [Redacted] for her announcement	Accommodation - new member of Executive Team	Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY18	Accommodation for new EGM Executive.
Ap	Office Of	26/06/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/06/2018	Purchase	Accom in London for AUKLF & meetings for MD		Hyatt Regency London	4,373.11	MANAGING DIR + STAFF	Accommodation	FY18	Accommodation and meeting room hire in London.
Ap	Office Of	27/06/2018	Purchase	SYD-MELB-SYD flights for [Name redacted]	Business Travel - new member of Executive Team	Qantas Airw_abn16009661901	616.37	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	27/06/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	28/06/2018	Purchase	March transfers btwn home/airport/office/meetings		Paramount Limousines	3,966.15	MANAGING DIR + STAFF	Private car services	FY18	Transfers from Airport/Office/Home etc.
Ap	Office Of	28/06/2018	Purchase	April transfers btwn home/airport/office/meetings		Paramount Limousines	2,347.48	MANAGING DIR + STAFF	Private car services	FY18	Transfers from Airport/Office/Home etc.
Ap	Office Of	28/06/2018	Purchase	SYD-MELB-SYD flights for [Name redacted]	Travel -new member of Executive Team	Qantas Airw_abn16009661901	493.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY18	
Ap	Office Of	28/06/2018	Purchase	Accom for [Name redacted] to attend Board Dinner	New Executive attending Board dinner	Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY18	
Ap	Office Of	02/07/2018	Purchase	SYD-LONDON-SYD flights for MD for AUKLF & meetings		British A	12,402.46	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	CEO Attending Aramex Board Meetings & APG Board meeting in London, plus visit new Royal Mail CEO
Ap	Office Of	02/07/2018	Purchase	MEL-SYD-MEL flights for MD for meetings		Qantas Airw_abn16009661901	2,061.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	02/07/2018	Purchase	Accommodation deposit in London for AUKLF meeting		Hyatt Regency London	942.89	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation & Transfer costs through London.
Ap	Office Of	02/07/2018	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY19	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	02/07/2018	Purchase	Accom for [Name redacted] for meetings in Melbour	Accommodation - new member of Executive Team	Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY19	Cost of Accommodation for new EGM to attend her announcement.
Ap	Office Of	02/07/2018	Purchase	CTM international travel booking fee		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	02/07/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	02/07/2018	Purchase	Accom in Melb for [Name redacted] for meetings	Accommodation - new member of Executive Team	Grand Hyatt Melbourne	17.00	MANAGING DIR + STAFF	Accommodation	FY19	As per line 347
Ap	Office Of	03/07/2018	Purchase	Accom in Melbourne for MD for meetings		Grand Hyatt Melbourne	11.67	MANAGING DIR + STAFF	Accommodation	FY19	As per line 347
Ap	Office Of	04/07/2018	Purchase	Accom in Brisbane for Exec Team Roadshow		Pullman & Mercure Kgsb	291.00	MANAGING DIR + STAFF	Accommodation	FY19	Year end Employee & Customer Roadshow.
Ap	Office Of	05/07/2018	Purchase	Accom in London [Name redacted] for mtgs with MD	Accommodation -new member of Executive Team	Double Tree By Hilton	2,259.88	MANAGING DIR + STAFF	Accommodation	FY19	New EGM joined london meetings.
Ap	Office Of	05/07/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/07/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/07/2018	Purchase	Airfare Mel-Coolangatta-Syd - Kahala Postal Group		Qantas Airw_abn16009661901	1,379.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Meeting of the top 10 Postal CEO's in the Gold Coast.
Ap	Office Of	06/07/2018	Purchase	Airfare Melb-Sydney for MD for meetings		Qantas Airw_abn16009661901	877.72	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/07/2018	Purchase	Digital news subscriptions		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	09/07/2018	Purchase	Airfare for MD - Sydney-Melbourne for meetings		Qantas Airw_abn16009661901	877.72	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	09/07/2018	Purchase	CTM international travel booking fee		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/07/2018	Purchase	Digital news subscriptions		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	09/07/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/07/2018	Purchase	London-Sydney flight after mtgs in London with MD		Qantas Airw_abn16009661901	7,092.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/07/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/07/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	11/07/2018	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	611.03	MANAGING DIR + STAFF	Accommodation	FY19	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	11/07/2018	Purchase	AICD study company directors books x 2		Company Directors	130.00	MANAGING DIR + STAFF	Training & professional development	FY19	Professional development
Ap	Office Of	17/07/2018	Purchase	May transfers btwn home/airport/office/meetings		Paramount Limousines	3,044.70	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	17/07/2018	Purchase	Annual subscription to Chief Executive Women		Chief Executive Women	595.00	MANAGING DIR + STAFF	Professional Memberships	FY19	Leadership & Development Organisation
Ap	Office Of	18/07/2018	Purchase	Conf call for employee comms for EGM announcements		Chorus Call Australi	2,023.70	MANAGING DIR + STAFF	Technology	FY19	Conference facilities for all employee announcement
Ap	Office Of	18/07/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	19/07/2018	Purchase	Airfare for MD Syd-Mel-Syd for meetings		Qantas Airw_abn16009661901	1,745.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	19/07/2018	Purchase	ExecTeam farewell dinner for [Names redacted]	Farewell dinner for two Executives	Kisume	1,380.00	MANAGING DIR + STAFF	Meals	FY19	
Ap	Office Of	19/07/2018	Purchase	ExecTeam farewell dinner for [Names redacted]	Farewell dinner for two Executives	Kisume	138.00	MANAGING DIR + STAFF	Meals	FY19	
Ap	Office Of	23/07/2018	Purchase	June 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	4,319.70	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/07/2018	Purchase	Nov 2017 transfers btwn home/airport/office/mtgs		Airport Taxi Services	3,397.90	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/07/2018	Purchase	May 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	3,148.20	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/07/2018	Purchase	Feb 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	3,028.30	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/07/2018	Purchase	Jan 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	2,513.50	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/07/2018	Purchase	March 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	1,881.00	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/07/2018	Purchase	Dec 2017 transfers btwn home/airport/office/mtgs		Airport Taxi Services	1,645.60	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/07/2018	Purchase	Apr 2018 transfers btwn home/airport/office/mtgs		Airport Taxi Services	1,497.10	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	24/07/2018	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	266.95	MANAGING DIR + STAFF	Accommodation	FY19	This appears to be a personal charge - debited against CEO allowance..
Ap	Office Of	24/07/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	25/07/2018	Purchase	Airfare for MD - Syd-Mel-Syd for meetings		Qantas Airw_abn16009661901	292.93	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	25/07/2018	Purchase	CTM travel booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/07/2018	Purchase	Dinner for Singapore High Commissioner & ACC		Kisume	1,062.60	MANAGING DIR + STAFF	Meals	FY19	Private Dinner with High Commissioner, hosted by AP.
Ap	Office Of	26/07/2018	Purchase	Dinner for Singapore High Commissioner & ACC		Kisume	151.80	MANAGING DIR + STAFF	Meals	FY19	Private Dinner with High Commissioner, hosted by AP.
Ap	Office Of	03/08/2018	Purchase	Airfare for MD - Sydney-Melbourne-Sydney		Qantas Airw_abn16009661901	1,745.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	03/08/2018	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	03/08/2018	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	22.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	03/08/2018	Purchase	Digital news subscriptions		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	03/08/2018	Purchase	wraps for lunch meeting - [Name redacted], Aramex	working lunch staff member - group company	Real Ff Pty Ltd	16.60	MANAGING DIR + STAFF	Meals	FY19	
Ap	Office Of	03/08/2018	Purchase	wraps for lunch meeting - [Name redacted], Aramex	working lunch staff member - group company	Real Ff Pty Ltd	16.60	MANAGING DIR + STAFF	Meals	FY19	
Ap	Office Of	03/08/2018	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/08/2018	Purchase	July transfers btwn home/airport/office/meetings		Airport Taxi Services	1,651.68	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	06/08/2018	Purchase	Airfare for MD following flight change		Qantas Airw_abn16009661901	34.99	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/08/2018	Purchase	Digital news subscriptions		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspapers
Ap	Office Of	06/08/2018	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/08/2018	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/08/2018	Purchase	Airfares for MD - Sydney-Melbourne for meetings		Qantas Airw_abn16009661901	913.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/08/2018	Purchase	Accommodation in Melbourne for MD		Grand Hyatt Melbourne	638.44	MANAGING DIR + STAFF	Accommodation	FY19	This appear accomodation for a visiting manager - it is not the CEO
Ap	Office Of	09/08/2018	Purchase	Airfare booking fee for MD travel		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/08/2018	Purchase	Airfare travel booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/08/2018	Purchase	Airfare for MD - Sydney-Melbourne-Sydney for mtgs		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/08/2018	Purchase	Airfare for MD - Melbourne-Sydney		Qantas Airw_abn16009661901	913.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/08/2018	Purchase	Airfare for MD for flight change		Qantas Airw_abn16009661901	23.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	17/08/2018	Purchase	Transfers for MD btwn home/airport/office/mtgs		Paramount Limousines	6,296.77	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	17/08/2018	Purchase	Lunch mtg [Names redacted]&CH	Meeting with external contact and staff members	Real Ff Pty Ltd	37.80	MANAGING DIR + STAFF	Meals	FY19	
Ap	Office Of	20/08/2018	Purchase	Book Fee: Melb to Syd		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/08/2018	Purchase	Flight Melb to Syd		Qantas Airw_abn16009661901	304.14	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/08/2018	Purchase	Book Fee: Flight Change		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	31/08/2018	Purchase	Online News Subscription		News Digital Subs	20.00	MANAGING DIR + STAFF	Office supplies	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	03/09/2018	Purchase	Online News Subscription		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	03/09/2018	Purchase	Book Fee: Accom 7 - 11 Oct		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/09/2018	Purchase	Book Fee: Syd_Melb 16 Sep		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/09/2018	Purchase	Flights Syd_Melb 16 Sep		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	19/09/2018	Purchase	Car Transfers Melb Aug 2018		Airport Taxi Services	3,479.85	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	20/09/2018	Purchase	Charged to BCard in error has been credited	credited on 21/12/18	Grand Hyatt Melbourne	877.46	MANAGING DIR + STAFF	Accommodation	FY19	Wrongly charged - credited later
Ap	Office Of	24/09/2018	Purchase	Flights Syd_Melb 28 Sep		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	24/09/2018	Purchase	Flights Syd_Melb 24 Sep		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	24/09/2018	Purchase	Book Fee: Syd_Melb 24 Sep		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	24/09/2018	Purchase	Book Fee: Syd_Melb 28 Sep		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/09/2018	Purchase	Online News Subscription Sept		News Digital Subs	20.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	01/10/2018	Purchase	Book Fee: Melb Canb Syd Christine		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	01/10/2018	Purchase	Online News Subscription Sept		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	02/10/2018	Purchase	Flight: Melb Canb Syd Christine		Qantas Airw_abn16009661901	831.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Meeting with Govt Departments in Canberra and General Meetings in Melb.
Ap	Office Of	02/10/2018	Purchase	Flight: Can Syd Christine		Qantas Airw_abn16009661901	379.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Return flight
Ap	Office Of	02/10/2018	Purchase	Flight: Melb Canb Syd Christine		Qantas Airw_abn16009661901	343.26	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Manager Travel accompanying CEO
Ap	Office Of	05/10/2018	Purchase	Flight: Syd Canb Christine		Qantas Airw_abn16009661901	719.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/10/2018	Purchase	Book Fee: Syd Canb Christine		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/10/2018	Purchase	Flight: Vietnam ASEAN		Singapore Ai	3,924.83	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Meetings in Vietnam with Vietnam Post, Vietnam Govt. and in Singapore with APG

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	08/10/2018	Purchase	Flight: Vietnam ASEAN		Qantas Airw_abn16009661901	3,657.93	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	This flight is credited later
Ap	Office Of	08/10/2018	Purchase	Book Fee: Vietnam ASEAN		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/10/2018	Purchase	Book Fee: Flight change for Vietnam		Corporate Travel Manag	45.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/10/2018	Purchase	Flight change Vietnam		Vietnam Air	2,252.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Return from Vietnam.
Ap	Office Of	09/10/2018	Purchase	Flight: Syd [Name redacted]	Flight booking for staff member	Qantas Airw_abn16009661901	675.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Flight booking for employee
Ap	Office Of	09/10/2018	Credit Vouch	Flight Credit Syd to Hanoi		Qantas Airw_abn16009661901	-3,316.63	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	This is a credit for previous flight.
Ap	Office Of	23/10/2018	Purchase	Car transfers Sep 2018		Airport Taxi Services	2,666.22	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/10/2018	Purchase	Flights: Syd - Melb 26 Oct		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	23/10/2018	Purchase	Officeworks order		Ofwks Online Bentleigh	123.50	MANAGING DIR + STAFF	Office supplies	FY19	Office Supplies
Ap	Office Of	23/10/2018	Purchase	Book Fee: Syd - Melb 26 Oct		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	24/10/2018	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Qantas Airw_abn16009661901	6,960.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	This flight is cancelled and credited later
Ap	Office Of	24/10/2018	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Emirates	3,254.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Aramex Board meeting in Dubai, to AGP Offices in HK, Meet Fedex Regional Head and CIIE in China with Govt and Sai Cheng.
Ap	Office Of	24/10/2018	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Corporate Travel Manag	3,179.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	This flight is credited later
Ap	Office Of	24/10/2018	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	24/10/2018	Purchase	Book Fee Change 21 Oct		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	25/10/2018	Purchase	Flight change for Vietnam		Corporate Travel Manag	45.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/10/2018	Purchase	Flight: Aramex, HK Post, AGS, CIIE		Gathaypac	954.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/10/2018	Purchase	Flights: Syd - Melb 25 Oct		Qantas Airw_abn16009661901	280.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/10/2018	Purchase	Service Fee: Syd - Melb 25 Oct		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/10/2018	Purchase	Flights: Aramex, HK Post, AGS, CIIE		Qantas Airw_abn16009661901	3,898.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/10/2018	Credit Vouch	Flight Credit Aramex, HK Post, AGS, CIIE		Qantas Airw_abn16009661901	-6,590.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	This is credit for previous flight.
Ap	Office Of	30/10/2018	Purchase	Flights: Aramex, HK Post, AGS, CIIE		British A	11,506.48	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	30/10/2018	Purchase	Service Fee: Syd - Melb 8 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	30/10/2018	Purchase	Service Fee: Syd - Mel 26 Oct		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	31/10/2018	Purchase	Flights: Syd - Melb 8 Nov		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	31/10/2018	Purchase	Flights: Syd - Mel 26 Oct		Qantas Airw_abn16009661901	304.14	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	01/11/2018	Purchase	Digital News Subscriptions		News Digital Subs	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	02/11/2018	Purchase	Flights: Mel - Can 27 Nov		Qantas Airw_abn16009661901	1,654.25	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	02/11/2018	Purchase	Service Fee: Mel - Can 27 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/11/2018	Purchase	Melb Car transfers Oct 2018		Airport Taxi Services	1,133.33	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	05/11/2018	Credit Vouch	Flight Credit Aramex, HK Post, AGS, CIIE		Corporate Travel Manag	-2,579.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/11/2018	Purchase	Flights [Name redacted] Visit	Flight for external consultant	Qantas Airw_abn16009661901	10,757.87	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	External Consultant from Suisse Post visited to support review of operations.
Ap	Office Of	06/11/2018	Purchase	Service Fee: [Name redacted] Visit	Booking fee -external consultant travel	Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/11/2018	Purchase	Service Fee: Syd - Mel 8 Nov		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/11/2018	Purchase	Flight: Syd - Mel 8 Nov		Qantas Airw_abn16009661901	280.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/11/2018	Purchase	Flights: Syd - Mel 19 Nov		Qantas Airw_abn16009661901	2,119.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/11/2018	Purchase	Flights 12 - 14 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	12/11/2018	Purchase	Flights 12 - 14 Nov		Qantas Airw_abn16009661901	1,862.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	12/11/2018	Purchase	Service Fee: Syd - Mel 19 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	13/11/2018	Purchase	Service fee for change 12 Nov		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	15/11/2018	Purchase	Gifts for B@P		Cartier Boutique Mel	19,950.00	MANAGING DIR + STAFF	Gifts	FY19	These are recognition gifts for securing Bank@Post agreements
Ap	Office Of	16/11/2018	Purchase	Car Transfers Syd_Aug 2018		Paramount Limousines	2,568.73	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	19/11/2018	Purchase	Flight: Mel - Syd [Name redacted] 16 Nov	Flight for external consultant - credited below	Qantas Airw_abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	19/11/2018	Purchase	CEO Office Newspapers Oct 2018		Flinders City Newsag	193.50	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Area Newspaper Subscriptions
Ap	Office Of	20/11/2018	Purchase	Flights: Mel - Per - Syd 29 Nov		Qantas Airw_abn16009661901	4,787.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Meetings in WA with Government, Employees and Customers
Ap	Office Of	20/11/2018	Purchase	Service Fee: Mel - Per - Syd 29 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/11/2018	Purchase	Accom for [Name redacted]	Accommodation - external consultant	Grand Hyatt Melbourne	1,308.25	MANAGING DIR + STAFF	Accommodation	FY19	Melbourne accommodation for overseas guest consultant
Ap	Office Of	22/11/2018	Purchase	Flights: Syd - Mel 26 Nov		Qantas Airw_abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/11/2018	Purchase	Service fee for refund		Corporate Travel Manag	100.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/11/2018	Purchase	Service Fee: Syd - Mel 26 Nov		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/11/2018	Purchase	Service fee for change 19 Nov		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/11/2018	Purchase	Flight: [Name redacted] Mel - Syd 16 Nov	Flight for external consultant	Qantas Airw_abn16009661901	416.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/11/2018	Purchase	Online news subscription		News Limited	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	26/11/2018	Purchase	Service fee for refund 28 Nov		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/11/2018	Purchase	Service fee for change 29 Nov		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/11/2018	Purchase	Service Fee: [Name redacted] Mel - Syd 16 Nov	Booking fees -external consultant travel	Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/11/2018	Credit Vouch	Flight Credit Mel - Syd [Name redacted]	Credit for flight for external consultant	Qantas Airw_abn16009661901	-1,206.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/11/2018	Credit Vouch	Flight: Refund Mel - Can 28 No		Qantas Airw_abn16009661901	-1,643.25	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	27/11/2018	Purchase	Accom: [Name redacted] visit	Accommodation - external consultant	Four Seasons Sydney	1,986.50	MANAGING DIR + STAFF	Accommodation	FY19	Sydney accommodation for overseas guest consultant
Ap	Office Of	27/11/2018	Purchase	Flights: Syd - Mel 7 Dec		Qantas Airw_abn16009661901	936.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	27/11/2018	Purchase	Service Fee: Syd - Mel 17 Dec		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/11/2018	Purchase	Flights: Syd - Mel 17 Dec		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/11/2018	Purchase	Flights: Syd - Mel 10 Dec		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/11/2018	Purchase	Service Fee: Syd - Mel 10 Dec		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/11/2018	Purchase	Service Fee: Syd - Mel 7 Dec		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/11/2018	Purchase	Service Fee for Accom 8 Jan 19		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/11/2018	Purchase	Service Fee for Accom 29 Jan 19		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	03/12/2018	Purchase	Melb car transfers Nov 2018		Airport Taxi Services	2,693.97	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	03/12/2018	Purchase	Flights: Mel Hob Syd Ayres Rock 3 Dec		Jetstar	204.89	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Attendance at Bus & Govt Sales recognition awards and meeting Regional Office, LPO's & Customers.
Ap	Office Of	03/12/2018	Purchase	Flights: Mel Hob Syd Ayres Rock 3 Dec		Jetstar	195.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Attendance at Bus & Govt Sales recognition awards and meeting Regional Office, LPO's & Customers.
Ap	Office Of	03/12/2018	Purchase	Service Fee for Accom 14 Jan 19		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	03/12/2018	Purchase	Service Fee for Accom 21 Jan 19		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/12/2018	Purchase	Flights: Syd - Ayers Rock B&G Conf		Virgin Aust	1,894.99	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/12/2018	Purchase	Flights: Mel Hob Syd Ayers Rock 3 Dec		Virgin Aust	1,053.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/12/2018	Purchase	Flights: Mel Hob Syd Ayers Rock 3 Dec		Qantas Airw_abn16009661901	55.39	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/12/2018	Purchase	Service Fee: Syd - Ayers Rock B&G Conf		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/12/2018	Purchase	Service Fee: Mel Hob Syd Ayers Rock 3 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/12/2018	Purchase	Service Fee: Melb - Hob 3 Dec		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/12/2018	Purchase	Service Fee: Melb - Hob 3 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/12/2018	Credit Vouch	Credit for flights Mel - Hob 3 Dec		Qantas Airw_abn16009661901	-981.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/12/2018	Purchase	Flights: Melb - Hob 3 Dec		Virgin Aust	708.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/12/2018	Purchase	Flights: Syd - Ayres Rock B&G Conf		Virgin Aust	243.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/12/2018	Purchase	Service Fee: Change 10 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/12/2018	Purchase	Car transfers overseas		Driven Worldwide L	2,647.54	MANAGING DIR + STAFF	Taxis	FY19	Car Transfers relate to overseas travel from October
Ap	Office Of	07/12/2018	Purchase	Service Fee: Syd - Ayres Rock B&G Conf		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/12/2018	Credit Vouch	Credit Ayers Rock Melb Laun		Jetstar	-195.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	12/12/2018	Purchase	Flight Change 17 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/12/2018	Purchase	Carol Singer for Xmas in foyer		Paypal	9,900.00	MANAGING DIR + STAFF	Conferences, functions & events	FY19	Entertainment for all employee Christmas event.
Ap	Office Of	14/12/2018	Purchase	Service Fee Change 16 Dec		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	19/12/2018	Purchase	AICD Subscription		Company Directors	595.00	MANAGING DIR + STAFF	Professional Memberships	FY19	
Ap	Office Of	19/12/2018	Purchase	CEO Office Newspapers_Nov 2018		Flinders City Newsga	86.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Area Newspapers
Ap	Office Of	21/12/2018	Credit Vouch	credit for incorrect charge	incorrectly charged on 20/09/18	Grand Hyatt Melbourne	-877.46	MANAGING DIR + STAFF	Accommodation	FY19	Credit for incorrect charge on 20.09.18
Ap	Office Of	24/12/2018	Purchase	Car Service - December 2018		Airport Taxi Services	1,070.04	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	24/12/2018	Purchase	Flowers for Office Dec 2018		Evans Florist	232.50	MANAGING DIR + STAFF	Flowers	FY19	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	24/12/2018	Purchase	News subscription		News Limited	24.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Financial Review, Australian Subscription
Ap	Office Of	04/01/2019	Purchase	Car transfers Oct 2018		Paramount Limousines	6,879.38	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	07/01/2019	Purchase	Air Fares		Qantas Airw_abn16009661901	2,142.76	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Syd-Melb-Sydney depart 9 Jan
Ap	Office Of	07/01/2019	Purchase	Air Fares		Qantas Airw_abn16009661901	2,119.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Syd-Melb-Sydney dep 14 Jan
Ap	Office Of	07/01/2019	Purchase	Air Fares		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Syd-Melb-Sydney dep 21 Jan
Ap	Office Of	07/01/2019	Purchase	Air Fares		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Syd-Melb-Sydney dep 29 Jan
Ap	Office Of	07/01/2019	Purchase	Booking Fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/01/2019	Purchase	Booking Fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/01/2019	Purchase	Booking Fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/01/2019	Purchase	Booking Fee		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/01/2019	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/01/2019	Purchase	AICD Meeting room 14 Dec 2018		Company Directors	990.00	MANAGING DIR + STAFF	Venue hire	FY19	Meetings CBD Sydney with Customers & Clients
Ap	Office Of	10/01/2019	Purchase	Accommodation - to be credited incorrectly charged		Grand Hyatt Melbourne	263.00	MANAGING DIR + STAFF	Accommodation	FY19	Accommodation incorrectly charged. Credited as paid personally for it.
Ap	Office Of	10/01/2019	Purchase	Newspapers Dec 2018		Flinders City Newsga	86.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Area Newspapers
Ap	Office Of	14/01/2019	Purchase	Car transfers Nov 2018		Paramount Limousines	5,288.11	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	14/01/2019	Purchase	Working Lunch		Tower Sushi	21.80	MANAGING DIR + STAFF	Meals	FY19	Performance Review working Lunch
Ap	Office Of	17/01/2019	Purchase	ELT Offsite Site		The Glasshouse Melbo	15,028.00	MANAGING DIR + STAFF	Conferences, functions & events	FY19	Extended Leadership Conference, Training & Development. Approx 100 Attendees.
Ap	Office Of	17/01/2019	Purchase	Car transfers Dec 2018		Paramount Limousines	2,482.41	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	17/01/2019	Purchase	Air Fare		Qantas Airw_abn16009661901	23.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	17/01/2019	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	17/01/2019	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	17/01/2019	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	18/01/2019	Purchase	News subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	18/01/2019	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	18/01/2019	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/01/2019	Purchase	Air Fare		Qantas Airw_abn16009661901	304.14	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Syd-Melb-Syd Flight Change
Ap	Office Of	22/01/2019	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/01/2019	Purchase	Flights - Melb - Syd 4 Feb		Qantas Airw_abn16009661901	1,862.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Syd-Melb-Syd Flight Change
Ap	Office Of	29/01/2019	Purchase	12 Month Subscriptions		Fairfax Subscriptions	966.62	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	29/01/2019	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/01/2019	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/01/2019	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/01/2019	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	30/01/2019	Purchase	Booking Fee - [Name redacted] 5 Feb	Speaker at Management Conference	Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	31/01/2019	Purchase	Flights - [Name redacted] 5 Feb	Speaker at Management Conference	Qantas Airw_abn16009661901	936.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	31/01/2019	Purchase	Booking Fee - Melb - Syd 4 Feb		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	31/01/2019	Purchase	Service Fee 29 Jan		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/02/2019	Purchase	Flights - Melb-Can-Syd 18 Feb		Qantas Airw_abn16009661901	1,607.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/02/2019	Purchase	Flights - [Name redacted] 5 Feb	Speaker at Management Conference	Qantas Airw_abn16009661901	935.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/02/2019	Purchase	Service Fee - Melb-Can-Syd 18 Feb		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/02/2019	Purchase	Service Fee - Accom 26 Jan		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/02/2019	Purchase	Service Fee - Melb-Syd-Melb 4 Feb		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/02/2019	Purchase	Flights syd-melb-syd 11 Feb		Qantas Airw_abn16009661901	1,862.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/02/2019	Purchase	Flights Syd-Adel-Melb 11 Mar		Qantas Airw_abn16009661901	1,705.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Melb office & Adelaide Govt & Employee Meeting
Ap	Office Of	06/02/2019	Purchase	Flight - Melb-Syd-Melb 4 Feb		Qantas Airw_abn16009661901	280.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Melb-Syd-Melb 04 Feb
Ap	Office Of	06/02/2019	Purchase	Accommodation [Name redacted] - MC	Speaker at Management Conference	Stamford Plaza Melbourne	203.04	MANAGING DIR + STAFF	Accommodation	FY19	
Ap	Office Of	06/02/2019	Purchase	Accommodation - [Name redacted] MC	Speaker at Management Conference	Stamford Plaza Melbourne	203.04	MANAGING DIR + STAFF	Accommodation	FY19	
Ap	Office Of	06/02/2019	Purchase	Service Fee - Syd-Adel-Melb 11 Mar		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/02/2019	Purchase	Service Fee Syd - Melb-Syd 11 Feb		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/02/2019	Purchase	Service Fee - 10 Feb		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	11/02/2019	Purchase	Kitchen Supplies		Woolworths 3179	10.50	MANAGING DIR + STAFF	Office supplies	FY19	Corporate Office Supplies
Ap	Office Of	13/02/2019	Purchase	Service Fee - Accom 29 April		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	13/02/2019	Purchase	Service Fee - Accom22 April		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	13/02/2019	Purchase	Service Fee - Accom 8 April		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Flights Syd-Melb-Bris-Syd 4 Mar		Qantas Airw_abn16009661901	2,931.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Booking cancelled and refunded
Ap	Office Of	14/02/2019	Purchase	Air Fare		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Syd-Melb-Syd Dep 21 Feb
Ap	Office Of	14/02/2019	Purchase	Flights Syd-Melb-Syd 18 Feb		Qantas Airw_abn16009661901	512.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Flights Melb-syd 10 Feb		Qantas Airw_abn16009661901	280.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Service Fee - Syd-Melb-Syd 18 feb		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Service Fee Syd-Melb-Syd 21 Feb		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Service Fee Accom 15 April		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Booking Fee		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Service Fee Accom 25 March		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Service Fee - 18 Feb		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/02/2019	Purchase	Kitchen Supplies		Woolworths 3139 Ke	10.50	MANAGING DIR + STAFF	Office supplies	FY19	Corporate Office Supplies
Ap	Office Of	15/02/2019	Purchase	AICD Room Hire 7 Feb 2019.		Company Directors	330.00	MANAGING DIR + STAFF	Venue hire	FY19	Sydney CBD Meeting with Customers & Employees
Ap	Office Of	15/02/2019	Purchase	Newspaper Jan 2019		Flinders City Newswag	64.50	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	15/02/2019	Purchase	News subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	18/02/2019	Purchase	Air Fares (Canada)		Corporate Travel Manag	18,157.66	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Sydney-Vancouver-Ottawa-Toronto-Sydney to meet with Canada Post
Ap	Office Of	18/02/2019	Purchase	Transport - CEO		Paramount Limousines	4,100.56	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	18/02/2019	Purchase	Flowers for Office Jan 2019		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY19	Reception/Customer Waiting area flowers
Ap	Office Of	18/02/2019	Purchase	Booking Fee		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	19/02/2019	Purchase	Accommodation - To be credited incorrectly Charged		Grand Hyatt Melbourne	287.81	MANAGING DIR + STAFF	Accommodation	FY19	This cost was incorrectly charged. Credit received on the CC of CEO.
Ap	Office Of	19/02/2019	Purchase	Canadian Visa		Citizen&imm-Eapps Enligne	7.49	MANAGING DIR + STAFF	Travel expenses	FY19	Canada Visa costs
Ap	Office Of	20/02/2019	Purchase	Air Fares		Air Canada	926.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Canada internal flight - Ottawa to Toronto
Ap	Office Of	20/02/2019	Purchase	Foreign Currency		Corporate Travel Manag	296.57	MANAGING DIR + STAFF	Travel expenses	FY19	
Ap	Office Of	21/02/2019	Purchase	Air Fares		Virgin Aust	1,239.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Melb-Coolangatta-Syd re EGM Operations SLT (Speak Engagement)
Ap	Office Of	21/02/2019	Purchase	Air Fare		Qantas Airw_abn16009661901	911.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Syd-Melb depart 4 Mar
Ap	Office Of	21/02/2019	Purchase	Gifts for Canada Post		R M Williams	900.00	MANAGING DIR + STAFF	Gifts	FY19	12 Gifts for Canada Post.
Ap	Office Of	21/02/2019	Purchase	Cars for MC Guests		All Hour Taxi Services	430.00	MANAGING DIR + STAFF	Taxis	FY19	Airport Transfers for ELT Speakers
Ap	Office Of	21/02/2019	Purchase	Foreign Currency - Fee		Corporate Travel Manag	20.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	21/02/2019	Purchase	Booking Fee		Corporate Travel Manag	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	21/02/2019	Purchase	Service Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	21/02/2019	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	21/02/2019	Purchase	Foreign Currency - Fee		Corporate Travel Manag	10.31	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	21/02/2019	Credit Vouch	Credit - syd-melb-bris-syd 4 March		Qantas Airw_abn16009661901	-2,920.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Credit for earlier flight
Ap	Office Of	25/02/2019	Purchase	Booking Fee		Corporate Travel Manag	45.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	27/02/2019	Purchase	Air Fares		Qantas Airw_abn16009661901	832.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Hobart Travel Facility Visits
Ap	Office Of	27/02/2019	Purchase	Meeting room - Canada Post Visit		Hyatt Regency Toronto On	717.44	MANAGING DIR + STAFF	Venue hire	FY19	Meeting with Pitney Bowes CEO
Ap	Office Of	27/02/2019	Purchase	Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/02/2019	Purchase	Air Fares		Virgin Aust	736.30	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Hobart Travel Facility Visits
Ap	Office Of	01/03/2019	Purchase	Trains in Canada		Via Rail Ca	753.06	MANAGING DIR + STAFF	Travel expenses	FY19	Flight cancelled due to Snow
Ap	Office Of	01/03/2019	Purchase	[Name redacted] Farewell Lunch - [Names redacted]	Staff member from Office of CEO farewell lunch	Super Normal	143.50	MANAGING DIR + STAFF	Meals	FY19	Manager hosted farewell lunch for employee
Ap	Office Of	01/03/2019	Credit Vouch	Air Fare - Credit		Air Canada	-926.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/03/2019	Purchase	Booking fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/03/2019	Purchase	Air Fare - Melb - Syd 4 March		Qantas Airw_abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/03/2019	Purchase	Air Fare - Syd-GC GC-Syd 4 Mar		Virgin Aust	19.99	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/03/2019	Purchase	Service Fee - SYD-GC- GC-SYD 4/3		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/03/2019	Purchase	Flowers for [Name redacted]- Canada Post	Flowers for business colleague	Interflora Flowers W	156.10	MANAGING DIR + STAFF	Flowers	FY19	Thank you flowers for Canada Post employee who rearranged our travel after a significant snowfall and airports closed.
Ap	Office Of	07/03/2019	Purchase	Service Fee - Adel - Melb 12 March		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Booking Fee - Accom 6 May		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Booking Fee - Accom 10 June		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Booking Fee - Accom 29 April		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Booking Fee - Accom 24 June		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Service Fee - Accom - 27 May		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Booking Fee - Accom 17 June		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Booking Fee - Accom 1 June		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Service Fee - Accom 13 May		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Service Fee - Accom 20 May		Corporate Travel Manag	13.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Purchase	Flight - SYD-ADEL-MELB		Qantas Airw_abn16009661901	9.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/03/2019	Credit Vouch	Credit - Meeting Room Refund Canada Post		Hyatt Regency Toronto On	-111.08	MANAGING DIR + STAFF	Venue hire	FY19	Credit for overcharge at Toronto Hyatt
Ap	Office Of	11/03/2019	Purchase	Hire Cars		Airport Taxi Services	1,585.08	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	11/03/2019	Purchase	Hire Cars - Canada		Allante Airport Transp	291.50	MANAGING DIR + STAFF	Taxis	FY19	Canada Travel
Ap	Office Of	11/03/2019	Purchase	Hire Cars - Canada		Allante Airport Transp	133.87	MANAGING DIR + STAFF	Taxis	FY19	Canada Travel
Ap	Office Of	11/03/2019	Purchase	Booking Fee - Adel - Melb		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	12/03/2019	Purchase	Flights - Adel - Melb 12 March		Virgin Aust	786.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Adelaide meetings with Ministers, Govt & Employees
Ap	Office Of	13/03/2019	Purchase	Flight - 12 March		Qantas Airw_abn16009661901	787.71	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Adelaide Travel
Ap	Office Of	13/03/2019	Purchase	Get Well Flowers-[Name redacted]	Flowers for staff member	Pearsons First Stnmre	170.00	MANAGING DIR + STAFF	Flowers	FY19	Flowers for Executive in Hospital
Ap	Office Of	13/03/2019	Purchase	Booking Fee - 18 March		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/03/2019	Purchase	Flight - MELB-SYD 18 March		Qantas Airw_abn16009661901	935.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	14/03/2019	Purchase	Flight - SYD-MELB 18 March		Qantas Airw_abn16009661901	935.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/03/2019	Purchase	Flight - MELB-SYD 18 March		Qantas Airw_abn16009661901	911.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/03/2019	Purchase	Flower for [Name redacted] (Get Well)	Flowers for staff member	The Frsh Flwr Man Pl	170.00	MANAGING DIR + STAFF	Flowers	FY19	Flowers for seriously ill employee.
Ap	Office Of	14/03/2019	Purchase	Booking Fee - ADEL-MELB 12 March		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	15/03/2019	Purchase	Flight ADEL - MELB 12 March		Qantas Airw_abn16009661901	329.29	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Adelaide meetings with Ministers, Govt & Employees
Ap	Office Of	15/03/2019	Purchase	Online - The Australian		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	19/03/2019	Purchase	Incorrectly charged to Corp Card to be refunded	amount credited on 22/03/19	Grand Hyatt Melbourne	263.00	MANAGING DIR + STAFF	Accommodation	FY19	This was incorrectly charged, credited later.
Ap	Office Of	19/03/2019	Purchase	Booking Fee - 25 March		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	19/03/2019	Purchase	Booking Fee - 18 March		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	21/03/2019	Purchase	Meeting Room Hire		Company Directors	235.00	MANAGING DIR + STAFF	Venue hire	FY19	Meeting in Sydney with Clints and employees.
Ap	Office Of	21/03/2019	Purchase	Booking Fee - 8 April		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/03/2019	Purchase	Flight - Syd - Melb-Syd 25 March		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/03/2019	Purchase	Flight - Syd-Can-Melb - 8 April		Qantas Airw_abn16009661901	1,607.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/03/2019	Purchase	Flight - Melb-Syd 18 March		Qantas Airw_abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/03/2019	Purchase	Flight - Melb-Syd 18 March		Qantas Airw_abn16009661901	280.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	22/03/2019	Purchase	Visa Charge to Corporate Card to be reimbursed		Indianvisaonlinebiepay	146.07	MANAGING DIR + STAFF	Travel expenses	FY19	Reimbursed charge
Ap	Office Of	22/03/2019	Purchase	Visa Charge to Corporate Card to be reimbursed		Indianvisaonlinebiepay	146.07	MANAGING DIR + STAFF	Travel expenses	FY19	Reimbursed charge
Ap	Office Of	22/03/2019	Credit Vouch	Refund - Incorrectly charged to Corp Card		Grand Hyatt Melbourne	-263.00	MANAGING DIR + STAFF	Accommodation	FY19	Credit for earlier charge.
Ap	Office Of	25/03/2019	Purchase	Incorrectly Charged by Hyatt - to be credited	amount credited 05/04/19	Grand Hyatt Melbourne	900.55	MANAGING DIR + STAFF	Accommodation	FY19	Incorrect charge
Ap	Office Of	27/03/2019	Purchase	Incorrectly charged by Hyatt - to be credited	amount credited 05/04/19	Grand Hyatt Melbourne	699.19	MANAGING DIR + STAFF	Accommodation	FY19	Incorrect charge
Ap	Office Of	27/03/2019	Purchase	Booking Fee - SYD-CAN 9 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/03/2019	Purchase	Air Fare - SYD-MELB-SYD 9 April		Qantas Airw_abn16009661901	2,142.76	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/03/2019	Purchase	Air Fare - SYD-CAN 9 April		Qantas Airw_abn16009661901	731.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Senate Estimates Canberra
Ap	Office Of	28/03/2019	Purchase	Air Fare - CAN_SYD 9 April		Qantas Airw_abn16009661901	345.38	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/03/2019	Purchase	Booking Fee - 2 April		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	28/03/2019	Credit Vouch	Air Fare Credit - Syd-Can-Melb 11 April		Qantas Airw_abn16009661901	-1,596.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/03/2019	Purchase	AirFare - SYD-MEL 2 April		Qantas Airw_abn16009661901	911.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/03/2019	Purchase	Air Fare - SYD-MEL 2 April		Qantas Airw_abn16009661901	880.81	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/03/2019	Purchase	Air Fare - CAN-SYD 2 April		Qantas Airw_abn16009661901	503.86	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/03/2019	Purchase	Booking Fee - MEL-SYD-MEL 1 April		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	29/03/2019	Purchase	Booking Fee - 1 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	01/04/2019	Purchase	Air Fare - MEL-SYD-MEL 1 April		Qantas Airw_abn16009661901	842.97	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	01/04/2019	Purchase	Booking Fee - 2 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	02/04/2019	Purchase	Transport - Multiple Trips		Airport Taxi Services	2,281.05	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	02/04/2019	Purchase	Booking Fee - CAN-SYD 2 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	03/04/2019	Purchase	Transport - Multiple Trips		Airport Taxi Services	3,185.70	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	03/04/2019	Purchase	Air Fare - CAN-SYD 2 April		Qantas Airw_abn16009661901	559.24	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/04/2019	Purchase	Incorrectly Charge bu Hyatt - To be credited	amount credited 05/04/19	Grand Hyatt Melbourne	671.73	MANAGING DIR + STAFF	Accommodation	FY19	Incorrect charge. Credited later.
Ap	Office Of	04/04/2019	Purchase	Booking Fee - 2 April		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/04/2019	Purchase	Transport - Multi Trips		Paramount Limousines	3,474.17	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	05/04/2019	Purchase	Air Fare - Can-Syd 2 April		Qantas Airw_abn16009661901	503.86	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Travel Cancelled - refunded
Ap	Office Of	05/04/2019	Purchase	Air Fares - Melb-Can 2 April		Qantas Airw_abn16009661901	301.99	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Travel Cancelled - refunded
Ap	Office Of	05/04/2019	Credit Vouch	Credit incorrect charge	incorrectly charged on 04/04/19	Grand Hyatt Melbourne	-671.73	MANAGING DIR + STAFF	Accommodation	FY19	Credits received
Ap	Office Of	05/04/2019	Credit Vouch	Credit for incorrect charge	incorrectly charged on 27/03/19	Grand Hyatt Melbourne	-699.19	MANAGING DIR + STAFF	Accommodation	FY19	Credit Received
Ap	Office Of	05/04/2019	Credit Vouch	Credit incorrect charge	incorrectly charged on 23/03/19	Grand Hyatt Melbourne	-900.55	MANAGING DIR + STAFF	Accommodation	FY19	Credit Received
Ap	Office Of	05/04/2019	Credit Vouch	Credit Air Fare - Can-Syd 2 April		Qantas Airw_abn16009661901	-959.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Credit received
Ap	Office Of	09/04/2019	Purchase	Air Fares - China - Cancelled		Corporate Travel Manag	7,712.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Scheduled Meeting to China Post re SaiCheng Cancelled and costs refunded later
Ap	Office Of	09/04/2019	Purchase	Booking Fee - China		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/04/2019	Purchase	Air Fares - China - Cancelled		Cathaypac	4,581.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	This flight is credited later
Ap	Office Of	11/04/2019	Purchase	Booking Fee 17 April		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	11/04/2019	Credit Vouch	Air Fare - Credit - Cancelled Trip		Qantas Airw_abn16009661901	-724.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	12/04/2019	Purchase	Air Fares - Melb-Per-Syd 8 May		Qantas Airw_abn16009661901	4,787.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Perth Travel Board Meeting
Ap	Office Of	12/04/2019	Purchase	Air Fares - Syd-Melb-Syd 17 April		Qantas Airw_abn16009661901	1,838.62	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	12/04/2019	Purchase	Gift - [Name redacted]Wife - Surgery (No Receipt)	Get well gift for staff member's wife	Aesop Collins Street	125.00	MANAGING DIR + STAFF	Gifts	FY19	Employee's wife had surgery in hospital.
Ap	Office Of	12/04/2019	Purchase	Online Newspaper		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	12/04/2019	Purchase	Booking Fee - 8 May		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	12/04/2019	Purchase	Booking Fee - Accom 8 May		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	15/04/2019	Purchase	Gifts for [Name redacted] and [Name redacted]	Reward/recognition for two staff members	Village Gift Shop	318.00	MANAGING DIR + STAFF	Gifts	FY19	Two Managers who had prepared C Plan, working excessive hours and Weekend Thank you gifts
Ap	Office Of	15/04/2019	Purchase	Flowers for Foyer		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY19	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	16/04/2019	Purchase	Air Fare - SYD-MEL-SYD 15 Apr		Qantas Airw_abn16009661901	1,217.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	16/04/2019	Purchase	Booking Fee 15 Apr SYD-MELB-SYD		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	16/04/2019	Purchase	Air Fare - SYD-MEL-SYD 15Apr		Qantas Airw_abn16009661901	23.59	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	17/04/2019	Purchase	Booking Fee - 15 Apr		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	18/04/2019	Purchase	Air Fare - SYD-MEL-SYD 23 Apr		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	18/04/2019	Purchase	Air Fare - SYD-MEL-SYD 17 Apr		Qantas Airw_abn16009661901	280.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	18/04/2019	Purchase	Booking Fee - SYD-MEL-SYD 23 Apr		Corporate Travel Manag	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	18/04/2019	Purchase	Booking Fee - SYD-MEL-SYD 17 Apr		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/04/2019	Purchase	Air Fare - SYD - MEL - SYD 30 Apr		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/04/2019	Purchase	Booking Fee - SYD-MEL-SYD 30 Apr		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	26/04/2019	Credit Vouch	Credit Air Fare - China		Cathaypacair	-4,522.70	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Flights refunded for China
Ap	Office Of	30/04/2019	Purchase	Air Fares - SYD-ADEL 29 Apr		Virgin Aust	197.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Visit to the family of employee killed in a Truck incident.
Ap	Office Of	30/04/2019	Purchase	Flowers - Gift		Saundersons Florists	100.00	MANAGING DIR + STAFF	Flowers	FY19	Flowers for family of employee killed.
Ap	Office Of	30/04/2019	Purchase	Air Fare - ADEL-MEL-SYD 29 Apr		Qantas Airw_abn16009661901	86.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	01/05/2019	Purchase	Transport - Multiple Trips		Airport Taxi Services	2,536.35	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	01/05/2019	Purchase	Flowers Reception		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY19	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	02/05/2019	Purchase	Farewell Gift for [Name redacted]	Farewell gift for member of Executive Team	Luxury Retail No 1 Pl	1,780.75	MANAGING DIR + STAFF	Gifts	FY19	Executive Farewell Recognition
Ap	Office Of	02/05/2019	Purchase	Air Fare - SYD-MEL 6 May		Qantas Airw_abn16009661901	953.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	02/05/2019	Purchase	Air Fare - MEL-PER-SYD 8 May		Qantas Airw_abn16009661901	45.36	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Perth Board Meetings
Ap	Office Of	02/05/2019	Purchase	Booking Fee		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	02/05/2019	Purchase	Booking Fee - 29 Apr		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	02/05/2019	Purchase	Booking Fee - 8 May		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	03/05/2019	Purchase	Transport		Paramount Limousines	3,760.43	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	03/05/2019	Purchase	Newspapers		Flinders City Newsag	60.20	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Area Newspapers
Ap	Office Of	06/05/2019	Purchase	Silver Sponsorship Havana Nights Ball		Giant Steps Sydney	5,500.00	MANAGING DIR + STAFF	Charitable donation	FY19	In return tables at Charity Event, hosted by the CEO, EGM & Senior Manager with Customers & Clients.
Ap	Office Of	06/05/2019	Purchase	Air Fares - 2 May MEL-SYD		Qantas Airw_abn16009661901	110.51	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/05/2019	Purchase	Booking Fee - 8 May 2019		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/05/2019	Purchase	Air Fare - MEL-PER-SYD 8 May 2019		Qantas Airw_abn16009661901	50.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/05/2019	Purchase	Booking Fee -		Corporate Travel Manag	27.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/05/2019	Purchase	Booking Fee - 2 May 2019		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	08/05/2019	Purchase	Air Fares - [Name redacted] 8 May 2019	Meeting with external contact	Qantas Airw_abn16009661901	671.97	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	CFO Candidate
Ap	Office Of	08/05/2019	Purchase	Booking Fee - [Name redacted] 8 May 2019	Meeting with external contact	Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/05/2019	Purchase	Air Fares - [Name redacted] 8 May 2019	Flights for family to attend funeral after workplace	Singapore Ai	1,828.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	StarTrack Employee lost his life in a truck crash whilst working. He originated from India. This covered 3 family members returning with the ashes to his parents.
Ap	Office Of	09/05/2019	Purchase	Air Fares - [Name redacted] 8 May 2019	Flights for family to attend funeral after workplace	Singapore Ai	1,828.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/05/2019	Purchase	Air Fares - [Name redacted] - 8 May 2019	Flights for family to attend funeral after workplace	Singapore Ai	1,346.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/05/2019	Purchase	Booking Fee - [Name redacted]	Flights for family to attend funeral after workplace	Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/05/2019	Purchase	Booking Fee - [Name redacted] 8 May 2019	Flights for family to attend funeral after workplace	Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	09/05/2019	Purchase	Booking Fee - [Name redacted] 8 May 2019	Flights for family to attend funeral after workplace	Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/05/2019	Purchase	Air Fares - SYD-MEL-SYD 13 May 2019		Qantas Airw_abn16009661901	1,857.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/05/2019	Purchase	Online Newspaper		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Area Newspapers
Ap	Office Of	10/05/2019	Purchase	Booking Fee - [Name redacted] 13 May 2019	Business colleague	Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Applicant for Executive Role visiting Melb HO for interview.
Ap	Office Of	13/05/2019	Purchase	Air Fare - MEL-CAN-MEL 14 May 2019		Qantas Airw_abn16009661901	1,687.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Meetings with Dept and Govt in Canberra - CEO & General Counsel
Ap	Office Of	13/05/2019	Purchase	Booking Fee - [Name redacted] 13 May 2019	Business colleague	Qantas Airw_abn16009661901	725.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	13/05/2019	Purchase	Booking Fee- SYD-MEL-SYD 13 May 2019		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	13/05/2019	Purchase	Booking Fee - 14 May 2019		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	15/05/2019	Purchase	Air Fares - SYD-MEL-SYD 21 May 2019		Qantas Airw_abn16009661901	1,815.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	15/05/2019	Purchase	Meeting room 8 April 2019		Company Directors	390.00	MANAGING DIR + STAFF	Venue hire	FY19	Meetings in Sydney , Interviews for CFO and with ACCC
Ap	Office Of	15/05/2019	Purchase	Booking Fee - 21 May 2019		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	16/05/2019	Purchase	Air Fares - Japan 1 July 2019		Japan Airlin	4,841.66	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	International Postal CEO Meeting to commence negotiations on Terminal Dues
Ap	Office Of	16/05/2019	Purchase	Incorrect charge to be credited	credited 27/05/19	Grand Hyatt Melbourne	287.81	MANAGING DIR + STAFF	Accommodation	FY19	Incorrectly charged, credited later and paid for personally.
Ap	Office Of	16/05/2019	Purchase	Booking Fee - 1 July 2019		Corporate Travel Manag	125.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	17/05/2019	Purchase	Air Fares - MEL-SYD-MEL 21 May 2019		Qantas Airw_abn16009661901	1,899.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	17/05/2019	Purchase	Booking Fee - 21 May 2019		Corporate Travel Manag	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	21/05/2019	Purchase	Meeting Room Hire - 3 May 2019		Company Directors	235.00	MANAGING DIR + STAFF	Venue hire	FY19	Meetings in Sydney with Clients & Customers
Ap	Office Of	22/05/2019	Purchase	AICC Business Lunch		Australia Israel Cha	405.20	MANAGING DIR + STAFF	Meals	FY19	2 Executives attending AICC Business Lunch
Ap	Office Of	24/05/2019	Purchase	Air Fares - SYD-MEL-SYD 27 May 2019		Qantas Airw_abn16009661901	2,143.53	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	24/05/2019	Purchase	Booking Fee - 27 May 2019		Corporate Travel Manag	23.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	27/05/2019	Purchase	Air Fares - MEL-SYD 21 May 2019		Qantas Airw_abn16009661901	328.51	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	27/05/2019	Purchase	Booking Fee - 21 May 2019		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	27/05/2019	Purchase	Booking Fee - 21 May 2019		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	27/05/2019	Credit Vouch	Credit due to incorrect charge	incorrectly charged on 16/05/19	Grand Hyatt Melbourne	-287.81	MANAGING DIR + STAFF	Accommodation	FY19	Credit received.
Ap	Office Of	30/05/2019	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	30/05/2019	Purchase	Booking Fee		Corporate Travel Manag	12.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	31/05/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	31/05/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	03/06/2019	Purchase	Air Fares - 3 June 2019		Qantas Airw_abn16009661901	1,857.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	03/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	04/06/2019	Purchase	Transport - May 2019		Airport Taxi Services	2,244.42	MANAGING DIR + STAFF	Private car services	FY19	Transfers from Airport/Office/Home etc.
Ap	Office Of	04/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/06/2019	Purchase	Air Fares - 9 June 2019 (C)		Qantas Airw_abn16009661901	1,899.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/06/2019	Purchase	Meeting Room Hire		Australian Institute O	380.00	MANAGING DIR + STAFF	Venue hire	FY19	Meeting room hire in Sydney for meetings with Clients & Employees.
Ap	Office Of	05/06/2019	Purchase	Air Fare - 3 June 2019		Qantas Airw_abn16009661901	42.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	05/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/06/2019	Purchase	Air fares - 5 June 2019		Qantas Airw_abn16009661901	2,185.58	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	06/06/2019	Purchase	Air Fares - 13 June 2019		Qantas Airw_abn16009661901	953.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	07/06/2019	Purchase	Digital New Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY19	Chairman & Executive Area Newspapers
Ap	Office Of	10/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	10/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	11/06/2019	Purchase	Air Fares - 17 June 2019		Qantas Airw_abn16009661901	2,520.71	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	11/06/2019	Purchase	Air Fares - 19 June 2019		Qantas Airw_abn16009661901	1,899.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	11/06/2019	Purchase	Flowers April 2019		Evans Florist	387.50	MANAGING DIR + STAFF	Flowers	FY19	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	11/06/2019	Purchase	Flowers May 2019		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY19	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	11/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	13/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	14/06/2019	Purchase	Air Fares - 25 June 2019		Qantas Airw_abn16009661901	2,965.02	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Year End Employee & Customer Roadshow, Sydney, Brisbane, Adelaide & Canberra.
Ap	Office Of	14/06/2019	Purchase	Air Fares - 28 June 2019		Qantas Airw_abn16009661901	299.53	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	17/06/2019	Purchase	Air Fares - 13 Jun 2019		Qantas Airw_abn16009661901	286.42	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	18/06/2019	Purchase	CEW Membership Fee		Chief Executive Women	595.00	MANAGING DIR + STAFF	Professional Memberships	FY19	Professional Leadership Group.
Ap	Office Of	18/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	19/06/2019	Purchase	Air Fares - 18 June 2019		Qantas Airw_abn16009661901	115.41	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	20/06/2019	Purchase	Air Fares - 20 June 2019		Qantas Airw_abn16009661901	953.68	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	20/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	20/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	20/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	20/06/2019	Credit Vouch	Credit - 19 Jun 2019		Qantas Airw_abn16009661901	-1,888.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	21/06/2019	Purchase	Air Fares - 10 July 2019		Qantas Airw_abn16009661901	4,062.24	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	Year End Employee & Customer Roadshow, Darwin & Perth etc.
Ap	Office Of	21/06/2019	Purchase	Air Fares - 11 July 2019		Virgin Aust	1,113.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	21/06/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	24/06/2019	Purchase	Flowers - [Name redacted]	Staff member	The Frsh Flwr Man Pl	120.00	MANAGING DIR + STAFF	Flowers	FY19	
Ap	Office Of	26/06/2019	Purchase	Air Fares - 8 July 2019		Qantas Airw_abn16009661901	954.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY19	
Ap	Office Of	01/07/2019	Purchase	YPO Membership 12 Months		Ypo Intl, Irving,tx-Usd	3,609.36	MANAGING DIR + STAFF	Professional Memberships	FY20	Leadership & Development Organisation
Ap	Office Of	01/07/2019	Purchase	Transfers - Christine Holgate		Airport Taxi Services	1,396.38	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	05/07/2019	Purchase	Digital News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Area Newspapers
Ap	Office Of	05/07/2019	Credit Vouch	Credit - 19 June 2019		Qantas Airw_abn16009661901	-1,888.16	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	08/07/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	09/07/2019	Purchase	Air fare - 9 July 2019		Qantas Airw_abn16009661901	954.09	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	09/07/2019	Purchase	Air Fare - 10 July 2019		Qantas Airw_abn16009661901	290.55	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	09/07/2019	Credit Vouch	Credit Adjustment - 9 June 2019		Qantas Airw_abn16009661901	-11.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	10/07/2019	Purchase	Air Fare - 9 July 2019		Qantas Airw_abn16009661901	286.43	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	10/07/2019	Purchase	Booking fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/07/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	12/07/2019	Purchase	Air Fares - 16 July 2019		Qantas Airw_abn16009661901	1,899.98	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	15/07/2019	Purchase	Refund Fee - 19 June 2019		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	15/07/2019	Purchase	Booking Fee		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	16/07/2019	Purchase	Booking Fee		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	17/07/2019	Purchase	Booking fee		Inspire Travel Mgt	55.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	17/07/2019	Purchase	Books		Booktopia Pty Ltd	46.45	MANAGING DIR + STAFF	Training & professional development	FY20	
Ap	Office Of	17/07/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	19/07/2019	Purchase	Air Fares - 23 August 2019		Qantas Airw_abn16009661901	12,168.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	CEO & CFO London meetings with Royal Mail & APG. Then toUSA to meet USPS, Amazon and Pitney Bowes, re Terminal Dues and APG expansion.
Ap	Office Of	19/07/2019	Purchase	Air Fares - 22 July 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	19/07/2019	Purchase	Booking Fee 23 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/07/2019	Purchase	Office Flowers		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	23/07/2019	Purchase	Transport - Christine Holgate May 2019		Paramount Limousines	5,175.78	MANAGING DIR + STAFF	Private car transfers to Airport/Office/Home	FY20	Transfers including interstate airport/offices/home and travel for CEO & Executives
Ap	Office Of	23/07/2019	Purchase	Air Fares - 29 July 2019		Qantas Airw_abn16009661901	2,883.19	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Interstate Flights to Melbourne including Syd & Canberra for meetings with Govt on BPR
Ap	Office Of	23/07/2019	Purchase	Air Fare - [Name redacted] 25 July 2019	Partner's attendance at corporate event	Jetstar	456.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	23/07/2019	Purchase	Booking fee - 26 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	25/07/2019	Purchase	Booking Fee - 29 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/07/2019	Purchase	Air Fare - 29 July 2019		Qantas Airw_abn16009661901	821.26	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/07/2019	Purchase	Booking Fee - 29 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	29/07/2019	Purchase	Transfers - C Holgate		Airport Taxi Services	2,844.93	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	29/07/2019	Purchase	Air Fare - 29 July 2019		Qantas Airw_abn16009661901	33.61	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	29/07/2019	Purchase	Booking Fee - 29 July 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	31/07/2019	Purchase	Flower Level 19		Evans Florist	387.50	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	01/08/2019	Purchase	End Year Function ET		Donovans	333.33	MANAGING DIR + STAFF	Meals	FY20	Year End Executive Dinner
Ap	Office Of	01/08/2019	Purchase	End Year Function ET		Donovans	166.67	MANAGING DIR + STAFF	Meals	FY20	Year End Executive Dinner
Ap	Office Of	01/08/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	02/08/2019	Purchase	Online News		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Area Newspapers
Ap	Office Of	05/08/2019	Purchase	Air Fares - 5 Aug 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	06/08/2019	Purchase	ET End of Year Function		Donovans	333.33	MANAGING DIR + STAFF	Meals	FY20	This is a double charge and credited later
Ap	Office Of	06/08/2019	Purchase	ET End of Year Function		Donovans	166.67	MANAGING DIR + STAFF	Meals	FY20	This is a double charge and credited later
Ap	Office Of	08/08/2019	Purchase	Air Fare - 13 Aug 2019		Qantas Airw_abn16009661901	2,187.51	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	08/08/2019	Purchase	ET Offsite		Qt Melbourne	1,516.20	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Executive Offsite Room Hire
Ap	Office Of	13/08/2019	Credit Vouch	Air Fare Credit - 22 Jul 2019		Qantas Airw_abn16009661901	-954.23	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	14/08/2019	Purchase	Booking Fee - 19 Aug 2019		Inspire Travel Mgt	55.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	15/08/2019	Purchase	Air Fares - 19 Aug 19		Qantas Airw_abn16009661901	1,794.86	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	19/08/2019	Purchase	Air Fares - 19 Aug 2019		Qantas Airw_abn16009661901	741.47	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	19/08/2019	Purchase	Booking Fee - 19 Aug 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/08/2019	Purchase	Air Fares - 19 Aug 2019		Qantas Airw_abn16009661901	121.05	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	21/08/2019	Purchase	Gift - [Name redacted]	Reward/recognition for staff member	Montblanc	590.00	MANAGING DIR + STAFF	Gifts	FY20	Approved Recognition Gift for Employee who worked extended Hours.
Ap	Office Of	21/08/2019	Purchase	Meeting Room		Company Director	235.00	MANAGING DIR + STAFF	Venue hire	FY20	Meeting in Sydney with Clients & Customers
Ap	Office Of	21/08/2019	Purchase	US Visa - Christine Holgate		Uscustoms Esta Appl Pmt	20.95	MANAGING DIR + STAFF	Travel expenses	FY20	Visa services
Ap	Office Of	22/08/2019	Purchase	ET Offsite -		Qt Melbourne	1,516.20	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Executive Team Offsite Meeting
Ap	Office Of	23/08/2019	Purchase	Gifts - [Names redacted]	Reward/recognition for two members of staff	Louis Vuitton	720.00	MANAGING DIR + STAFF	Gifts	FY20	Approved Recognition Gifts for two employees

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	23/08/2019	Purchase	Refund Fee - 22 Jul 2019		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/08/2019	Purchase	Booking Fee - 21 Sep 2019		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/08/2019	Purchase	Booking Fee - 13 Aug 2019		Inspire Travel Mgt	55.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/08/2019	Purchase	Booking Fee - 13 Aug 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/08/2019	Purchase	Booking Fee - 13 Aug 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	27/08/2019	Purchase	Ar Fares - 21 Sep 2019		British A	10,315.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Meetings in Geneva for the UPU Congress and APG Performance Review in London.
Ap	Office Of	27/08/2019	Purchase	Room hire for Meetings in US		Grand Hyatt Wshngtn Evnt	453.01	MANAGING DIR + STAFF	Venue hire	FY20	Meeting Room Hire in Washington for meetings with Amazon and APG, CEO & CFO.
Ap	Office Of	27/08/2019	Credit Vouch	Airfare Credit - 19 Aug 2019		Qantas Airw_abn16009661901	-733.87	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/08/2019	Purchase	Booking Fee - 21 Sept 2019		Inspire Travel Mgt	60.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	29/08/2019	Purchase	Accommodation - Christine Holgate - US Trip		Grand Hyatt Wshngtn Evnt	1,653.06	MANAGING DIR + STAFF	Accommodation	FY20	Accommodation and meal charges in Washington for meetings with Amazon and APG and USPS.
Ap	Office Of	29/08/2019	Purchase	Air Fares - 21 Sept 2019		British A	160.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	30/08/2019	Purchase	Digital News		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Area Newspaper Subscriptions
Ap	Office Of	30/08/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	03/09/2019	Purchase	Booking Fee		Inspire Travel Mgt	55.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	04/09/2019	Purchase	ELT Event		Park Hyatt Melbourne	11,965.80	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	04/09/2019	Purchase	Ar Fares - 9 Sept 2019		Qantas Airw_abn16009661901	2,549.73	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Meetings in Syd, Melb & Canberra. Canberra meeting with Govt and Clients.
Ap	Office Of	04/09/2019	Purchase	Flowers for Reception		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	04/09/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	05/09/2019	Purchase	ELT Event		Jeremy Oliver	4,282.28	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	05/09/2019	Purchase	ELT Event		Jeremy Oliver	200.00	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	05/09/2019	Purchase	Finals Tickets		Collingwood Fc	186.00	MANAGING DIR + STAFF	Gifts	FY20	Tickets to GF for 2 high performing Managers as a Reward & Recognition
Ap	Office Of	09/09/2019	Purchase	Meeting room in Washington		Empirecls Worldwide Cha	454.78	MANAGING DIR + STAFF	Venue hire	FY20	Transfers in Washington for CEO, CFO and MD APG to USPS
Ap	Office Of	09/09/2019	Purchase	Meeting in Washington		Grand Hyatt Wshngtn Evnt	9.55	MANAGING DIR + STAFF	Venue hire	FY20	Light refreshments in Washington.
Ap	Office Of	09/09/2019	Purchase	Refund Fee - 19 Aug 2019		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	10/09/2019	Purchase	Membership		World President Org	3,564.10	MANAGING DIR + STAFF	Professional Memberships	FY20	Leadership Training & Development Organisation that provides leadership training.
Ap	Office Of	10/09/2019	Purchase	Meeting rooms in USA		Empirecls Worldwide Cha	1,980.21	MANAGING DIR + STAFF	Venue hire	FY20	Transfers in Washington for CEO, CFO and MD APG to meet Pitney Bowes
Ap	Office Of	10/09/2019	Purchase	Booking Fee - 20 Sept 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	10/09/2019	Purchase	Booking Fee - 16 Sept 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	10/09/2019	Purchase	Booking Fee - 5 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/09/2019	Purchase	Air Fares - 20 Sept 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/09/2019	Purchase	Air Fare - 16 Sept 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/09/2019	Purchase	Air Fares - 5 Oct 2019		Qantas Airw_abn16009661901	954.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	12/09/2019	Purchase	Booking Fee - International		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	13/09/2019	Purchase	Booking Fee - 22 Sept 2019		Inspire Travel Mgt	60.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	13/09/2019	Purchase	Booking Fee - 20 Sept 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	16/09/2019	Purchase	Air Fares - 22 Sept 2019		British A	2,478.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	This is Part of Air Ticket for meetings in Geneva & London reference UPU congress & APG
Ap	Office Of	16/09/2019	Purchase	CEO ELT Meeting		Jeremy Oliver	1,202.26	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	16/09/2019	Purchase	CEO ELT Meeting		Joval Wine Group Pty L	726.00	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	16/09/2019	Purchase	CEO ELT Meeting		Jeremy Oliver	536.76	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	16/09/2019	Purchase	Air Fare - 20 Sept 2019		Qantas Airw_abn16009661901	286.43	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	17/09/2019	Purchase	Transport - Christine Holgate		Airport Taxi Services	2,112.33	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	17/09/2019	Purchase	CEO ELT Meeting		The Spanish Acquisit	1,781.99	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	17/09/2019	Purchase	CEO ELT Meeting		Trembath & Taylor P/	567.60	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	17/09/2019	Purchase	CEO ELT Meeting		Paypal	422.29	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	17/09/2019	Purchase	Booking Fee		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	17/09/2019	Purchase	Booking Fee - 20 Sep 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	17/09/2019	Purchase	Booking Fee CH 19 Sep 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	18/09/2019	Purchase	Finals Tickets - (Most has been reimbursed)		Collingwood Fc	1,870.00	MANAGING DIR + STAFF	Gifts	FY20	Grand Final tickets secured for EGM B&G for customers, half of which were reimbursed.
Ap	Office Of	19/09/2019	Purchase	Air Fares - 22 Sep 2019		Qantas Airw_abn16009661901	13,458.24	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	19/09/2019	Payment - Pe	Reimbursement for Football Tickets		Cash/Transfer Payment -	-374.00	MANAGING DIR + STAFF	Gifts	FY20	Reimbursement for tickets above
Ap	Office Of	19/09/2019	Payment - Pe	Reimbursement For Football Tickets		Cash/Transfer Payment -	-560.00	MANAGING DIR + STAFF	Gifts	FY20	Reimbursement for tickets above
Ap	Office Of	23/09/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	24/09/2019	Purchase	CEO ELT		Park Hyatt Melbourne	6,425.72	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	24/09/2019	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	24/09/2019	Purchase	Booking Fee - 21 Oct 219		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	25/09/2019	Purchase	Air Fares - 21 Oct 2019		Qantas Airw_abn16009661901	1,583.69	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	25/09/2019	Purchase	Gift for [Name redacted]	Reward/recognition for staff member	Ngv	252.00	MANAGING DIR + STAFF	Gifts	FY20	Approved Reward for high performing manager who had worked excessive hours.
Ap	Office Of	25/09/2019	Purchase	Booking Fee - 2 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	25/09/2019	Purchase	Booking Fee 4 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	25/09/2019	Credit Vouch	Credit Note - 21 Sept 2019 CH		British A	-59.90	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/09/2019	Purchase	Air Fares - 2 Oct 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/09/2019	Purchase	Air Fares - 4 Oct 2019		Qantas Airw_abn16009661901	954.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	27/09/2019	Purchase	Gift - [Name redacted]	Reward/recognition for staff member	Post Melbourne Bourkme	250.00	MANAGING DIR + STAFF	Gifts	FY20	Approved Reward for high performing manager who had worked excessive hours.
Ap	Office Of	27/09/2019	Purchase	Digital News - CH		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	30/09/2019	Purchase	Transfers - UPU Geneva CH		Leaders Limousines	348.20	MANAGING DIR + STAFF	Taxis	FY20	Transfers Geneva
Ap	Office Of	01/10/2019	Credit Vouch	Booking Fee Credit - CH		Inspire Travel Mgt	-120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	02/10/2019	Purchase	Reception Flowers		Evans Florist	387.50	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	02/10/2019	Purchase	Booking Fee - CH 7 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	02/10/2019	Purchase	Booking Fee - CH 2 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	02/10/2019	Purchase	Booing Fee - CH 5 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	03/10/2019	Purchase	Air Fares - CH 7 Oct 2019		Qantas Airw_abn16009661901	2,187.51	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	03/10/2019	Purchase	Air Fare - CH 2 Oct 2019		Qantas Airw_abn16009661901	286.42	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	04/10/2019	Purchase	Transport - CH July 2019		Paramount Limousines	3,994.76	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	07/10/2019	Purchase	Transport - CH Sept 2019		Airport Taxi Services	1,618.38	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	07/10/2019	Purchase	Booking Fee - CH 7 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	08/10/2019	Purchase	Air Fares - CH 14 Oct 2019		Qantas Airw_abn16009661901	1,901.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	08/10/2019	Purchase	Booking Fee - CH 14 Oct 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	08/10/2019	Credit Vouch	Credit - 19 Aug 19		Qantas Airw_abn16009661901	-7.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	08/10/2019	Credit Vouch	Air Fares Credit - 4 Oct 19		Qantas Airw_abn16009661901	-945.04	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/10/2019	Purchase	Air Fare - CH 21 Oct 2019		Qantas Airw_abn16009661901	903.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	14/10/2019	Purchase	Booking Fee - CH 21 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	15/10/2019	Purchase	CEO ELT Meeting		Jeremy Oliver	350.78	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	16/10/2019	Purchase	Booking Fee - CH		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	16/10/2019	Purchase	Air Fare - CH 21 Oct 2019		Qantas Airw_abn16009661901	42.42	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	16/10/2019	Purchase	Booking Fee - CH 21 Oct 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	17/10/2019	Credit Vouch	Credit - 2 Oct 19		Qantas Airw_abn16009661901	-945.03	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	21/10/2019	Purchase	Air Fare - 29 Oct 19		Cathaypac	9,874.48	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	This Flight was cancelled and credited later.
Ap	Office Of	23/10/2019	Purchase	ELT Meeting		Rocket Catering	472.46	MANAGING DIR + STAFF	Catering	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	25/10/2019	Purchase	Online News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	28/10/2019	Purchase	Air Fare - 30 Oct 19		Cathaypac	12,361.30	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Flight cancelled and credited later
Ap	Office Of	28/10/2019	Purchase	Air Fare - 3 Nov 2019		Cathaypac	1,062.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Flight HK to Shanghai. Meet CEO China Post and attend CIE with customers and Govt.
Ap	Office Of	29/10/2019	Credit Vouch	Credit - Cancelled Flight CH		British A	-12,294.52	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Flight credit for above.
Ap	Office Of	30/10/2019	Purchase	Transport October CH 2019		Airport Taxi Services	1,698.30	MANAGING DIR + STAFF	Private car services	FY20	
Ap	Office Of	30/10/2019	Purchase	Reception Flowers		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	31/10/2019	Purchase	Booking Fee - Credit 2 Oct 19		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	04/11/2019	Purchase	Transport - Sep 19 CH		Paramount Limousines	2,640.22	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	06/11/2019	Credit Vouch	Credit - 29 Oct 2019		Cathaypacair	-9,434.48	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Flight Credit for above.
Ap	Office Of	07/11/2019	Purchase	Air Fare - 12 Nov 19		Qantas Airw_abn16009661901	7,268.39	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Meetings in Vietnam, HK and China to meet the CEO's of the Postal Groups to renegotiate terminal dues and commercial parcel rates. These countries accounted for 80% of the losses on inbound terminal dues.
Ap	Office Of	07/11/2019	Purchase	Air Fare -16 Nov 19		Qantas Airw_abn16009661901	2,761.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Syd Melb Brisbane & Perth
Ap	Office Of	12/11/2019	Purchase	Air Fares - 12 Nov 19		Qantas Airw_abn16009661901	286.44	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	13/11/2019	Purchase	Air Fare - 16 Nov 19		Qantas Airw_abn16009661901	2,243.64	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Syd Melb & Adelaide. Employee, Customer & Govt Meetings.
Ap	Office Of	13/11/2019	Purchase	Air Fare - 26 Nov 19		Qantas Airw_abn16009661901	1,901.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	13/11/2019	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	15/11/2019	Purchase	Meeting Room Hire		Company Director	365.00	MANAGING DIR + STAFF	Venue hire	FY20	Room Hire at AICD for meetings in Sydney for Customers & Clients and Meeting Minister Fletcher
Ap	Office Of	18/11/2019	Purchase	Incorrectly Charged to be Credited	credited 05/12/19	Grand Hyatt Melbourne	276.76	MANAGING DIR + STAFF	Accommodation	FY20	This was credited and paid for personally.
Ap	Office Of	18/11/2019	Purchase	Booking Fee 16 Nov 19		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	19/11/2019	Purchase	Booking Fee 16 Nov 19		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/11/2019	Purchase	Air Fare - 26 Nov 19		Qantas Airw_abn16009661901	247.98	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/11/2019	Purchase	Digital News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	22/11/2019	Purchase	Booking Fee		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/11/2019	Purchase	Booking Fee		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	25/11/2019	Purchase	Booking Fee - 26 Nov 19		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/11/2019	Purchase	Air Fares - 28 Nov 2019		Qantas Airw_abn16009661901	876.04	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/11/2019	Purchase	Booking Fee - 28 Nov 2019		Inspire Travel Mgt	38.50	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	27/11/2019	Purchase	Air Fares - 28 Nov 2019		Qantas Airw_abn16009661901	561.12	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	27/11/2019	Purchase	Booking Fee - CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	27/11/2019	Purchase	Booking Fee - 28 Nov 2019		Inspire Travel Mgt	15.40	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	27/11/2019	Credit Vouch	Air Fare Credit - 16 Nov 2019		Qantas Airw_abn16009661901	-2,750.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/11/2019	Purchase	Transfers Transport - CH October 2019		Paramount Limousines	5,272.97	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	28/11/2019	Purchase	Air Fare - 27 Nov 2019		Qantas Airw_abn16009661901	91.57	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/11/2019	Purchase	Reissue Fee		Inspire Travel Mgt	30.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	02/12/2019	Purchase	Farewell Gift - [Name redacted]	Farewell gift for board member	Montblanc	2,095.00	MANAGING DIR + STAFF	Gifts	FY20	Chairman Retirement Gift

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	02/12/2019	Purchase	Air Fare - 2 Dec 2019		Qantas Airw_abn16009661901	1,901.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	02/12/2019	Purchase	Transport Transfers CH Nov 2019		Airport Taxi Services	1,296.48	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	02/12/2019	Purchase	Transfers - Hong Kong CH		Driven Worldwide Limited	172.86	MANAGING DIR + STAFF	Taxis	FY20	This was for travel in HK as above
Ap	Office Of	02/12/2019	Purchase	Re Issue Fee - 2 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	04/12/2019	Purchase	Flowers Reception- Nov 2019		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	04/12/2019	Purchase	Refund Fee - CH 29 Oct 2019		Inspire Travel Mgt	14.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	05/12/2019	Purchase	Flowers for [Name redacted]	Farewell gift - board member	Flower Temple	130.00	MANAGING DIR + STAFF	Flowers	FY20	
Ap	Office Of	05/12/2019	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	05/12/2019	Purchase	Reissue Fee - 5 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	05/12/2019	Credit Vouch	Credit - Incorrectly Charged	incorrectly charged on 18/1/19	Grand Hyatt Melbourne	-272.00	MANAGING DIR + STAFF	Accommodation	FY20	Credit Received
Ap	Office Of	06/12/2019	Purchase	Refund Fee - 16 Nov 2019		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	09/12/2019	Purchase	Booking Fee - 5 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	09/12/2019	Credit Vouch	Credit CH - 4 Oct 2019		Qantas Airw_abn16009661901	-9.80	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	10/12/2019	Purchase	Transport Transfers CH Jun 2019		Paramount Limousines	4,091.00	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	10/12/2019	Purchase	Air Fares - 11 Dec 2019		Qantas Airw_abn16009661901	1,904.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Meetings in Brisbane with local Govt re Post Office changes. Meeting with Govt and customers and employees.
Ap	Office Of	10/12/2019	Purchase	Meeting Room Hire - Vietnam Breakfast CH		Company Director	1,215.00	MANAGING DIR + STAFF	Venue hire	FY20	Venue Hire for meeting with Vietnam Govt, CEO & EGM B&G and 8 major customers & partners.
Ap	Office Of	10/12/2019	Purchase	Meeting Room Hire - CH		Company Director	195.00	MANAGING DIR + STAFF	Venue hire	FY20	
Ap	Office Of	11/12/2019	Purchase	Air Fares - 16 Dec 2019		Qantas Airw_abn16009661901	1,901.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/12/2019	Purchase	Booking Fee - 16 Dec 2019		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/12/2019	Purchase	Re issue Fee - 12 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	13/12/2019	Purchase	Re issue Fee - 15 Dec 2019		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	18/12/2019	Purchase	Booking Fee		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	19/12/2019	Purchase	Meeting Room Hire		Company Director	200.00	MANAGING DIR + STAFF	Venue hire	FY20	Meeting with Clients & Customers, including BCG.
Ap	Office Of	20/12/2019	Purchase	Air Fares - 14 Jan 2020 CH		Qantas Airw_abn16009661901	1,947.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/12/2019	Purchase	Air Fares - 15 Jan 20 CH		Qantas Airw_abn16009661901	1,947.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/12/2019	Purchase	Booking Fee CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/12/2019	Purchase	Booking Fee - 15 Jan 20 CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/12/2019	Purchase	Booking Fee - 14 Jan 2020 CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/12/2019	Purchase	Online News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	23/12/2019	Purchase	Transport Service Dec 2019 CH		Airport Taxi Services	724.83	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/12/2019	Purchase	Transport - Chairman		Airport Taxi Services	179.82	BOARD DIRECTORS	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	24/12/2019	Purchase	Reception Flowers - Dec 19		Evans Florist	232.50	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	07/01/2020	Purchase	Booking Fee - 5 Jan 2020 CH		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	08/01/2020	Purchase	Cabcharge Account Fees - Chairman		Cabcharge Australi	6.07	BOARD DIRECTORS	Taxis	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	09/01/2020	Purchase	Meeting Room Hire - CH		Company Director	378.50	MANAGING DIR + STAFF	Venue hire	FY20	Meeting room hire in Sydney for meetings with Clients & Employees.
Ap	Office Of	14/01/2020	Purchase	Air Fares - 18 Feb 2020 - Chairman		Qantas Airw_abn16009661901	1,947.54	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	14/01/2020	Purchase	Booking Fee - 18 Feb 2020 - Chairman		Inspire Travel Mgt	38.50	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	14/01/2020	Purchase	Booking Fee - 18 Feb 2020 - Chairman		Inspire Travel Mgt	15.40	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	15/01/2020	Purchase	Booking Fee- CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	15/01/2020	Purchase	Booking Fee - 13 Jan 2020 - CH		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	16/01/2020	Purchase	Booking Fee - CH		airport Taxi Services	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	17/01/2020	Purchase	Air Fare - Syd Mel Can 21 Jan 20		Qantas Airw_abn16009661901	1,839.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	17/01/2020	Purchase	Air Fare - Can- Syd 26 Jan 20		Qantas Airw_abn16009661901	364.52	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	17/01/2020	Purchase	Online Newspaper		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	17/01/2020	Purchase	Booking Fee 21 Jan 2020 CH		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/01/2020	Purchase	Booking Fee		Inspire Travel Mgt	120.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	21/01/2020	Purchase	Air Fare - Syd Can Syd 24 Jan 20		Qantas Airw_abn16009661901	579.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	21/01/2020	Purchase	Air fare - Syd Mel Adl 20 Jan 20		Qantas Airw_abn16009661901	120.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	21/01/2020	Purchase	Booking Fee 20 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	21/01/2020	Purchase	Booking Fee - 20 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/01/2020	Purchase	Air Fare - SYD MEL SYD 28 Jan 20		Qantas Airw_abn16009661901	1,947.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/01/2020	Purchase	Air Fare - Australia Day Event		Qantas Airw_abn16009661901	1,004.07	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/01/2020	Purchase	Air Fare ADL KGC ADL 22 Jan 20		Regional Express	846.34	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Flight to Kangaroo Island via Adelaide post Bush Fires to meet with Employees and LPO's.
Ap	Office Of	22/01/2020	Purchase	Air Fare - Adl Syd 23 Jan 20		Virgin Austr	706.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Adelaide meeting with Employees & Customers. CEO & EGM B&G.
Ap	Office Of	22/01/2020	Purchase	Air Fare SYD CBR SYD 24 Jan 20		Qantas Airw_abn16009661901	53.21	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/01/2020	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/01/2020	Purchase	Booking Fee - Australia Day Events		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Australia Day is a Sponsored Partner with Australia Post.
Ap	Office Of	22/01/2020	Purchase	Booking Fee - 24 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/01/2020	Purchase	Air Fares - SYD MEL CBR BNE SYD 3 Feb 20		Qantas Airw_abn16009661901	3,781.78	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/01/2020	Purchase	Air Fares - Beijing 9 Feb 20		Qantas Airw_abn16009661901	3,135.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/01/2020	Purchase	Air Fares - Beijing 9 Feb 20		Cathaypac	2,292.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/01/2020	Purchase	Air Fare SYD MEL SYD 28 Jan 20		Qantas Airw_abn16009661901	1,652.66	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/01/2020	Purchase	Air Fare SYD CBR SYD 4 Feb 20		Qantas Airw_abn16009661901	1,307.72	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/01/2020	Purchase	Online Newspaper Subscription 2020		Fairfax Subscriptions	966.62	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	28/01/2020	Purchase	Accommodation - Canberra Visit CH		Hyatt Hotel Canberra	891.51	MANAGING DIR + STAFF	Accommodation	FY20	Meetings with Govt, Employees & Customers in Canberra.
Ap	Office Of	28/01/2020	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	28/01/2020	Purchase	Booking Fee SYD CBR SYD 4 Feb 20		Inspire Travel Mgt	38.50	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	29/01/2020	Purchase	Membership Renewal 12 Months CH		Company Director	605.00	MANAGING DIR + STAFF	Professional Memberships	FY20	
Ap	Office Of	29/01/2020	Purchase	Air Fare SYD MEL SYD 28 Jan 20		Qantas Airw_abn16009661901	291.88	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	29/01/2020	Purchase	Accommodation - Fire Area Visit		The Riversleigh	269.80	MANAGING DIR + STAFF	Accommodation	FY20	Meetings with communities impacted by Bush Fires. Including Post Offices & Employees.
Ap	Office Of	29/01/2020	Purchase	Booking Fee SYD MEL SYD 28 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	

EMPL OYEE	EMPLOY EE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	30/01/2020	Purchase	Air Fare MEL [SYD 29 Jan 20		Qantas Airw_abn16009661901	292.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	30/01/2020	Purchase	Transport Services CH January 2020		Airport Taxi Services	189.81	MANAGING DIR + STAFF	Private car services	FY20	Car Transfers/Office/Airport/Home etc.
Ap	Office Of	30/01/2020	Purchase	Booking Fee MEL [SYD 29 Jan 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	03/02/2020	Purchase	Booking Fee		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	03/02/2020	Purchase	Booking Fee - SYD [MEL] [CBR] [BNE] [SYD 3 Feb 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	Meetings regarding BCG Review with Chair in Canberra.
Ap	Office Of	03/02/2020	Purchase	Air Fare - SYD [MEL] [CBR] [BNE] [SYD 3 Feb 20		Qantas Airw_abn16009661901	0.01	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	04/02/2020	Purchase	Cabcharge - Board Account Jan 2020		Cabcharge Australi	6.07	BOARD DIRECTORS	Taxis	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	05/02/2020	Purchase	Air Fares CH SYD [CBR] [MEL] [SYD 10 Feb 2020		Qantas Airw_abn16009661901	2,359.34	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	05/02/2020	Purchase	Reception Flowers Jan 2020		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	05/02/2020	Purchase	Booking Fee - CH BNE [SYD 5 Feb 2020		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	07/02/2020	Purchase	Air Fare CH SYD [CBR] [MEL] [SYD 10 Feb 2020		Qantas Airw_abn16009661901	2,769.45	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	10/02/2020	Purchase	Bushfire Relief Dinner		Vue Events	2,000.00	MANAGING DIR + STAFF	Charitable donation	FY20	Bushfire Relief Donation at Cobargo
Ap	Office Of	10/02/2020	Purchase	Air Fare MEL [SYD 13 Feb 20		Qantas Airw_abn16009661901	973.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/02/2020	Purchase	CEO ELT - Dinner 12 Mar 20		Grand Hyatt Melbourne	6,964.79	MANAGING DIR + STAFF	Conferences, functions & events	FY20	This charge is a credit and not used.
Ap	Office Of	11/02/2020	Purchase	Air Fare SYD [MEL] 10 Feb 20		Qantas Airw_abn16009661901	1,269.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/02/2020	Credit Vouch	CREDIT Air Fare - SYD [CBR] [MEL] [SYD 10 Feb 20		Qantas Airw_abn16009661901	-2,747.45	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	12/02/2020	Purchase	Air Fare SYD [MEL] [SYD 17 Feb 20 CH		Qantas Airw_abn16009661901	1,947.54	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	12/02/2020	Purchase	Meeting Room Hire		Company Director	162.50	MANAGING DIR + STAFF	Venue hire	FY20	Meetings in Sydney with Clients & Customers
Ap	Office Of	12/02/2020	Purchase	Booking Fee SYD [MEL] [SYD 17 Feb 20 CH		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	14/02/2020	Purchase	Transfers - Jan 2020		Paramount Limousines	4,478.09	MANAGING DIR + STAFF	Private car services	FY20	Car Transfers/Office/Airport/Home etc.
Ap	Office Of	14/02/2020	Purchase	Air Fare SYD [CBR] [MEL] [SYD 2 Mar 20		Qantas Airw_abn16009661901	641.37	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	14/02/2020	Purchase	Air Fare SYD [MEL] [SYD 17 Feb 20		Qantas Airw_abn16009661901	292.33	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	14/02/2020	Purchase	Digital News Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	14/02/2020	Purchase	Booking Fee SYD [MEL] [SYD 17 Feb 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	14/02/2020	Purchase	Booking Fee MEL [SYD 13 Feb 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	19/02/2020	Purchase	Booking Fee [Name redacted] 2 Mar 20	Flights for presenter at leadership program	Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/02/2020	Purchase	Air Fare BNE [SYD] [BNE] [Name redacted] 2 Mar 20	Flights for presenter at leadership program	Qantas Airw_abn16009661901	1,950.64	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/02/2020	Purchase	CEO ELT Meeting Catering 12 Mar 20		Postpic Ice Cream Pl	1,485.00	MANAGING DIR + STAFF	Catering	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	20/02/2020	Purchase	Booking Fee [Name redacted]	Speaker at Management Conference	Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	20/02/2020	Purchase	Booking Fee BNE [SYD] [BNE] 2 Mar 20		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	21/02/2020	Purchase	Booking Fee SYD [MEL] [SYD 26 Feb 20		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	24/02/2020	Purchase	Booking Fee MEL [SYD 21 Feb 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	24/02/2020	Purchase	Refund Fee - SYD [CBR] [MEL] [SYD 10 Feb 20		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	25/02/2020	Purchase	Air Fare SYD [MEL] [SYD] Chairman 28 Jan 20		Qantas Airw_abn16009661901	1,556.30	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	27/02/2020	Purchase	CEO ELT Meeting Dinner Deposit		Grand Hyatt Melbourne	6,964.79	MANAGING DIR + STAFF	Conferences, functions & events	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	27/02/2020	Purchase	Booking Fee - Chairman 23 Mar 20		Inspire Travel Mgt	38.50	BOARD DIRECTORS	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	02/03/2020	Purchase	February Car Service C Holgate		Airport Taxi Services	3,063.60	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	02/03/2020	Purchase	Books for Gifts at Breakfast		Readings Books	79.96	MANAGING DIR + STAFF	Gifts	FY20	Books for AP High Potential Leadership Development Group
Ap	Office Of	02/03/2020	Credit Vouch	Credit 10 Feb 20 C Holgate		Qantas Airw_abn16009661901	-2,238.34	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	04/03/2020	Purchase	Car Services - Nov 2019		Paramount Limousines	6,162.59	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	04/03/2020	Purchase	Level 19 Flowers February		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	04/03/2020	Purchase	Car Services - Nov 2019		Paramount Limousines	163.20	BOARD DIRECTORS	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	05/03/2020	Purchase	Air Fares - ADL [MEL] [ADL] 12 Mar 20		Qantas Airw_abn16009661901	1,129.52	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	05/03/2020	Purchase	Car Service - Chairman		Airport Taxi Services	604.95	BOARD DIRECTORS	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	05/03/2020	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	05/03/2020	Purchase	Booking Fee - [Name redacted]	Speaker at Management Conference	Inspire Travel Mgt	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	05/03/2020	Purchase	Booking Fee - 12 Mar 20 - [Name redacted]	Speaker at Management Conference	Inspire Travel Mgt	16.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	06/03/2020	Purchase	Booking Fee - Chairman 23 Mar 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	06/03/2020	Purchase	Refund Fee - 10 Feb 20		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	09/03/2020	Purchase	Air Fare - SYD [MEL] [SYD 10 Mar 20 C Holgate		Qantas Airw_abn16009661901	1,331.84	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	09/03/2020	Purchase	Booking Fee - 10 Mar 20 - C Holgate		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/03/2020	Purchase	Air Fare - SYD [MEL] 11 Mar 20 [Name redacted]	Speaker at Management Conference	Qantas Airw_abn16009661901	1,269.15	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/03/2020	Purchase	Air Fare MEL [SYD 13 Mar 20		Qantas Airw_abn16009661901	973.82	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	11/03/2020	Purchase	Booking Fee MEL [SYD 13 Mar 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	13/03/2020	Purchase	Air Fares SYD [MEL] [SYD 18 Mar 20 C Holgate		Qantas Airw_abn16009661901	1,357.42	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	13/03/2020	Purchase	Accommodation - [Name redacted] ELT Meeting	Speaker at Management Conference	Grand Hyatt Melbourne	624.75	MANAGING DIR + STAFF	Accommodation	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	13/03/2020	Purchase	Accommodation - [Name redacted] - ELT Meeting	Speaker at Management Conference	Grand Hyatt Melbourne	276.76	MANAGING DIR + STAFF	Accommodation	FY20	Extended Leadership Team Conference & Training - event attended with Clients - approx 100 invitees
Ap	Office Of	13/03/2020	Purchase	Booking Fee - 16 Mar 20 C Holgate		Inspire Travel Mgt	38.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	13/03/2020	Purchase	Newspaper Digital Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	16/03/2020	Purchase	Car Service - February 2020		Paramount Limousines	3,866.86	MANAGING DIR + STAFF	Private car services	FY20	Credit of \$392.9 was made against this charge. Final total \$3473.96
Ap	Office Of	18/03/2020	Purchase	Taxi Fare - Chairmans Account		Cabcharge Australi	262.15	BOARD DIRECTORS	Taxis	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	23/03/2020	Credit Vouch	Air Fare Credit 9 Feb 20 SYD [PEK C Holgate		Qantas Airw_abn16009661901	-3,135.22	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	24/03/2020	Purchase	Gifts for Event		Booktopia Pty Ltd	35.85	MANAGING DIR + STAFF	Gifts	FY20	Book provided as a Thank You
Ap	Office Of	26/03/2020	Purchase	Taxi Fare - Chairmans Account		Cabcharge Australi	6.07	MANAGING DIR + STAFF	Taxis	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	30/03/2020	Purchase	Air Fare SYD [MEL] [SYD 30 Mar 20 C Holgate		Qantas Airw_abn16009661901	1,904.60	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	30/03/2020	Credit Vouch	Credit SYD [MEL] [SYD 30 Mar 20 CH		Qantas Airw_abn16009661901	-1,885.10	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	31/03/2020	Purchase	Car Service - March 2020		Airport Taxi Services	1,375.29	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	01/04/2020	Purchase	Reception Flowers March 20		Evans Florist	310.00	MANAGING DIR + STAFF	Flowers	FY20	Chairman Reception/Customer Waiting area flowers
Ap	Office Of	02/04/2020	Purchase	Refund Fee - 9 Feb 20		Inspire Travel Mgt	14.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	03/04/2020	Purchase	Booking Fee SYD [MEL] [SYD 30 Mar 20 C Holgate		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	07/04/2020	Purchase	Car Service March 2020 - C Holgate		Paramount Limousines	8,462.93	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.

EMPL OYEE	EMPLOY DATE	POSTING DATE	TRANSACTION TYPE	DESCRIPTION OF PURCHASE	Additional commentary	SUPPLIER NAME	LINE AMOUNT incl GST	COST CENTRE DESCRIPTION	Classification desc	FY	Commentary from Christine Holgate (consultation process)
Ap	Office Of	14/04/2020	Purchase	Digital Newspaper Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	23/04/2020	Purchase	Chairman Cabcharge		Cabcharge Australl	6.07	BOARD DIRECTORS	Taxis	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	24/04/2020	Purchase	Flowers for [Name redacted]	staff member	Sp * Flowers Vasette	205.00	MANAGING DIR + STAFF	Flowers	FY20	
Ap	Office Of	01/05/2020	Purchase	Refund Fee - CH SYD MEL SYD 30 Mar 20		Inspire Travel Mgt	5.50	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	04/05/2020	Purchase	Car Service April 20 CH		Paramount Limousines	4,569.07	MANAGING DIR + STAFF	Private car services	FY20	Credit of \$3710.67 was made against this charge. Final Total \$858.40
Ap	Office Of	08/05/2020	Purchase	Digital Newspaper Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	08/05/2020	Credit Vouch	Credit PKG HKG SYD - 12 Feb 20		Cathaypacair	-2,292.28	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	04/06/2020	Purchase	Transport - May 2020		Paramount Limousines	4,761.65	MANAGING DIR + STAFF	Private car services	FY20	Credit of \$2680.1 was made against this charge. Final total \$2081.55
Ap	Office Of	05/06/2020	Purchase	Online New Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY20	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	15/06/2020	Purchase	CEW Membership - CH		Chief Executive Women	595.00	MANAGING DIR + STAFF	Professional Memberships	FY20	Professional Leadership Group
Ap	Office Of	16/06/2020	Purchase	Booking Fee - CH CBR SYD 16 Jun 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	17/06/2020	Purchase	Air Fare - CBR SYD - CH 16 Jun 20		Qantas Airw_abn16009661901	364.78	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/06/2020	Purchase	Air Fares - CH-SYD MEL SYD 22 Jun 20		Qantas Airw_abn16009661901	1,862.08	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/06/2020	Purchase	ET Dinner		Kisume Pty Ltd	1,000.00	MANAGING DIR + STAFF	Meals	FY20	Executive Dinner after Development day.
Ap	Office Of	22/06/2020	Purchase	ET Dinner - this is a credit to be used		Qt Melbourne	789.69	MANAGING DIR + STAFF	Meals	FY20	Cancelled function - credit to be used later
Ap	Office Of	22/06/2020	Purchase	ET Dinner		Kisume Pty Ltd	500.00	MANAGING DIR + STAFF	Meals	FY20	Executive Dinner after Development day.
Ap	Office Of	22/06/2020	Purchase	ET Dinner - this is a credit to be used		Qt Melbourne	473.81	MANAGING DIR + STAFF	Meals	FY20	Cancelled function - credit to be used later
Ap	Office Of	22/06/2020	Purchase	Booking Fee - CH - SYD MEL SYD 22 Jun 20		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	22/06/2020	Purchase	Credit Fee - CH - PEK HKG SYD 12 Feb 20		Inspire Travel Mgt	14.00	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY20	
Ap	Office Of	26/06/2020	Purchase	Transport - December 2019		Paramount Limousines	4,821.58	MANAGING DIR + STAFF	Private car services	FY20	Transfers from Airport/Office/Home etc.
Ap	Office Of	29/06/2020	Purchase	Canberra Visit Christine Holgate [Name redacted]	Canberra visit with LPO stakeholder	Hyatt Hotel Canberra	559.50	MANAGING DIR + STAFF	Accommodation	FY20	Senate Meetings.
Ap	Office Of	29/06/2020	Purchase	Canberra Visit Christine Holgate [Name redacted]	Canberra visit with LPO stakeholder	Hyatt Hotel Canberra	559.50	MANAGING DIR + STAFF	Accommodation	FY20	Senate Meetings.
Ap	Office Of	03/07/2020	Purchase	Air Fare 7 Jul 20 SYD CBR SYD C Holgate		Qantas Airw_abn16009661901	729.46	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21	
Ap	Office Of	03/07/2020	Purchase	Air Fare - SYD CBR SYD 7 Jul C Holgate		Qantas Airw_abn16009661901	35.56	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21	
Ap	Office Of	03/07/2020	Purchase	Online Newspaper Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY21	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	03/07/2020	Purchase	Booking Fee - C Holgate 7 Jul 2020		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21	
Ap	Office Of	03/07/2020	Purchase	Re Issue Fee 6 Jul 20 C Holgate		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21	
Ap	Office Of	06/07/2020	Purchase	Transfers June 2020		Paramount Limousines	7,295.09	MANAGING DIR + STAFF	Private car services	FY21	Credit of \$3,644.56 was made against this charge. Final total \$3650.53
Ap	Office Of	14/07/2020	Purchase	Accommodation - C Holgate & [Name redacted]	Canberra visit with LPO stakeholder	Hyatt Hotel Canberra	519.92	MANAGING DIR + STAFF	Accommodation	FY21	Senate Meetings.
Ap	Office Of	14/07/2020	Purchase	Accommodation - C Holgate & [Name redacted]	Canberra visit with LPO stakeholder	Hyatt Hotel Canberra	519.92	MANAGING DIR + STAFF	Accommodation	FY21	Senate Meetings.
Ap	Office Of	20/07/2020	Purchase	Airfares BNE SYD 22 Jul 20 C Holgate		Qantas Airw_abn16009661901	908.64	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21	
Ap	Office Of	20/07/2020	Purchase	Booking Fee - C Holgate		Inspire Travel Mgt	15.40	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21	
Ap	Office Of	21/07/2020	Purchase	Air Fares SYD BNE 21 Jul 20 C Holgate		Virgin Austr	706.20	MANAGING DIR + STAFF	Flights (domestic and international) & booking fees	FY21	
Ap	Office Of	31/07/2020	Purchase	Online Newspaper Subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY21	Chairman & Executive Newspaper Subscriptions
Ap	Office Of	04/08/2020	Purchase	ET Offsite Lunch		Merivale.Com	303.15	MANAGING DIR + STAFF	Meals	FY21	Working Lunch
Ap	Office Of	05/08/2020	Purchase	Transfers NSW - July 2020		Paramount Limousines	11,612.96	MANAGING DIR + STAFF	Private car services	FY21	A credit of \$4745.55 was made against this charge. Final Total \$6867.41 This includes trips to Canberra due to lack of air fares for two executives
Ap	Office Of	21/08/2020	Purchase	Melbourne Transfers - June 2020		Airport Taxi Services	301.92	MANAGING DIR + STAFF	Private car services	FY21	Transfers from Airport/Office/Home etc.
Ap	Office Of	28/08/2020	Purchase	Online newspapers subscription		News Limited	32.00	MANAGING DIR + STAFF	Newspapers, magazines & books	FY21	Chairman & Executive Newspaper Subscriptions